

**MINUTES OF A REGULAR MEETING
OF THE
EULESS CITY COUNCIL
Tuesday, February 11, 2014**

A regular meeting of the Euless City Council was called to order by Mayor Pro Tem Leon Hogg at 4:01 p.m. on Tuesday, February 11, 2014, in the Precouncil Conference Room of City Hall, 201 North Ector Drive. Those present included Mayor Pro Tem Leon Hogg, Council Members Tim Stinneford, Linda Martin, Linda Eilenfeldt, Glenn Porterfield, and Perry Bynum. Mayor Mary Lib Saleh was not present due to a scheduled absence.

During the Precouncil meeting:

- Council Member Linda Martin announced that she attended the Fire Department Awards Banquet that was held on February 8, 2014, and stated that there was a large turnout. She expressed her appreciation to Fire Chief Wes Rhodes for hosting a great event.
- Council Member Linda Eilenfeldt announced that she attended the ribbon cutting for the Hurst-Euless-Bedford Independent School District (HEB ISD) auxiliary services facility that was held on February 1, 2014, and stated that it is an amazing facility. She expressed her appreciation to the Fire Department for their assistance during the facility's construction and to Division Chief/Fire Marshal Paul Smith for providing a tour of the facility.
- Mayor Pro Tem Leon Hogg announced that Mayor Mary Lib Saleh would not be present for the City Council meeting due to a scheduled absence.
- City Manager Gary McKamie recognized Director of Planning and Economic Development Mike Collins and Senior Planner Stephen Cook for their assistance in the development process related to the construction of the HEB ISD auxiliary services facility. Additionally, he advised that Information Services Administrator Dan McLain will be retiring at the end of February, and introduced the newly hired administrator, Scott Joyce.
- Deputy City Manager Loretta Getchell introduced Michelle Bloomer, Director of Transportation, and Amanda Cowart, M.A., Associate Director of Fund Development, with Catholic Charities of Fort Worth.

Ms. Cowart advised that Catholic Charities offers 43 services, which targets caring for children, strengthening families, and welcoming strangers. She stated that in 2013 they operated on a \$22.7 million budget that allowed them to serve over 122,000 individuals and families.

Ms. Bloomer advised that Catholic Charities took over operations of the Northeast Transportation Service (NETS) van service. She stated that NETS is a partnership of the cities of Bedford, Euless, Grapevine, Haltom City, Hurst, Keller, and North Richland Hills, and is a door-to-door, demand responsive para-transit service and is available to any resident or non-resident of a participating city who is disabled, or 55 years of age or older. She advised that NETS receives funding through the

participating cities, as well as through state and federal grants. Additionally, she reported that they have a zero denial rate for qualified participants who requested transportation.

Discussion took place regarding the process of the Catholic Charities refugee program, as well as the requirements to obtain transportation through HEB Transit.

City Manager McKamie expressed his appreciation to Ms. Bloomer and Ms. Cowart for their presentation.

- Police Captain Gary Landers presented the code update related to residential property maintenance, including fences, outdoor storage, rotten wood, peeling paint, and overhanging and fallen tree limbs. He advised that the Code Services Department makes contact with both the property owner and tenant regarding code violations if the property is not occupied by the owner.

City Manager McKamie and Police Captain Landers provided an update regarding Ms. Patricia Wood's concerns that she presented at the January 28, 2014, City Council meeting, and advised that they have made personal contact with Ms. Wood and are continually working to address her concerns.

City Council Member Tim Stinneford expressed his appreciation to City Manager McKamie for his involvement in addressing Ms. Wood's concerns. Discussion took place regarding the difficulties in enforcing other state agencies rules and regulations.

- Fire Chief Wes Rhodes presented the fire update, which included the following:
 - Statistics for response times, EMS calls, calls by type, response by day of the week and by hour, and calls by district;
 - 2013 Fire Statistics in the City;
 - Fire Marshal's Office activity comparison for 2012 and 2013;
 - Apartment smoke detector inspection program;
 - Fire prevention/public safety education;
 - Continuing education for 2014;
 - Fire Department Facebook page;
 - Fire Department Kids Academy; and
 - Upcoming personnel changes.

