



**RENTALS ARE NOT CONFIRMED WITHOUT THE REQUIRED PAPERWORK AND PAYMENT**

Please fax **817-685-1478** or email [ofaiva-Siale@eulesstx.gov](mailto:ofaiva-Siale@eulesstx.gov) the required information below. Once the required information is received, your account will be set up and your reservation will be processed. You will then be contacted for your Visa / Master Card / AX payment and your receipt will be emailed or faxed to you. Reservations are not confirmed until you receive your receipt. You are responsible for confirming that your date/time/location are correct. Please take your receipt with you to the rental location.

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**\*\* NOTICE\*\***

**Please include the requested information below together on one email or fax. Incomplete information will not be accepted.**

**\*\*NOTICE\*\***

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**Eules Resident**

1. Complete all required information on the City of Eules rental policy (attached).
2. Include copy of US government issued photo ID.
3. Include copy of a recent bill with your Eules address on it. **If address on your photo ID does not match the address on your recent bill, please include two (2) recent bills with the same address.**

**Eules Business**

1. Complete all required information on the City of Eules rental policy (attached).
2. Include copy of US government issued photo ID of the primary contact.
3. Include copy of a recent bill, official mail or letterhead with company name/address on it.

**Non-Eules Resident**

1. Complete all required information on the City of Eules rental policy (attached).
2. Include copy of US government issued photo ID.
3. Include copy of a recent bill with your address on it.

**Non-Eules Business**

1. Complete all required information on the City of Eules rental policy (attached).
2. Include copy of US government issued photo ID of the primary contact.
3. Include copy of recent bill, official mail or letterhead with company name/address on it.



**City of EuleSS Parks & Community Services Department  
Aquatic Rental Policy**

*Facilities are provided for general usage. In order to facilitate the smooth operation and transition of rentals, please adhere to the following policies. Please be aware that rentals may precede or follow your rental.*

**CONDITIONS FOR USE AND RESERVATION POLICIES**

1. Renters may use facilities only for the purpose of private functions (birthdays, etc.) unless otherwise approved by the City of EuleSS Parks & Community Services Department (“the City”). Renter must be at least 21 years of age.
2. Renter shall designate / monitor admittance of rental guests into the facility during rentals. Renter shall assume full responsibility and liability for all guests and for any damages incurred during and/or resulting from the rental.
3. Consumption of controlled substances, alcohol, use of tobacco (e-cigarettes) or gambling are prohibited. Renter will ensure rental guests abide by all rules. No activity shall be engaged in that is a violation of existing State, Federal Law or Municipal Ordinance or use the same in such a manner as to constitute a nuisance.
4. The renter may not leave the rental facility during the contracted rental time. Children/guests must remain with renter group inside rental facility at all times. Children under nine years old must be accompanied by a guardian 16 years or older.
5. Natatorium (indoor pool) rentals do not include access to the Senior or Recreation Center. Loss of part or all deposit fees will occur for non adherence to this policy.
6. Use of the City of EuleSS facility name in advertising or publications without the approval of the City is prohibited.
7. The Natatorium (indoor pool) must be reserved no less than two-weeks (14 days) prior to the rental date and cannot be made more than two months (60 days) prior to the rental date. All fees are due at the time of rental. Any changes to the reservation date/time or estimated total guests must be made no less than two-weeks (14 days) prior to the rental date.
8. The Wilshire Pool and the EuleSS Family Life Aquatic Park (EFLAP) must be reserved no less than two-weeks (14 days) prior to the rental date. Cabanas and pavilion at EFLAP can be reserved up to two days prior to the rental date.
9. Full payment of rental fees is required at the time of rental. A tentative reservation may be held for two days providing there is an existing household account on file. If full payment is not received within two days of the hold, the facility will be released for rental to the public without further notice.
10. No additional setup or take down time is allowed. Rental time includes set up, party time and clean up. Renter group has access to the Facility only during the times stated in the contract.
11. Facilities may not be rented on an on-going, consecutive basis. Only one rental per household is allowed.
12. Renters will not charge admission, sell tickets, products, etc., or solicit donations without the consent of the City.
13. EuleSS residents may not rent facilities for non-EuleSS residents. A photo ID and two current bills showing current EuleSS address will be required to rent facilities.

