

**MINUTES OF A REGULAR MEETING
OF THE
EULESS CITY COUNCIL
Tuesday, May 14, 2013**

A regular meeting of the Euless City Council was called to order by Mayor Mary Lib Saleh at 4:00 p.m. on Tuesday, May 14, 2013, in the Precouncil Conference Room of City Hall, 201 North Ector Drive. Those present included Mayor Mary Lib Saleh, Mayor Pro Tem Perry Bynum, Council Members Tim Stinneford, Leon Hogg, Linda Martin, Linda Eilenfeldt and Glenn Porterfield.

During the Precouncil meeting:

- Mayor Mary Lib Saleh announced the following:
 - Arbor Daze 2013, held on April 27 and 28, 2013, was a good event;
 - Chris McGuire Classical Guitar Concert, held on May 13, 2013, had 61 in attendance; and
 - Friends of the Library Book Sale, May 17 through 19, 2013.
- Council Member Glenn Porterfield announced that the Texas Star Golf Course was selected as a local qualifying site by the United States Golf Association (USGA) for the 2013 U.S. Open Championship.
- Council Member Linda Martin congratulated all the candidates that participated in the City of Euless May 11, 2013, general and special elections for promptly removing their campaign signs following the election.
- Mayor Pro Tem Perry Bynum expressed his appreciation to the Fire Department for their assistance in responding and caring for his mother May 9, 2013.
- City Manager Gary McKamie welcomed newly-elected Council Member Linda Eilenfeldt and advised that she attended a City Council orientation on May 13, 2013. Additionally, he advised that the results of the most recent West Nile Virus testing showed no positive test results in Tarrant County and Euless to date.

Police Captain Gary Landers stated that the Code Compliance is proactively addressing any possible issues with properties having stagnant water.

Assistant City Manager Chris Barker stated that measures are being taken to eliminate standing water within the City and that residents may utilize Access Euless to report any issues.

Mayor Pro Tem Bynum stated that he has received positive comments with regards to Access Euless.

- Police Captain Landers presented the code update related to residential and commercial code issues, including the status of apartment and health inspections.

- Assistant City Manager Barker presented the Atmos Gas Rate Review Mechanism (RRM) update, and advised that a proposed ordinance will be presented for consideration at the May 28, 2013, City Council meeting. He stated that the RRM Tariff process is more beneficial to the consumers than the Gas Reliability Infrastructure Program (GRIP) as it allows cities the opportunity to review the proposed rates through the 154 member Steering Committee.

Mary Jean Maloney, representing Atmos, stated that support for the ordinance is requested and that the funds will be used to maintain the infrastructure.

City Manager McKamie advised that Atmos has determined that there are no cast iron transmission lines in Euless.

- Fire Chief Wes Rhodes presented the fire update, which included the following:
 - Statistics for the department from January to April 2013;
 - Average response times;
 - Firefighters completion of probation;
 - Chris Sutterfield's promotion;
 - Addition of fire personnel;
 - Arbor Daze booth;
 - Training;
 - Northeast Fire Department Association (NEFDA) Firefighter Survival Training (built by Euless Firefighters); and
 - Apartment smoke detector inspections.
- Director of Parks and Community Services Ray McDonald presented the Arbor Daze update, and advised that staff is considering ideas to expand the variety of vendors and activities for next year's event.
- Marketing/Communications Manager Betsy Deck provided an update related to the redesign of the Citizens Fire and Police Alumni websites. She stated that the websites will be managed by the Communications and Marketing Department and will allow greater security. Additionally, she recognized alumni volunteers Chris Shanahan and Loretta and Steve Doty for their services.
- City Manager McKamie presented the Euless Family Life Center (EFLC) Aquatics Park update, specifically related to the construction timeline and presented pictures of the progress to date. He recognized Fleet and Facility Administrator Kyle McAdams, Director of Parks and Community Services McDonald, and the entire parks department staff for their efforts related to the project. He stated that the grand opening for the aquatics center is scheduled for May 25, 2013.
- Deputy City Manager Loretta Getchell presented the Civil Service update related to the various amendments/revisions to the Civil Service Provisions. She stated that the Civil Service Commission approved the amendments/revisions at their April 29, 2013, meeting. Additionally, she advised that the proposed ordinance will be presented for consideration at the May 28, 2013, City Council meeting.