Additionally, he recognized Fire Captain Keith Smith for receiving the 2013 Chaplain of the Year award given by the Federation of Fire Chaplains, and recognized Fire Lieutenant Jacob Smith for receiving the 2013 Training Officer of the Year award given by Texas Association Future Educators (TAFE).

- Assistant City Manager Chris Barker provided an update related to gas well royalties paid to the City related to the Bear Creek, Mims, and Arrington pad sites. He advised that the City continues to monitor the payment of the royalties received from oil and gas operations, and that city staff is proposing to contract with a third party to perform an audit of the royalty payments.

- Police Chief Mike Brown presented the quarterly Police Department update for the quarter ending December 31, 2013, and reported on the average response times for priority one, two, three, and four calls, and for all call types, as well as statistics related to crimes against persons, and property crimes. He reported on officers combined patrol time statistics and the addition of police personnel, Ed Pietrowski, David Hofer, and Mohammed Karim. Additionally, he advised that the public safety radio system upgrade has been completed.

City Manager McKamie recognized retired Assistant Police Chief Harland Westmoreland for his assistance in the initial stages of the radio system upgrade.

Council Member Perry Bynum acknowledged Police Technical Service Manager Gary Gregg for his participation in the Northeast Tarrant County Radio Consortium (NETCO) meetings.

- Finance Director Janina Jewell provided the financial update related to car rental tax collections for the period ending December 31, 2013, and advised that the car rental tax was up by 6 percent from the prior year for the same month and was up by 5 percent when compared to the prior year to date.
- Director of Public Works Hal Cranor presented the water update and stated that the Tarrant Regional Water District (TRWD) storage capacity is down approximately eight (8) percent when compared to the previous year.

City Manager McKamie advised that increased watering restrictions would be implemented if sufficient rainfall does not occur in the near future.

- Director of Public Works Cranor provided an update regarding the capital projects related to Cullum Drive, Rio Grande Boulevard, and the Reclaimed Water line extension.
- City Manager McKamie reviewed the regular agenda.

Director of Planning and Economic Development Collins announced that Dave and Buster's Restaurant will be submitting an application for a specific use permit to construct a restaurant and entertainment venue at the Glade Parks development.

CLOSED SESSION

The City Council convened into closed session at 6:31 p.m. for deliberation regarding the following:

Seek legal advice from the City Attorney as authorized by Section 551.071 of the Texas Government Code related to:

- Amortization

Deliberate the purchase, exchange, lease or value of real property as authorized by Section 551.072 of the Texas Government Code.

Concerning economic development incentives as authorized by Section 551.087 of the Texas Government Code related to:

- South Industrial Boulevard
- State Highway 121

The City Council recessed closed session at 6:50 p.m.

COUNCIL CONSIDERATION OF SCHEDULED ITEMS – COUNCIL CHAMBERS

The Euless City Council continued their meeting in the Council Chambers at 7:01 p.m. for consideration of scheduled items.

STAFF MEMBERS PRESENT

City Manager Gary McKamie
Deputy City Manager Loretta Getchell
Assistant City Manager Chris Barker
City Attorney Wayne Olson
City Secretary Kim Sutter
Assistant to the City Secretary Holly Houston
Police Chief Mike Brown
Director of Planning and Economic Development Mike Collins
Director of Public Works Hal Cranor
Director of Administrative Services Dale Harwell
Director of Parks and Community Services Ray McDonald
Finance Director Janina Jewell
Fire Chief Wes Rhodes
Fleet and Facility Administrator Kyle McAdams
Marketing/Communications Manager Betsy Deck
Texas Star General Manager Glenda Hartsell-Shelton
Library Administrator Sherry Knight
Information Services Administrator Dan McLain
Information Services Administrator Scott Joyce
Human Resources/Risk Administrator Carolyn Marshall
Senior Planner Stephen Cook
Computer Support Specialist II Brett Bennett
Deputy Court Clerk Jerrie Keller
Police Captain Gary Landers
Library Technical Specialist Becky Moren

