



CITY COUNCIL COMMUNICATION

March 8, 2016

SUBJECT: Renewal of Annual Contract for Mowing Maintenance
SUBMITTED BY: Ray McDonald, Director of Parks and Community Services
REFERENCE NO: Bid No. 003-15

ACTION REQUESTED:

Consider renewal of Bid No. 003-15 to Smith Lawn and Tree for the annual contract for mowing maintenance.

ALTERNATIVES:

- Table the request
- Deny the request

SUMMARY OF SUBJECT:

Staff is requesting that the City Council renew the first of three (3) one-year renewal options for mowing maintenance to Smith Lawn and Tree in the amount of \$197,188.

FINANCIAL CONSIDERATIONS:

Revenue Sources:	General Fund, EDC Fund
Expenditure Accounts:	101-7052-550-3311 = \$191,000 210-7052-550-3311 = \$ 90,000
Budgeted Fiscal Year(s):	FY2016-2017
Budgeted Expenditure:	\$281,000
Estimated Expenditure:	\$197,188
Over/ <u>Under</u> Projection By:	\$ 83,812
Other Comments:	

SUPPORTING DOCUMENTS:

- Renewal Letter: Smith Lawn and Tree

APPROVED BY:

_____ **LG** _____ City Manager's Office

_____ **KS** _____ City Secretary's Office