- Interim Director of Public Works and Engineering Barker presented the water update, and advised that the Tarrant Regional Water District (TRWD) storage capacity is at 76 percent.
- Interim Finance Director Jackie Theriot provided the financial update for the period ending March 31, 2013, and advised that car rental tax was up by five (5) percent and that sales tax collections remained flat when compared to the prior year.
- City Manager McKamie advised that the Municipal Court on-line deferred adjudication option will be available within the next few days, and that the on-line water utility billing payment option will be available within the next week or two.
- City Manager McKamie reviewed the regular agenda.

CLOSED SESSION

The City Council convened into closed session at 6:25 p.m. for deliberation regarding the following:

Seek legal advice from the City Attorney as authorized by Section 551.071 of the Texas Government Code related to amortization.

The City Council recessed closed session at 6:45 p.m.

COUNCIL CONSIDERATION OF SCHEDULED ITEMS – COUNCIL CHAMBERS

The Euless City Council continued their meeting in the Council Chambers at 7:00 p.m. for consideration of scheduled items.

STAFF MEMBERS PRESENT

City Manager Gary McKamie
Deputy City Manager Loretta Getchell
Assistant City Manager Chris Barker
City Attorney Wayne Olson
City Secretary Kim Sutter
Assistant to the City Secretary Holly Houston
Police Chief Mike Brown
Director of Planning and Economic Development Mike Collins
Director of Parks and Community Services Ray McDonald
Fire Chief Wes Rhodes
Interim Finance Director Jackie Theriot
Marketing/Communications Manager Betsy Deck
Texas Star General Manager Glenda Hartsell-Shelton
Interim Library Administrator Sherry Knight
Fleet and Facility Administrator Kyle McAdams
Information Services Administrator Dan McLain
Animal Control Officer II Larry Atkinson
Computer Support Specialist II Brett Bennett

Fire Division Chief of Operations Chanc Bennett
Fire Battalion Chief Rick Clark
Senior Planner Stephen Cook
Firefighter II Tommy Crist
Firefighter Cody Delmere
Firefighter II Scott Evans
Assistant Police Chief Bob Freeman
Firefighter II Jerad Gomez
Firefighter/Driver Michael Hanks
Firefighter Ashley Howard
Firefighter II David Johnson
Fire Lieutenant Lance Judd
Police Captain Gary Landers
Firefighter/Driver Steve Mayo
Firefighter Kyle McNeece
Firefighter II Cliff Moore
Fire Battalion Chief John O'Brien
Animal Control Supervisor Larry James
Human Resources Benefit Technician Anniece McKanna
Assistant Fire Chief Jeff Morris
Firefighter/Driver Michael Parks
Fire Lieutenant Tommy Rush
Firefighter/Driver Cody Skinner
Facility Tech III William Shafer
Division Chief/Fire Marshal Paul Smith
Firefighter II Shawn Soule
Firefighter Michael Troth
Firefighter II David Upchurch
Firefighter II Brian Vann
Firefighter II Michael VanPelt
Fire Captain Bill VerSteeg
Firefighter II Josh Williams
Firefighter II Chris Williamson
Human Resources Benefit Technician Zella Stierwalt
Police Sergeant Brandon Zachary

VISITORS

Gabriel Bach
Margarita Bach
Bob Bauer
Donna Bauer
Matt Beck
Lisa Bynum
Weldon Cannon
Larry Clanton
Sandra Cornett
Essie Crawford
Preston Crawford

John Deithloff
Darl Easton
Bob Eilenfeldt
Iris Elliott
Roger Fisher
Kelly Flud
Gail Gallick
Kenneth Gallick
Gail Gassert
Thomas Gassert
Bill Golden

Toni Gomez
Amy James
Roger Karnatz
Jerrie Keller
Kevin King
Lark Koontz
Lee Koontz
Paul Kuhar
Kate Lyon
Don Martin
Debbie McDaniels

LuAnn Portugal
Betty Priddy
Wayne Priddy
Ben Reeves
Maryvalerie Reeves
Carroll "Scotty" Scott
Jim Sills

Ruth Sills
Barney Snitz
Faye Stinneford
Jake Thomasson
Peggy Vandiver
Helen Voss
David Wathim

Julie Wathim
Vryna Wheeler
Warren Wilson
David Wknoski

And others as noted in the visitor register.

