



APPLICATION TYPE

SIGN PERMIT APPLICATION

Date Submitted _____

PROPERTY OWNER / PROPERTY INFORMATION

Job Address _____ Value of Work \$ _____

Property Owner Name: _____ Permit Fee \$ _____

Sign Company Name _____

Designated Contact Person _____ Applicant's DL# _____

Street _____ Suite _____

City _____, State _____, Zip Code _____ - _____

Office phone () _____ Mobile () _____, Email _____

FAX phone () _____

SUBMIT TWO (2) SETS OF SIGN DRAWINGS AND SITE PLAN SHOWING SIGN LOCATIONS

Type of Sign(s):

Special Event Sign (\$40.00 for seven (7) days. Minimum of thirty (30) days between permits. May only be issued four (4) events per year. **Applications for special event signs shall have Drawings and Site Plan depicting the nature, size, shape, content height, type of material and location of such sign(s).**

Purpose of Sign (Check One)

- Name Plate Development Sign Identification Directory
- General Business Sign Institutional Sign Advertising Apartment Complex

Type of Sign (Check One)

- Monument Sign Primary/Secondary Wall Sign Projecting Sign Pole/Pylon Sign
- Roof Sign Electric Message Board Temporary Banner (subject to three 14 day periods a year)
- Commercial Real Estate/Project Dev. Sign Model Home Sign Multi-Tenant Sign Subdivision
- Wall Sign Other Sign _____

Height of Sign (top to bottom) _____ ft Area of Sign _____ sqft

Width of Sign (side to side) _____ ft Front setback _____ ft Side setback _____

Wall Sign – Wall Height _____ ft Wall Width _____ ft

Applicant's Name (Print) _____ Signature _____

Permit # _____

Approved by _____

Date _____

Date _____

Entered by _____

Date Paid _____