

CITY OF EULESS
CRIME CONTROL AND PREVENTION DISTRICT

MINUTES OF BOARD MEETING

May 27, 2010

CALL TO ORDER

A meeting of the Crime Control and Prevention District (CCPD) Board was called to order by President Ron Shields Thursday, May 27, 2010, at 5:00 p.m. in the Conference Room in City Hall, 201 North Ector Drive, Euless.

Board members present included:

Mayor Mary Lib Saleh
City Council Member Glenn Porterfield
City Council Member Leon Hogg
City Council Member Perry Bynum
Citizen Member Don Martin
Citizen Member Iris Elliott
Citizen Member Ron Shields
Director of Finance Vicki Rodriguez, Treasurer
City Secretary Susan Crim, Secretary

Additional staff members present included:

City Manager Gary McKamie
Deputy City Manager Loretta Getchell
Police Chief Mike Brown
Assistant Police Chief Bob Freeman
Assistant Police Chief Harland Westmoreland
Deputy City Secretary Kim Sutter

APPROVAL, MINUTES OF JANUARY 12, 2010

Upon motion by Council Member Leon Hogg and second by Council Member Perry Bynum, the minutes of the January 12, 2010, meeting were approved as presented by unanimous vote.

ACCEPTANCE OF ANNUAL AUDIT FOR FISCAL YEAR 2009

Director of Finance Vicki Rodriguez referred to the Comprehensive Annual Financial Report for Fiscal Year Ending September 30, 2009, for the City of Euless, which had been previously distributed, and directed the board members to the section containing the audit report for the Crime Control and Prevention District budget. She pointed out that the total revenues collected were \$1,502,492, which included sales tax and interest earnings.

Expenditures for the year included baseline expenses of \$1,595,776 that consisted of salaries, benefits, and crime prevention supplies. An additional \$59,975 was spent on capital items that were approved by the Board, including an intoxilizer and the city's payment on the trunk radio system. This resulted in a net ending fund balance for Fiscal Year 2009 of \$317,991, which is actually \$88,486 less than our original 2009 budget. The external auditors, Weaver and Tidwell, have issued an unqualified opinion for the Fiscal Year 2009, which is the highest level of assurance they can provide.

Upon motion by Mayor Mary Lib Saleh and second by Council Member Leon Hogg, the audit for the Euless Crime Control and Prevention District budget for Fiscal Year 2009 was accepted by unanimous vote.

PUBLIC HEARING, FISCAL YEAR 2010-2011 BUDGET

President Shields opened the public hearing to receive input on the Crime Control and Prevention District (CCPD) Budget for Fiscal Year 2010-2011. Director of Finance Vicki Rodriquez stated that sales tax revenues in the current year are down 14% from the prior year due to economic declines, specifically the construction sector. Revenue for FY2010 is projected to be \$1,431,758, and due to the projected revenue shortfall, three vacancies have been held open. They will remain unfilled for the remainder of FY10 and are reflected in the FY10 projected expenditures. In addition to these savings, the police department submitted some other line item cuts, resulting in total projected savings of \$293,884. Based on these projections, the CCPD fund would end FY10 with a fund balance of \$274,219 which is approximately \$4,000 more than originally budgeted.

Fiscal Year 2011 revenues are projected to be \$1,586,022, which includes both sales tax revenue and interest earnings. The projected increase in revenue is based upon some economic recovery and a full year's worth of sales tax revenue on gas and electric utilities that were previously exempted.

Fiscal Year 2011 expenditures are projected to be \$1,552,618, which includes \$1,446,985 for salaries and benefits, \$29,900 for various crime prevention supplies, training and apparatus as well as \$75,733 for the radio system, which would leave the CCPD with a fund balance of \$307,623. Capital items recommended for Fiscal Year 2011 include \$50,000 to continue the part-time PSO program that was implemented several years back, leaving an ending fund balance of \$257,623.

The Board has previously elected to maintain a reserve level equal to 60 days of operating expenses, which for FY2011 equals \$255,225. The proposed budget would provide an estimated ending fund balance of \$257,623, which exceeds the Board's recommended reserve by \$2,398.

Police Chief Mike Brown reported that his department has received approximately \$300,000 in grant money over the past year, and they have upgraded their technology in several areas including that of the in-car video equipment. He also advised that the Commercial Motor Vehicle Inspection unit is up and running and has been very successful.

There being no proponents or opponents, President Shields closed the public hearing.

Police Chief Brown expressed appreciation to the Board Members for their commitment and the time they give to serve on the Board.

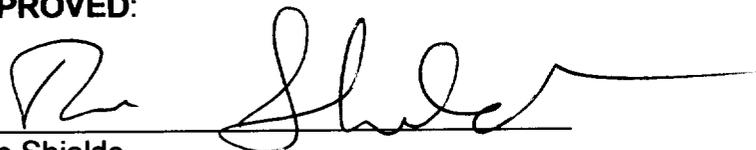
APPROVAL OF EULESS CRIME CONTROL AND PREVENTION DISTRICT FISCAL YEAR 2010-2011 BUDGET

Upon motion by Council Member Leon Hogg and second by Mayor Mary Lib Saleh, the Crime Control and Prevention District Budget for Fiscal Year 2010-2011 was approved as presented by unanimous vote.

ADJOURN

There being no further business, the meeting was adjourned at 5:45 p.m.

APPROVED:



Ron Shields
President

ATTEST:



Susan Crim
Secretary

**EULESS CRIME CONTROL AND PREVENTION DISTRICT
PROPOSED BUDGET
FISCAL YEAR 2010-11**

	FY 2009-10 Original Budget	FY 2009-10 FYE Projection	FY 2010-11 Proposed Budget
Beginning Fund Balance	\$317,990	\$317,990	\$274,219
Revenues			
Sales Tax	\$1,720,565	\$1,431,758	\$1,585,522
Interest Income	\$1,500	\$500	\$500
Total Revenue	\$1,722,065	\$1,432,258	\$1,586,022
Operating Expenditures			
Salary	\$1,139,470	\$945,523	\$1,044,019
Certification Pay	\$27,340	\$22,201	\$21,700
Clothing Allowance	\$7,484	\$6,380	\$7,260
Benefits (Insurance, TMRS, Medicare, & Longevity)	\$419,640	\$339,692	\$374,006
Sub-Total - Personnel	\$1,593,934	\$1,313,796	\$1,446,985
Special Services	\$10,000	\$9,500	\$9,500
Training	\$12,500	\$7,500	\$7,500
Instruments/Apparatus	\$5,000	\$5,000	\$0
Minor Apparatus	\$8,894	\$2,000	\$5,000
Wearing Apparel	\$4,352	\$3,000	\$3,000
Crime Prevention	\$9,500	\$9,500	\$4,900
Sub-Total - Operations	\$50,246	\$36,500	\$29,900
Radios	\$75,733	\$75,733	\$75,733
Sub-Total Capital	\$75,733	\$75,733	\$75,733
Total Operating Expenditures	\$1,719,913	\$1,426,029	\$1,552,618
Excess Revenues Over Expenditures	\$2,152	\$6,229	\$33,404
Capital Expenditures FY 2009-10			
Part Time PSO	\$50,000	\$50,000	\$0
Use of Prior Year Reserves for Capital	\$50,000	\$50,000	\$0
Ending Fund Balance	\$270,142	\$274,219	\$307,623
Capital Request FY 2010-11			
Part Time PSO			\$50,000
Proposed Use of Excess Reserves for Capital			\$50,000
Estimated Ending Fund Balance @ 9-30-2011			\$257,623
Required Reserves (60 days)			\$255,225
Excess Reserves			\$2,398