INVOCATION

Assistant City Manager Barker gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Perry Bynum led the pledge of allegiance.

ITEM NO. 1. PRESENTATION OF EMPLOYEE SERVICE PINS

Fire Chief Wes Rhodes introduced Firefighter II Jerad Gomez. Jerad was accompanied by his wife, Toni, sons, Tye and Shawn, daughter, Melissa, and members of the Fire Department. Mayor Saleh presented Jerad with a service pin commemorating his 10 years of service with the City.

Fleet and Facility Administrator McAdams introduced Facility Tech III William Shafer. Mayor Saleh presented William with a service pin commemorating his 15 years of service with the City.

Assistant City Manager Barker introduced Animal Control Officer II Larry Atkinson. Mayor Saleh presented Larry with a service pin commemorating his 20 years of service with the City.

Fire Chief Rhodes introduced Firefighter/Driver Michael Parks. Michael was accompanied by his wife, Kristi, daughter, Lauren, friend, Chris, and members of the Fire Department. Mayor Saleh presented Michael with a service pin and clock commemorating his 25 years of service with the City.

Assistant City Manager Barker introduced Animal Control Supervisor Larry James. Larry was accompanied by his wife, Amy. Mayor Saleh presented Larry with a service pin commemorating his 30 years of service with the City.

ITEM NO. 2. ADMINISTRATION OF OATH OF OFFICE AND PRESENTATION OF CERTIFICATE OF ELECTION

City Attorney Wayne Olson administered the Oath of Office to Tim Stinneford, elected Council Member Place 1, to Linda Martin, elected Council Member Place 3, and to Linda Eilenfeldt, elected Council Member Place 4 for an unexpired term. Mayor Saleh presented each with a Certificate of Election.

Council Member Stinneford, Martin, and Eilenfeldt expressed their appreciation to their family and advocates for their support throughout the election process.

ITEM NO. 3. PRESENTATION OF PROCLAMATION

Council Member Glenn Porterfield presented a proclamation to Interim Director of Public Works and Engineering Barker proclaiming, May 19 through 25, 2013, as National Public Works Week.

ITEM NO. 4. PRESENTATION OF QUARTERLY POLICE DEPARTMENT UPDATE

Police Chief Mike Brown presented the quarterly Police Department update for the quarter ending March 31, 2013, and reported on the average response times for priority one, two, three, and four calls, as well as statistics related to crimes against persons, and property crimes. Additionally, he reported on officers combined patrol time statistics, and the addition of police personnel.

Mayor Pro Tem Bynum inquired if the addition of police personnel has increased the Police Department "uncommitted time" to assist in allowing more time for routine patrols.

Police Chief Brown stated that currently there has not been an increase in uncommitted time as new personnel are still undergoing training. Once training is complete though, he hopes to see an increase in the uncommitted time.

CONSENT AGENDA (items 5 through 11)

Deputy City Manager Getchell presented the consent agenda items.

Council Member Hogg motioned to approve the consent agenda items number 5 through 11.

Council Member Stinneford seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Bynum, Council Members Stinneford, Hogg, Martin, Eilenfeldt, and Porterfield

Nays: None

Mayor Saleh declared the motion carried.

ITEM NO. 5. AUTHORIZED CITY MANAGER TO SEEK BIDS FOR PHASE I OF THE EXTENDED RECLAIMED WATER DISTRIBUTION SYSTEM

Authorized the City Manager to seek bids for Phase I of the extended Reclaimed Water Distribution System.

