

**CITY OF EULESS**  
**CRIME CONTROL AND PREVENTION DISTRICT**

**MINUTES OF BOARD MEETING**

**June 12, 2008**

**CALL TO ORDER**

A meeting of the Crime Control and Prevention District (CCPD) Board was called to order by President Barney Snitz on Monday, June 12, 2008, at 3:30 p.m. in the Conference Room in City Hall, 201 North Ector Drive, Eules.

Board members present included:

Mayor Mary Lib Saleh  
City Council Member Glenn Porterfield  
City Council Member Leon Hogg  
City Council Member Perry Bynum  
Citizen Member Don Martin  
Citizen Member Barney Snitz  
Citizen Member Ron Shields  
Director of Finance Vicki Rodriguez, Treasurer  
City Secretary Susan Crim, Secretary

Additional staff members present included:

City Manager Gary McKamie  
Deputy City Manager Loretta Getchell  
Police Chief Mike Brown  
Assistant Police Chief Harland Westmoreland  
Assistant Director of Finance Jackie Theriot

**ELECTION OF OFFICERS**

Upon motion by Mayor Mary Lib Saleh and second by Don Martin, Barney Snitz was re-elected President and Ron Shields was elected Vice President by unanimous vote.

**APPROVAL, MINUTES OF JUNE 18, 2007**

Upon motion by Council Member Leon Hogg and second by Ron Shields, the minutes of the June 18, 2007 meeting were approved as presented by unanimous vote.

**ACCEPTANCE OF ANNUAL AUDIT FOR FISCAL YEAR 2007**

Director of Finance Vicki Rodriguez referred to the Comprehensive Annual Financial Report for Fiscal Year Ending September 30, 2007, for the City of Eules, which had

been previously distributed, and directed the board members to the section containing the audit report for the Crime Control and Prevention District budget. She pointed out that the comparison of budgeted to actual statistics revealed that the year ended with a positive fund balance of \$763,478. She stated that the auditors had given an unqualified opinion, which is the highest form of assurance they can provide.

Upon motion by Council Member Leon Hogg and second by Council Member Perry Bynum, the audit for the Eules Crime Control and Prevention District budget for Fiscal Year 2007 was accepted by unanimous vote.

### **PUBLIC HEARING, FISCAL YEAR 2008-2009 BUDGET**

President Snitz opened the public hearing to receive input on the Crime Control and Prevention District (CCPD) Budget for Fiscal Year 2008-2009. Director of Finance Vicki Rodriguez stated that sales tax revenues have been slightly down from their projections for the current year, due to the decline in the construction market and the delay in the completion of some of the new retail. Projected total revenues for FY 2008-2009 will be \$1,746,782 and projected expenditures will be \$1,744,226, leaving a projected ending fund balance of \$403,833 to begin FY 2008-2009.

For the FY 2008-2009 budget, revenue is projected to be \$1,807,500 and expenditures are projected to be \$1,805,273. After capital expenditures of \$67,000, the estimated ending fund balance for FY 2008-2009 would be \$339,060, which is slightly more than \$42,000 over the reserve level this Board set several years ago.

Police Chief Mike Brown discussed the use of intoxicizers and explained why the Prism Shoot/Don't Shoot Simulator project is no longer being considered. He described what items would be purchased from the minor apparatus line item. Director of Finance Vicki Rodriguez explained the difference between the clothing allowance and the wearing apparel line items. Chief Brown described the uses for the crime prevention expenditure and Assistant Police Chief Harland Westmoreland discussed the expenditure for radios and the costs to maintain them.

Chief Brown reported that the volume of jail residents, housed for the Immigration and Customs Enforcement Agency (ICE), has increased and therefore, revenue in that division is greater. He described the rescue phone negotiation system, the portable radio replacement program, the security system servers, the live scan machines, the radar unit two-year replacement program, the rescue phone negotiation system, the standardization of pistols in the department, and the scan print card and mug shot procedure.

There being no proponents or opponents, President Snitz closed the public hearing.

### **APPROVAL OF EULESS CRIME CONTROL AND PREVENTION DISTRICT FISCAL YEAR 2008-2009 BUDGET**

Upon motion by Don Martin and second by Ron Shields, the Crime Control and Prevention District Budget for Fiscal Year 2008-2009 was approved as presented by unanimous vote.

