



CITY COUNCIL COMMUNICATION

March 09, 2010

SUBJECT: Electrical Installation & Repair Services
SUBMITTED BY: Kyle McAdams, Fleet & Facility Administrator
REFERENCE NO: City of Hurst – Bid No. 09-005

ACTION REQUESTED:

Consider authorizing the purchase of Electrical Installation and Repair Services from Ed's Electric Service, Inc., Richland Hills, Texas through a joint purchase agreement with the City of Hurst.

ALTERNATIVES:

- Reject joint purchase agreement
- Bid contract

SUMMARY OF SUBJECT:

This request is for council approval to enter into an agreement with Ed's Electric Service, Inc. for electrical installation and repair services. This will be administered by a joint purchase agreement with the City of Hurst and will be first of four available extensions.

In February 2009, the City of Hurst purchasing department sent out a formal bid request for electrical installation and repairs services.

This agreement is structured to designate the vendor as the city's primary electrical services contractor. However, it does not guarantee a fixed annual expenditure.

Hurst City Council granted approval of the original contract at a regular scheduled session on February 17, 2009. The contract was approved for a one (1) year term with the option for four (4) additional one (1) year extensions. During the preparation for this year's renewal, facility staff contacted area businesses verifying that the pricing structure in place is still of a "Best Value" to the city.

The cities of Hurst, Euless, Bedford, Richland Hills, and North Richland Hills are served by this contract via a joint purchase agreement.

FINANCIAL CONSIDERATIONS:

Revenue Sources:	Annual budgeted monies
Expenditure Accounts:	Various Departmental Accounts Facility Maintenance 101-5037-519.43-04
Budgeted Fiscal Year(s):	Dependent on individual departmental accounts
Estimated Expenditure:	City wide estimate \$90,000.00
Over/Under Projection By:	N/A
Other Comments:	None Noted

SUPPORTING DOCUMENTS:

- Renewal Letter: Ed's Electric Service, Inc.
- Letter: City of Hurst

APPROVED BY:

_____ LG _____	City Manager's Office
_____ SC _____	City Secretary's Office