VISITORS

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|----------------|------------------|---------------|
| Ashley Boyett | Iris Elliott | John Mora |
| James Boyett | Donna Gooch | Samantha Mora |
| Pennie Boyett | Jan Hogg | Grant Moren |
| Leticia Chavez | Jerrie Keller | Lindsey Moren |
| Ellen Collins | Kenny Olmstead | Jane Partin |
| Stuart Deck | Don Martin | Lonny Partin |
| Darl Easton | Mariann McGinnis | Jason Reyes |

Tom Winn

And others as noted in the visitor register.

INVOCATION

Council Member Linda Martin gave the invocation.

PLEDGE OF ALLEGIANCE

Council Member Tim Stinneford led the pledge of allegiance.

ITEM NO. 1. PRESENTATION OF EMPLOYEE SERVICE PINS

City Manager Gary McKamie introduced Communications/Marketing Manager Betsy Deck. Betsy was accompanied by her husband, Stuart, son, Lawson, daughter, Parker, father, James, mother, Pennie, and sister, Ashley. Mayor Pro Tem Hogg presented Betsy with a service pin commemorating her 10 years of service with the City.

Library Administrator Sherry Knight introduced Library Technical Specialist Becky Moren. Becky was accompanied by, father, Fred, mother, June, husband, Gene, son, Grant, daughter-in-law, Lindsey, son, John, daughter-in-law, Samantha, grandson, Ryan, and members of the Library Department. Mayor Pro Tem Hogg presented Becky with a service pin commemorating her 15 years of service with the City.

Police Corporal Kurt Davis was not present to receive a service pin commemorating his 20 years of service with the City.

ITEM NO. 2. PRESENTATION OF PROCLAMATION

Council Member Porterfield presented Director of Public Works Hal Cranor a proclamation in recognition of National Engineers Week, February 16 through 22, 2014.

CONSENT AGENDA (items 3 through 7)

Council Member Stinneford motioned to approve the consent agenda items number 3 through 7.

Council Member Eilenfeldt seconded the motion.

Ayes: Mayor Pro Tem Hogg, Council Members Stinneford, Martin, Eilenfeldt, Porterfield, and Bynum

Nays: None

Mayor Pro Tem Hogg declared the motion carried.

ITEM NO. 3. AWARDED ANNUAL CONTRACT

Deputy City Manager Getchell stated that the annual contract is with Atlas Utility Supply Company who is the sole provider in the region for Badger water meters and Orion transponders, the system currently utilized by the City. Purchases will include the replacement of existing meters that may fail or for new construction and will be made on an as-needed basis.

ITEM NO. 4. RENEWED RFP NO. 003-12

Renewed RFP No. 003-12 for a one (1) year extension for depository services with Frost National Bank.

Deputy City Manager Getchell stated that the original contract was for a three (3) year term with an option for three (3) additional one (1) year terms and this will be the first renewal request. She informed the City Council that the fees and terms of the contract will remain the same and the City has enjoyed a good level of service from Frost National Bank.

ITEM NO. 5. APPROVED RESOLUTION NO. 14-1426

Approved Resolution No. 14-1426, agreeing to meet all match contribution requirements for expenditures under the Tarrant County HOME Investment Partnerships Program for Program Year 2014.

Deputy City Manager Getchell stated that the Department of Housing and Urban Development (HUD) appropriates funds to entitlement communities through the HOME program with funds being used for the development of safe and decent housing. The City of Euless has elected to work with the Tarrant County Community Development Division in promoting the program throughout the city.

She advised that the program requires the City to supply 30 percent matching funds for all eligible projects that are approved and completed. The City's match would not exceed \$60,000 and would be limited to only the projects approved and completed.