As part of the fiscal year 2013 budget, the City Council approved a Capital Improvements Water Project (WT1201) for the extension of the Reclaimed Water Distribution System in phases. Phase I would consist of a reclaimed water pump station and approximately 10,000 linear feet of distribution pipeline necessary to supply reclaimed water service to the

Riverwalk Eules development, to several multi-family, and to developed and undeveloped commercial properties located north of Midway Drive and south of Ash Lane. The proposed bid schedule includes seeking bids for Phase I of the extended Reclaimed Water Distribution System beginning on May 20, 2013, which would result in a request to award bid being placed on the June 25, 2013, City Council agenda. This time frame would allow for the construction of the project to take place in such a manner as to provide reclaimed water service to the Riverwalk Eules development during construction of their initial phases as well as provide reclaimed water service to the multi-family and commercial properties prior to summer of 2014.

ITEM NO. 6. AUTHORIZED CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE CITY OF ARLINGTON

Authorized the City Manager to execute an Interlocal Agreement with the City of Arlington for the purchase of various goods and services.

The City establishes interlocal purchasing agreements with cities when it is advantageous to take advantage of combined quantities or by obtaining pricing offered to a larger entity. Items such as library books, maintenance services, fuel, and street materials are currently purchased through interlocal agreements. This agreement would allow the City of Eules and the City of Arlington to purchase items off each city's contracts as needed. The City initially intends to use the City of Arlington's pricing for pool treating chemicals.

ITEM NO. 7. AUTHORIZED CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE CITY OF CARROLLTON

Authorized the City Manager to execute an Interlocal Agreement with the City of Carrollton for the purchase of various goods and services.

The City establishes interlocal purchasing agreements with cities when it is advantageous to take advantage of combined quantities or by obtain pricing offered to a larger entity. Items such as library books, maintenance services, fuel, and street materials are currently purchased through interlocal agreements. This agreement would allow the City of Eules and the City of Carrollton to purchase items off each city's contracts as needed. The City initially intends to use the City of Carrollton's pricing to purchase emergency medical supplies.

ITEM NO. 8. AUTHORIZED PURCHASE THROUGH A JOINT PURCHASE AGREEMENT

Authorized the purchase of emergency medical supplies through a joint purchase agreement with the City of Carrollton through Bound Tree Medical for a one (1) year period. The estimated expenditure is \$60,000.

The City of Carrollton has an annual agreement with Bound Tree Medical for the purchase of emergency medical supplies. The contract will expire in January 2014 and will be rebid by the City of Carrollton. Based on the bid results, the City of Eules may continue to utilize the contract pricing. This is a unit price contract and the actual annual expenditures will be determined by actual quantities ordered.

ITEM NO. 9. AUTHORIZED WELL REPAIRS TO THE FULLER WELL

Authorized well repairs to the City owned and operated water well located at 118 West Fuller Drive (Fuller Well Site) by Millican Well Service, LLC for an estimated amount of \$120,000, finding that the procurement is necessary due to unforeseen damage to public equipment and finding that the repair is necessary to preserve the public health and protect the safety of the City's residents.

ITEM NO. 10. RENEWED ANNUAL CONTRACT FOR CONCRETE REPAIRS

Renewed the annual contract for concrete repairs to T.J. Concrete, 3325 Panola Drive, Fort Worth, Texas, 76103, and authorized the City Manager to enter into a contract with T.J. Concrete for an estimated amount of \$250,000.

In April 2009, the Purchasing Department requested competitive sealed bids for concrete repairs. The quantities represented in the bid were estimations based on prior history. The bid included provisions for four (4), one (1) year renewal options. This request represents the fourth and final option for renewal. The City will only purchase on an as needed basis and will be billed only for the actual work performed. In accordance with the terms of the contract, T.J. Concrete has submitted a letter requesting a one (1) year renewal, and no price increase is being sought.

ITEM NO. 11. APPROVED CITY COUNCIL MINUTES

Approved City Council minutes of the regular meeting of April 23, 2013.

REGULAR AGENDA**ITEM NO. 12. APPROVED SITE PLAN NO. 13-01-SP**

Director of Planning and Economic Development Collins presented the item to the City Council, and advised that the applicant, Gurudwara Sikh Sangat, is seeking to construct a 19,707 square foot building which would be used as a place for worship, kitchen and dining area, classrooms, and offices for the leader of the community. On December 13, 2011, the City Council approved a Specific Use Permit for a place of worship for the Gurudwara Sikh Sangat. In compliance with the plans submitted with the Specific Use Permit, access from East Eules Boulevard will be made with a right-in only approach, and a primary drive will be placed on Cullum Drive. Additionally, the Planning and Zoning Commission recommended approval of the Site Plan on April 16, 2013, by a vote of 5-0.

