

**CITY OF EULESS
CRIME CONTROL AND PREVENTION DISTRICT**

MINUTES OF BOARD MEETING

MAY 24, 2012

ITEM 1. CALL TO ORDER

A meeting of the Crime Control and Prevention District (CCPD) Board was called to order by President Ron Shields on Thursday, May 24, 2012, at 5:00 p.m. in the Conference Room in City Hall, 201 North Ector Drive, Eules.

Board members present included:

Mayor Mary Lib Saleh
City Council Member Leon Hogg
City Council Member Glenn Porterfield
City Council Member Perry Bynum
Citizen Member Don Martin
Citizen Member Iris Elliott
Citizen Member Ron Shields, President
Director of Finance Vicki Rodriguez, Treasurer
City Secretary Kim Sutter, Secretary

Additional staff members present included:

City Manager Gary McKamie
Deputy City Manager Loretta Getchell
Assistant City Manager Chris Barker
Police Chief Mike Brown
Assistant Police Chief Bob Freeman
Police Captain Gary Landers

ITEM 2. APPROVAL OF MINUTES OF MAY 26, 2011, MEETING

Upon motion by Council Member Leon Hogg and second by Citizen Member Don Martin, the minutes of the May 26, 2011, meeting were approved as presented by unanimous vote.

ITEM 3. ACCEPTANCE OF ANNUAL AUDIT FOR EULESS CRIME CONTROL AND PREVENTION DISTRICT FISCAL YEAR ENDING SEPTEMBER 30, 2011

Director of Finance Vicki Rodriguez referred to the Comprehensive Annual Financial Report for Fiscal Year Ending September 30, 2011, for the City of Euless, which had been previously distributed. She advised the Board of the total revenues, expenditures, and ending fund balance for the fiscal year:

Beginning Fund Balance	\$327,657
Revenues	
General Sales Tax and Investment Income	\$1,624,238
Expenditures	
Salaries, benefits, and crime prevention supplies	\$66,089
Capital outlay expenditures (debt payment on police radio system)	\$67,859
Total Expenditures	\$1,475,050
Use of Prior Year Reserves for Capital	\$58,899
Excess Reserves Over Expenditures	\$149,189
Ending Fund Balance	\$417,948

Ms. Rodriguez advised that the ending fund balance exceeded the projected fund balance by \$106,886 for the year. Additionally, she reported that the external auditors, Weaver, LLP, have issued an unqualified opinion for the Fiscal Year 2011 audit, which is the highest level of assurance that can be provided.

Upon motion by Mayor Mary Lib Saleh and second by Council Member Glenn Porterfield, the audit for the Euless Crime Control and Prevention District budget for Fiscal Year 2011 was accepted by unanimous vote.

ITEM 4. HELD PUBLIC HEARING ON EULESS CRIME CONTROL AND PREVENTION DISTRICT PROPOSED BUDGET FOR FISCAL YEAR 2011-2012

President Shields opened the public hearing at 5:08 p.m. to receive input on the proposed Crime Control and Prevention District (CCPD) Budget for Fiscal Year 2012-2013.

Finance Director Vicki Rodriguez presented a summary of the current year's budget for the period ending April 30, 2012, and advised that the projected fund balance for the end of the fiscal year is \$404,221.

Finance Director Rodriguez presented the proposed Fiscal Year 2012-2013 budget.

Beginning Fund Balance	\$404,221
Revenues	
Sales Tax and Investment Income	\$1,782,590
Expenditures	
Salaries and benefits	\$1,671,658
Special Services, training, minor apparatus, apparel, crime prevention	\$29,900
Capital outlay expenditures (debt payment on police radio system)	<u>\$78,733</u>
Total Expenditures	\$1,780,291
Excess Revenue over Expenditures	\$2,299
Ending Fund Balance	\$406,520
Capital Request FY 2012-13	\$110,534
Estimated Ending Fund Balance (9-30-2013)	\$295,986
Required Reserves (60 days)	\$292,651
Excess Revenues	\$3,335

Police Chief Mike Brown reviewed the proposed capital expenditures items for fiscal year 2012-2013, including funding for a Public Safety Officer (part-time), Motorola Radio Lease, and Regional Tactical Swat Team Training.

There being no proponents or opponents wishing to speak, President Shields closed the public hearing at 5:26 p.m.

ITEM 5. APPROVAL OF EULESS CRIME CONTROL AND PREVENTION DISTRICT BUDGET FOR FISCAL YEAR 2011-2012

Upon motion by Citizen Member Martin Don Martin and second by Citizen Member Iris Elliott, the Crime Control and Prevention District Budget for Fiscal Year 2012-2013 was approved as presented by unanimous vote.

Following approval of the proposed budget, Police Chief Mike Brown provided an update, including retirements, addition of new personnel, and per capita statistic comparison for Euless and neighboring cities.

ITEM 6. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:52 p.m.

APPROVED:



Ron Shields
President

ATTEST:



Kim Sutter
Secretary