

**CITY OF EULESS**  
**CRIME CONTROL AND PREVENTION DISTRICT**

**MINUTES OF BOARD MEETING**

**June 8, 2009**

**CALL TO ORDER**

A meeting of the Crime Control and Prevention District (CCPD) Board was called to order by President Barney Snitz on Monday, June 8, 2009, at 6:00 p.m. in the Conference Room in City Hall, 201 North Ector Drive, Eules.

Board members present included:

Mayor Mary Lib Saleh  
City Council Member Glenn Porterfield  
City Council Member Leon Hogg  
City Council Member Perry Bynum  
Citizen Member Don Martin  
Citizen Member Barney Snitz  
Citizen Member Ron Shields  
Director of Finance Vicki Rodriguez, Treasurer  
City Secretary Susan Crim, Secretary

Additional staff members present included:

City Manager Gary McKamie  
Deputy City Manager Loretta Getchell  
Police Chief Mike Brown  
Assistant Police Chief Bob Freeman  
Assistant Police Chief Harland Westmoreland

**ELECTION OF OFFICERS**

Upon motion by Don Martin and second by Council Member Perry Bynum, Ron Shields was elected President and Barney Snitz was elected Vice President by unanimous vote.

**APPROVAL, MINUTES OF JUNE 12, 2008**

Upon motion by Mayor Mary Lib Saleh and second by Council Member Perry Bynum, the minutes of the June 12, 2008 meeting were approved as presented by unanimous vote.

**ACCEPTANCE OF ANNUAL AUDIT FOR FISCAL YEAR 2008**

Director of Finance Vicki Rodriguez referred to the Comprehensive Annual Financial Report for Fiscal Year Ending September 30, 2008, for the City of Eules, which had

been previously distributed, and directed the board members to the section containing the audit report for the Crime Control and Prevention District budget. She pointed out that the total revenues collected were \$1,697,017, which included sales tax and interest earnings. Expenditures for the year included baseline expenses of \$1,632,059, that includes salaries, benefits, and crime prevention supplies. An additional \$357,186 was spent on capital items that were approved by the Board, including: new radar units, rescue negotiation phone system, partial replacement of the police department's portable radio system, new pistols, new server for the security system, continuation of the part-time PSO program and live scan fingerprinting system. This resulted in a net ending fund balance for Fiscal Year 2008 of \$471,250, which is actually \$86,470 better than the original 2008 budget. The auditors, Weaver and Tidwell, have issued an unqualified opinion for the Fiscal Year 2008, which is the highest level of assurance they can provide.

Upon motion by Council Member Leon Hogg and second by Mayor Mary Lib Saleh, the audit for the Euless Crime Control and Prevention District budget for Fiscal Year 2008 was accepted by unanimous vote.

### **PUBLIC HEARING, FISCAL YEAR 2009-2010 BUDGET**

President Shields opened the public hearing to receive input on the Crime Control and Prevention District (CCPD) Budget for Fiscal Year 2009-2010. Director of Finance Vicki Rodriguez stated that sales tax revenues have not been as strong as we had originally projected due to the decline in the economy, specifically the construction sector. Due to the revenue shortfall, two staff vacancies have not been filled, and a third that came about due to a retirement will be held open also. In addition, the Police Department has submitted line item cuts for the current year, and it is anticipated that the CCPD Fund Balance at the end of Fiscal Year 2009 will be \$349,939, which is approximately \$56,000 less than originally budgeted.

Fiscal Year 2010 revenues are projected to be \$1,722,065, which includes both sales tax revenue and interest earnings. The projected increase in revenue is based upon the passage of Senate Bill 575, which will allow the City to impose the CCPD sales tax on gas and electric utilities that were previously exempted. The additional revenue from this source is projected to be \$90,000 in Fiscal Year 2010. It will be necessary for the CCPD Board to approve a resolution at a later date authorizing the collection of this tax.

Fiscal Year 2010 expenditures are projected to be \$1,719,913, which includes \$1,593,934 for salaries and benefits, \$50,246 for various crime prevention supplies, training and apparatus as well as \$75,733 for the radio system, which would leave the CCPD with a fund balance of \$352,091. Capital items recommended for Fiscal Year 2010 include \$50,000 to continue the part-time PSO program, which would reduce the projected ending fund balance to \$302,091, which exceeds the Board's recommended reserve by \$19,366.

There being no proponents or opponents, President Shields closed the public hearing.

Police Chief Mike Brown expressed appreciation to the Board for their commitment and the time they give to serve.