**ADJOURN**

There being no further business, the meeting was adjourned at 4:25 p.m.

**APPROVED:**

  
\_\_\_\_\_  
Barney Snitz  
President

**ATTEST:**

  
\_\_\_\_\_  
Susan Crim  
Secretary

EULESS CRIME CONTROL DISTRICT  
PROPOSED BUDGET  
FY 2008-09

Approved at the CCPD  
Board meeting on  
June 12, 2008.

	FY 2007-08 Budget	FY 2007-08 Projected	FY 2008-09 Proposed Budget
<b>Beginning Fund Balance</b>	<b>\$763,478</b>	<b>\$763,478</b>	<b>\$403,833</b>
<b>Revenues</b>			
Sales Tax	\$1,808,325	\$1,730,782	\$1,800,000
Interest Income	\$22,500	\$16,000	\$7,500
<b>Total Revenue</b>	<b>\$1,830,825</b>	<b>\$1,746,782</b>	<b>\$1,807,500</b>
<b>Operating Expenditures</b>			
Salary *	(\$1,232,291)	(\$1,174,658)	(\$1,246,836)
Certification Pay	(\$27,580)	(\$27,580)	(\$29,500)
Clothing Allowance	(\$8,372)	(\$8,372)	(\$7,920)
Benefits (Insurance, TMRS, Medicare, & Longevity)	(\$391,589)	(\$367,382)	(\$375,688)
<b>Sub-Total - Personnel</b>	<b>(\$1,659,832)</b>	<b>(\$1,577,992)</b>	<b>(\$1,659,944)</b>
Special Services	(\$22,000)	(\$22,000)	(\$10,000)
Training	(\$18,000)	(\$18,000)	(\$18,000)
Instruments/Apparatus	(\$11,350)	(\$11,350)	(\$6,350)
Minor Apparatus	(\$20,894)	(\$20,894)	(\$15,894)
Wearing Apparel	(\$4,352)	(\$4,352)	(\$4,352)
Crime Prevention	(\$15,000)	(\$15,000)	(\$15,000)
<b>Sub-Total - Operations</b>	<b>(\$91,596)</b>	<b>(\$91,596)</b>	<b>(\$69,596)</b>
Radios	(\$74,638)	(\$74,638)	(\$75,733)
<b>Sub-Total Capital</b>	<b>(\$74,638)</b>	<b>(\$74,638)</b>	<b>(\$75,733)</b>
<b>Total Operating Expenditures</b>	<b>(\$1,826,066)</b>	<b>(\$1,744,226)</b>	<b>(\$1,805,273)</b>
<b>Excess Revenues Over Expenditures</b>	<b>\$4,759</b>	<b>\$2,556</b>	<b>\$2,227</b>
<b>Capital Expenditures</b>			
Part Time PSO	(\$50,000)	(\$50,000)	\$0
Portable Radio Replacement	(\$169,207)	(\$169,046)	\$0
Security System Servers	(\$32,225)	(\$32,225)	\$0
Live Scan	(\$40,140)	(\$40,352)	\$0
Radar Units	(\$32,490)	(\$30,335)	\$0
Rescue Phone Negotiation System	(\$5,100)	(\$5,000)	\$0
Pistols	(\$38,051)	(\$33,360)	\$0
Scan Print Cards and Mug Shots	(\$6,244)	(\$1,883)	\$0
Prisim Shoot/Don't Shoot Simulator	(\$10,000)	\$0	\$0
<b>Use of Prior Year Reserves for Capital</b>	<b>(\$383,457)</b>	<b>(\$362,201)</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>\$384,780</b>	<b>\$403,833</b>	<b>\$406,060</b>
<b>Capital Request FY09</b>			
Part Time PSO			(\$60,000)
Intoxilizer			(\$7,000)
<b>Proposed Use of Prior Year Reserves for Capital</b>			<b>(\$67,000)</b>
<b>Estimated Ending Fund Balance @ 9-30-2009</b>			<b>\$339,060</b>
<b>Required Reserves (60 days)</b>			<b>(\$296,757)</b>
<b>Excess Reserves</b>			<b>\$42,303</b>

\*FY 08 budget includes 18 Officers/Assistant Chief