

**CITY OF EULESS
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE
FEBRUARY 16, 2016
MINUTES**

A called meeting of the Capital Improvements Advisory Committee was called to order at 6:40 p.m. on February 16, 2016 for consideration of scheduled items in Council Chambers in City Hall of the Municipal Complex. Those present included Chairman Richard McNeese, Vice Chairman LuAnn Portugal, and Committee Members: Eric Owens, Kenny Olmstead, Ronald Dunckel, Steve Ellis, and David Brown. Chairman Richard McNeese stated there was a quorum of members of the Capital Improvements Advisory Committee present.

STAFF PRESENT:

Mike Collins, Director of Planning and Economic Development
Stephen Cook, Senior Planner
Mollie Snapp, Administrative Secretary

VISITORS:

ITEM 1. CONSIDERED APPROVAL OF CIAC MINUTES

Committee Member Dunckel made a motion to approve the minutes for the called meeting of May 19, 2015. Committee Member Ellis seconded the motion. The vote was as follows:

Ayes: Chairman McNeese, Vice Chairman Portugal, Committee Members:
 Olmstead, Dunckel, Ellis, and Brown.

Nays: None.

Abstention: Committee Member Eric Owens.

Chairman McNeese declared the motion carried. (6-0-1)

**ITEM 2. CASE NO. 16-01-CIAC – CONSIDERED RESOLUTION
 NO. 16-01-CIAC**

Senior Planner Cook gave a brief description of the case. The City Council appointed the Planning and Zoning Commission to serve as the Capital Improvements Advisory Committee (CIAC). Section 395.058 of the Local Government Code established this advisory committee to file semi-annual reports with respect to the progress of the capital improvements plan and report to the City Council any perceived inequities in implementing the plan or imposing the impact fee.

Attached is Resolution No. 16-01-CIAC conveying the Semi-Annual report for the period of April 1, 2015 through September 30, 2015 (**Exhibit A**). During this period, impact fees totaling \$284,516.00 were allocated for the following: Water Tower Debt Payment (Project WT0101) for \$124,072.00; Reclaimed Water Line Extension Debt Payment (Project WT1403) for \$60,444.00 and, Trinity River Authority Debt Payment - Sewer (Project WW0605) for \$100,000.00.

The amount of funds available in the Water Impact Fee Fund as of September 30, 2015 is \$1,488,800.00. A portion, totaling \$1,443,457.00, is invested in interest bearing accounts with \$943,457 available immediately and the remainder available within twenty months. The amount of funds available in the Wastewater Impact Fee Fund as of September 30, 2015 is \$478,980.00. This is all invested in interest bearing accounts and is available immediately.

There were no questions or comments presented by the Committee.

Vice Chairman Portugal made a motion to approve case no. 16-01-CIAC to approve a resolution to adopt the Capital Improvements Advisory Committee Semi-Annual Report for the period of October 1, 2015 through March 31, 2016. Committee Member Olmstead seconded the motion. The vote was as follows:

Ayes: Chairman McNeese, Vice Chairman Portugal, Committee Members: Owens, Olmstead, Dunckel, Ellis, and Brown

Nays: None

Abstention: None

Chairman McNeese declared the motion carried. (7-0-0)

ITEM 3. ADJOURN

There being no further business, the meeting was adjourned at 6:49 p.m.

Chairman Richard McNeese

Date