**DEPOSIT, CANCELLATIONS AND REFUNDS**

1. The City reserves the right to close a Facility with or without notice or shift a rental to another facility in case of an emergency as determined by the City. Refund of fees will be adjusted accordingly. The City reserves the right to cancel any event in which untrue/inaccurate information was provided or if the event is determined to be detrimental to the operation of the Facility.
2. Trash resulting from rentals must be picked up, tied in bags and placed in appropriate trash bins. Loss of rental privileges and/or additional fees will be charged to the renter should trash removal policy not be followed.
3. **City initiated closing of Facilities due to hazardous weather condition refund policy:**
  - A. Facility closing prior to the beginning of the rental will receive a full refund of both the rental fee and the pre-purchased ticket fees. Fees will be automatically refunded on the next business day.
  - B. Facility closing within the first one (1) hour of the rental start time will receive a full refund of the rental fees only. The Renter must request raincheck tickets from staff on site for used pre-purchased tickets. Rental fees will be automatically refunded on the next business day.
  - C. Facility closing after one (1) hour of the rental start time will receive NO refund of the rental fees or pre-purchased ticket fees. The Renter must request raincheck tickets from staff on site for used pre-purchased tickets.
3. Renter initiated cancellations made more than 14 days before the rental date will receive 100% of the rental fees and all deposit. Cancellation made less than 14 days but more than 7 days will receive a 50% refund of the rental fees and 100% of the deposit. Cancellations made less than 7 days will not receive a refund of the rental fee and all deposit fees.
4. Renter initiated cancellation request for a refund due to weather must be made no less than 48 hours after the rental date/time by calling 817-685-1649. Depending upon the method of payment, refunds may be mailed or credited back to the renter’s household account on file.

## **POOL RULES**

1. Children under 48 inches are not allowed on slides.
2. Children under 48 inches are allowed on the Lily Pad with a guardian.
3. Only Coast Guard approved floatation devices (life jackets, etc.) are allowed in the pool.
4. Snorkels, swim fins, water games or toys, no scuba masks, food, beverages, pets (except service animals), street clothes (including jean/basketball shorts,) etc., cell phones and underwater camera's are NOT allowed in outdoor/indoor pools.
5. Natatorium allows some soft toys and dive toys inside the pool.
6. Minimal photography is allowed at all pool areas. Photos of family members and friends are permissible. Taking photos of other swimmers or staff without permission is prohibited. Strict adherence to photography policy is enforced.
7. The City does not store or refrigerate food items for the public.
8. Cooking, grilling, open flames, etc. is not allowed in the aquatic area.
9. Glass (including crockpots, E-cigarettes, etc.), sharp objects (knives, etc.), electrical appliance (radio, etc.) are prohibited. The City reserves the right to approve or deny all items brought onto the Facility.
10. Electricity is not available at/or near the water, including all Cabana areas, etc.
11. Offering lifeguard money for any reason is prohibited.
12. Natatorium swimmers may enter the water only during the contracted rental times/or posted open swim times.
13. No extra tables, chairs or tents may be brought on the aquatic property.
14. The City reserves the right to restrict/deny non-swimming visitor entry into the facility when capacity maximum is reached.
15. Non-swimming visitors will not receive special accommodation with chairs/tables. Seating may be used when swimming patrons are accommodated.
16. One rental group may not monopolize any area limiting use by other patrons of the Facility.
17. Non-swimming visitors may not play, wade or enter the water.

