



CITY COUNCIL COMMUNICATION

August 16, 2016

SUBJECT: Purchase of Furniture for the Development/Engineering Building

SUBMITTED BY: Chris D. Barker, Assistant City Manager

REFERENCE NO: BuyBoard Cooperative Purchasing Contract #503-16

ACTION REQUESTED:

Consider authorizing the purchase of furniture for the remodeled Development/Engineering building through the BuyBoard Cooperative Purchasing Contract. The recommended contract vendor will be Hertz Furniture.

ALTERNATIVES:

- Re-bid through the City's Purchasing Department
- Table request
- Deny request

SUMMARY OF SUBJECT:

This purchase will provide for furniture for the remodeled Development/Engineering Building. The pricing is provided through the BuyBoard Cooperative Purchasing Contract, #503-16. Furniture expenses were included in the overall building renovation project that was approved as part of the FY2016 budget.

FINANCIAL CONSIDERATIONS:

Revenue Sources:	Car Rental Tax Fund
Expenditure Accounts:	FM1510
Budgeted Fiscal Year(s):	FY2016
Budgeted Expenditure:	\$140,000
Estimated Expenditure:	\$140,000
Over/ <u>Under</u> Projection By:	\$0
Other Comments:	Additional furniture will be purchased from other vendors.

SUPPORTING DOCUMENTS:

- BuyBoard: Hertz Furniture

APPROVED BY:

_____ **LG** _____ City Manager's Office
_____ **KS** _____ City Secretary's Office