Council Member Martin motioned to approve Site Plan No. 13-01-SP for a Church proposed to be located on Alexander and Cullum Addition, Lots 20 and 21 and a portion of Lot 22, 200 East Eules Boulevard.

Council Member Hogg seconded the motion.

Council Member Porterfield inquired about the onsite living quarters.

Director of Planning and Economic Development Collins stated that the living quarters would be intended for the Gurudwara Sikh Sangat teacher, but that an amendment to the Specific Use Permit would have to be granted by the City Council to allow the use.

City Manager McKamie stated that the site plan does not authorize living quarters. He stated that the use would not be permitted unless the amended Specific Use Permit is approved.

Ayes: Mayor Saleh, Mayor Pro Tem Bynum, Council Members Stinneford, Hogg, Martin, Eilenfeldt, and Porterfield

Nays: None

Mayor Saleh declared the motion carried.

ITEM NO. 13. REQUEST BY MATT BECK TO ADDRESS CITY COUNCIL

Matt Beck, 708 Knott Court, addressed the City Council and gave a presentation regarding the traffic control device located at the corner of Baze Road and Essex Place, and his interpretation of the Texas Manual on Uniform Traffic Control Devices (TMUTCD) for stop signs. Additionally, he submitted a petition signed by 45 members of the neighborhood requesting that the signs, flags, barricade flashers, and reflection buttons installed at or near the intersection of Baze Road and Essex Place be removed.

City Manager McKamie stated that the City has engaged a traffic engineer to evaluate the TMUTCD and its application regarding traffic control devices. After the study has been completed the City will seek guidance from the city attorney and report the results to the City Council and Mr. Beck.

City Attorney Wayne Olson stated the City is taking the appropriate approach in having an engineering analysis performed. He added that it is not the role of an elected official to determine if a stop sign is in accordance with the TMUTCD.

ITEM NO. 14. PUBLIC COMMENTS

Vryna Wheeler, 614 Essex Place, expressed her concern regarding the stop sign located at the intersection of Baze Road and Essex Place, and stated that it is a safety issue for children when drivers do not abide by the stop sign.

Ben Reeves, 2319 Westpark Way Circle, expressed his concern regarding a code violation letter that he received for bluebonnets growing in his front yard.

Mayor Saleh requested that Mr. Reeves speak with Police Captain Landers.

Michele Burger, P.O. Box 367, Euless, recognized Police Corporal Kurt Davis, Police Sergeant Brett Morgan, Police Officer William (Robert) Bryan, Senior Police Officer Robert Powell, Senior Police Officer Carlos Peralez, Firefighter Ryan Hayes, and Firefighter II Ken Wrobski for their assistance and quick response to an emergency call at 703 Simmons in 2012.

Warren Wilson, 506 Limestone Drive, expressed his appreciation to City Secretary Kim Sutter, Assistant to the City Secretary Holly Houston, City Manager McKamie and Deputy City Manager Getchell for their assistance with the election process, and suggested that the city council candidate orientation be held each year for those interested in seeking office. Additionally he recognized Council Member Leon Hogg for his assistance during the election and congratulated newly-elected Council Member Linda Eilenfeldt.

ITEM NO. 15. REPORTS

City Manager

City Manager McKamie announced that the grand opening for the Euless Family Life Center (EFLC) Aquatics Park is scheduled for May 25, 2013.

City Attorney

No report given.

City Council

Tim Stinneford expressed his appreciation to his grandson, Dillon, for his support during the election.

Mayor Pro Tem Bynum expressed his appreciation to the Fire Department for their response to an emergency on May 9, 2013, related to his mother.

Mayor Saleh announced that the Friends of the Library Book Sale will be held May 17 through 19, 2013.

ITEM NO. 16. ADJOURN

Mayor Saleh adjourned the meeting at 8:14 p.m.

APPROVED:

ATTEST:

Mary Lib Saleh
Mayor

Kim Sutter, TRMC
City Secretary