ITEM NO. 6. ACCEPTED THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE SEMI-ANNUAL REPORT

Acceptance of the Capital Improvements Advisory Committee Semi-Annual Report of the Impact Fee Analysis from April 1, 2013, through September 30, 2013.

Deputy City Manager Getchell stated that the report details the impact fees collected during this period, the funds expended, and the available balances.

ITEM NO. 7. APPROVED CITY COUNCIL MINUTES

Approved City Council minutes of the regular meeting of January 28, 2014.

REGULAR AGENDA

ITEM NO. 8. APPROVED FIRST AND FINAL READING OF ORDINANCE NO. 2021

Council Member Martin motioned to approve the first and final reading of Ordinance No. 2021, amending the City of Euless Code of Ordinances, Chapter 1, "General Provisions", Section 1-12, "General penalty".

Council Member Stinneford seconded the motion.

Ayes: Mayor Pro Tem Hogg, Council Members Stinneford, Martin, Eilenfeldt, Porterfield, and Bynum

Nays: None

Mayor Pro Tem Hogg declared the motion carried.

City Manager McKamie explained that the ordinance provides clarification that there is no culpable mental state required in any offense other than ones which carry a fine exceeding five hundred dollars (\$500). A culpable mental state being a state of mind in which a person knowingly and intentionally commits a crime.

City Attorney Wayne Olson stated that this is a requirement of the Texas Penal Code.

ITEM NO. 9. APPROVED SITE PLAN NO. 13-10-SP

Director of Planning and Economic Development Mike Collins presented the case to the City Council. He advised that the applicant, Tom Winn, representing property owner Ruby 121 Glade Retail, Inc., is seeking to construct a 10,570 square foot retail site to be subdivided for five lease areas. The site will be located in the Glade Parks Development west of State Highway 121, and all Planned Development standards including parking, landscaping, architectural design and masonry have been satisfied.

Tom Winn, 4909 Stage Line Drive, Arlington was present to address any questions.

Council Member Stinneford motioned to approve Site Plan No. 13-10-SP for commercial development proposed to be located on J. H. Havins Survey, Abstract No. 685, Tract 2A, 3, west of SH 121, north of Loving Trail.

Council Member Eilenfeldt seconded the motion.

Ayes: Mayor Pro Tem Hogg, Council Members Stinneford, Martin, Eilenfeldt, Porterfield, and Bynum

Nays: None

Mayor Pro Tem Hogg declared the motion carried.

ITEM NO. 10. PUBLIC COMMENTS

There were no public comments.

ITEM NO. 11. REPORTS

City Manager

City Manager McKamie stated that Police Corporal Chuck Skiles' son, Christopher, passed away unexpectedly and his funeral will be held on Thursday, February 13, 2014 at 11:00 a.m. followed by interment at DFW National Cemetery. He expressed his condolences to the Skiles family and asked that they be kept in everyone's thoughts and prayers.

City Attorney

No report given.

City Council

Council Member Martin announced the recipients of the awards as presented at the February 8, 2014, Fire Department Banquet.

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|--|-------------------|
| Fire Department Employee of the Year 2013 | Chanc Bennett |
| Fire Rescue Specialist of the Year 2013 | Josh Schnitzius |
| Fire Supervisor of the Year 2013 | Jason Moon |
| Driver-Engineer of the Year 2013 | Michael Hanks |
| EMS Provider of the Year 2013 | Adam Parkhurst |
| Rookie of the Year 2013 | Brandon Schroeder |
| Civic Achievement Award of the Year 2013 | Ashley Howard |
| Special Recognition Award of the Year 2013 | Tommy Rush |
| Distinguished Unit of the Year 2013 | Cody Delmere |
| | Jeremy Goodman |
| | Jerad Gomez |
| | Lance Judd |
| | Jason Moon |
| | Chris Sutterfield |

ITEM NO. 12. ADJOURN

Mayor Pro Tem Hogg adjourned the meeting at 7:26 p.m.

APPROVED:

ATTEST:

Mary Lib Saleh
Mayor

Kim Sutter, TRMC
City Secretary