**APPROVAL OF EULESS CRIME CONTROL AND PREVENTION DISTRICT FISCAL YEAR 2009-2010 BUDGET**

Upon motion by Council Member Glenn Porterfield and second by Council Member Leon Hogg, the Crime Control and Prevention District Budget for Fiscal Year 2009-2010 was approved as presented by unanimous vote.

**ADJOURN**

There being no further business, the meeting was adjourned at 6:28 p.m.

**APPROVED:**



Ron Shields  
President

**ATTEST:**



Susan Crim  
Secretary

**EULESS CRIME CONTROL DISTRICT  
PROPOSED BUDGET  
FY 2009-10**

	FY 2008-09 Budget	FY 2008-09 Projected	FY 2009-10 Proposed Budget
<b>Beginning Fund Balance</b>	<b>\$471,250</b>	<b>\$471,250</b>	<b>\$349,939</b>
<b>Revenues</b>			
Sales Tax	\$1,800,000	\$1,608,817	\$1,720,565
Interest Income	\$7,500	\$1,500	\$1,500
<b>Total Revenue</b>	<b>\$1,807,500</b>	<b>\$1,610,317</b>	<b>\$1,722,065</b>
<b>Operating Expenditures</b>			
Salary	\$1,246,836	\$1,155,822	\$1,139,470
Certification Pay	\$29,500	\$29,500	\$27,340
Clothing Allowance	\$7,920	\$7,920	\$7,484
Benefits (Insurance, TMRS, Medicare, & Longevity)	\$375,688	\$351,057	\$419,640
<b>Sub-Total - Personnel</b>	<b>\$1,659,944</b>	<b>\$1,544,299</b>	<b>\$1,593,934</b>
Special Services	\$10,000	\$10,000	\$10,000
Training	\$18,000	\$13,000	\$12,500
Instruments/Apparatus	\$6,350	\$6,350	\$5,000
Minor Apparatus	\$15,894	\$10,894	\$8,894
Wearing Apparel	\$4,352	\$4,352	\$4,352
Crime Prevention	\$15,000	\$10,000	\$9,500
<b>Sub-Total - Operations</b>	<b>\$69,596</b>	<b>\$54,596</b>	<b>\$50,246</b>
Radios	\$75,733	\$75,733	\$75,733
<b>Sub-Total Capital</b>	<b>\$75,733</b>	<b>\$75,733</b>	<b>\$75,733</b>
<b>Total Operating Expenditures</b>	<b>\$1,805,273</b>	<b>\$1,674,628</b>	<b>\$1,719,913</b>
<b>Excess Revenues Over Expenditures</b>	<b>\$2,227</b>	<b>(\$64,311)</b>	<b>\$2,152</b>
<b>Capital Expenditures</b>			
Part Time PSO	\$60,000	\$50,000	\$0
Intoxilizer	\$7,000	\$7,000	\$0
Use of Prior Year Reserves for Capital	\$67,000	\$57,000	\$0
<b>Ending Fund Balance</b>	<b>\$406,477</b>	<b>\$349,939</b>	<b>\$352,091</b>
<b>Capital Request FY10</b>			
Part Time PSO			\$50,000
Proposed Use of Excess Reserves for Capital			\$50,000
<b>Estimated Ending Fund Balance @ 9-30-2010</b>			<b>\$302,091</b>
<b>Required Reserves (60 days)</b>			<b>\$282,725</b>
<b>Excess Reserves</b>			<b>\$19,366</b>

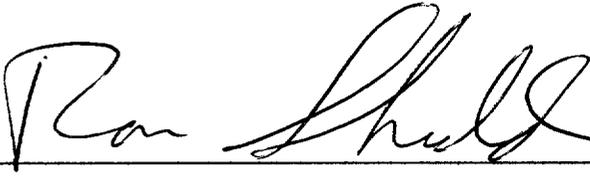
## CERTIFICATION

To: Mayor Mary Lib Saleh  
Mayor Pro Tem Tim Stinneford  
Council Member Leon Hogg  
Council Member Linda Martin  
Council Member Donna Mickan  
Council Member Glenn Porterfield  
Council Member Perry Bynum

June 8, 2009

I hereby certify that the attached copy of the Euless Crime Control and Prevention District Proposed Budget for Fiscal Year 2009-2010 is a true and exact copy of the budget approved by the Euless Crime Control and Prevention District Board of Directors at their meeting on Monday, June 8, 2009, at which a quorum was present.

Said meeting was published in the official newspaper ten days prior to being held and was posted on the City of Euless official bulletin board and on the City's web site more than 72 hours prior to the meeting.



A handwritten signature in black ink, appearing to read "Ron Shields", is written over a horizontal line. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Ron Shields, President  
Euless Crime Control and Prevention District  
Board of Directors

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