### **Slide, River and Lily Pad Rules**

1. Swimmer must be able to exit the slide and Lilly Pad area unassisted. Guardians may not catch them.
2. Only one person on the slides or Lilly Pad at a time. Swimmers may not enter in groups of two or more.
3. Swimmers must go with the flow of water and not against the current in the Lazy River.
4. No stopping in the Lazy River or holding on to the wall.
5. Must use stairs as the entrance and exit, no entering/exiting at the sides.
6. One person per tube.
7. No making chains or stacking tubes.
8. Tubes may be used in the Lazy River only. Tubes are not allowed in the other pool areas.

### **To Prevent the Spread of Water Borne Illness**

1. Do not swim if you have experienced a stomach illness within the last two weeks involving diarrhea and/or vomiting. Stop swimming immediately if you begin to feel sick.
2. All persons must change in locker rooms. Changing on deck is not allowed.
3. Diapers must be changed in locker rooms only.
4. Infants and toddlers must wear swim diapers.
5. It is recommended that swimmers shower thoroughly with soap and water before swimming.

### **Admission May Be Denied When...**

1. It is apparent that an individual is unable to care for himself/herself.
2. An individual appears to be under the influence of drugs or alcohol.
3. There is evidence of a contagious disease, open sores, or wounds, etc.
4. In the opinion of the Manager, a person's admittance would be detrimental to the health and safety of the general public or operation of the pools.

***All guests must adhere to the policies, listed and implied. Patrons who require clarification of a rule should speak with a Pool Manager or the Rental Coordinator.***

***Patrons who refuse to follow these policies will be asked to leave and may be suspended depending on the severity of the incident.***

***All guests are using facility at their own risk. The City of Euless is not responsible for lost, damaged or stolen items.***



**Parks & Community Services Department  
Aquatics Party Reservation Application**

Name: \_\_\_\_\_ Date of Rental: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Number of Guests: \_\_\_\_\_ Type of Function: \_\_\_\_\_ If for birthday? Name and age: \_\_\_\_\_

Must Provide 2nd Contact Name: \_\_\_\_\_ 2nd Ph #: \_\_\_\_\_

List all items you will bring to site: \_\_\_\_\_

**To Rent Wilshire Pool (check all that apply)** Saturday or Sunday | 10:30 AM—12:30 p.m. | 6:30—8:30 p.m.

**To Rent the Natatorium (check all that apply)**

Private Rental Only Saturday   Sunday   3:30-5:30 pm only <b>Requires 2 weeks notice for up to 40 swimmers</b>	Semi-Private Rental During Open Swim for Under 12 Swimmers Only Monday thru Friday 11:40—5pm   Saturday 10:30am—3:30pm   Sunday Noon—3:30 pm Note time of preference: _____
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**To rent EFLAP (Euless Family Life Aquatic Park), the Pavilion or a Cabana—check all that apply.**

Small Cabana—include one picnic table and admission for 12 people (qualify for 12 additional tickets at group rate).  Large Cabana—include two picnic tables and admission for 24 people (qualify for 24 additional tickets at group rate).  Pavilion—include seating for 50 and admission for 25 people. (qualify for 25 additional tickets at group rate).	<u>Monday—Saturday</u> 11:15 am—1:15 p.m. 1:30—3:30 p.m. 3:45—5:45 p.m. 6—8 p.m.
<b>GROUP RATE:</b> Monday thru Friday—\$2 each   Saturday, Sunday and Holidays—\$3 each. Rental of a cabana or pavilion is required to receive the group rate. Tickets must be pre-purchased minimum 24 hours in advance. Tickets purchased at the pool gate will be at the regular rate. How many additional tickets will you purchase? ____	<u>For Sunday Rentals Only</u> 12:15—2:15 p.m. 2:30—4:30 p.m. 4:45—6:45 p.m.
For private after hours party rental of EFLAP—check all that apply. Includes 19 lifeguards, pool attendants and up to 650 guests. Concession Stand will remain open for business: Friday 8:30—10:30 PM   Saturday 8:30—10:30 PM   Sunday 7:30—9:30 p.m.	

I have read the attached **City of Euless Parks & Community Services Department Aquatic Rental Policy** and agree to all rules and policies noted therein.

Applicant Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_