

CITY OF EULESS
CRIME CONTROL AND PREVENTION DISTRICT

MINUTES OF BOARD MEETING

June 18, 2007

CALL TO ORDER

A meeting of the Crime Control and Prevention District (CCPD) Board was called to order by President Barney Snitz on Monday, June 18, 2007, at 5:30 p.m. in the Conference Room in City Hall, 201 North Ector Drive, Eules.

Board members present included:

Mayor Mary Lib Saleh
City Council Member Glenn Porterfield
City Council Member Charlie Miller
Citizen Member Don Martin
Citizen Member Barney Snitz
Citizen Member Ron Shields
Assistant City Manager Loretta Getchell, Treasurer
City Secretary Susan Crim, Secretary

Council Member Carl Tyson was not present.

Staff members present included:

City Manager Joe Hennig
Deputy City Manager Gary McKamie
Police Chief Mike Brown
Assistant Police Chief Harland Westmoreland
Finance Administrator Vicki Rodriguez

Council Member Tim Stinneford was also present.

ELECTION OF OFFICERS

Upon motion by Don Martin and second by Ron Shields, Barney Snitz was re-elected President by unanimous vote. Upon motion by Mayor Mary Lib Saleh and second by Ron Shields, Council Member Charlie Miller was re-elected Vice President by unanimous vote.

APPROVAL, MINUTES OF JUNE 15, 2006

Upon motion by Council Member Charlie Miller and second by Don Martin, the minutes of the June 15, 2006 meeting were approved by unanimous vote.

ACCEPTANCE OF ANNUAL AUDIT FOR FISCAL YEAR 2006

Assistant City Manager Loretta Getchell distributed copies of the Comprehensive Annual Financial Report for Fiscal Year Ending September 30, 2006 for the City of Euless and directed the board members to page 57 in the section containing the audit report for the Crime Control and Prevention District budget. She reviewed the Balance Sheet and Income Statement for the Crime Control District. She pointed out on page 64 that the comparison of budgeted to actual statistics revealed that final amounts were as budgeted and the year ended with a positive fund balance of \$356,543. She stated that the auditors had given an unqualified opinion, which is the highest form of assurance they can provide.

Upon motion by Mayor Mary Lib Saleh and second by Council Member Charlie Miller, the audit for the Euless Crime Control and Prevention District budget for Fiscal Year 2006 was accepted by unanimous vote.

PUBLIC HEARING, FISCAL YEAR 2007-2008 BUDGET

President Snitz opened the public hearing to receive input on the Crime Control and Prevention District (CCPD) Budget for Fiscal Year 2007-2008. Assistant City Manager Loretta Getchell stated that sales tax revenues have been strong so far during FY07. She said that if the current year ending balance is as projected, the CCPD Budget for FY08 will have a beginning fund balance of \$682,110. Revenue in FY08 is projected to be \$1,830,825 and expenditures to be \$1,617,418, with an ending fund balance of \$879,273. After supplemental and capital expenditures, the estimated final ending fund balance would be \$303,412. Required 60 day reserves of \$297,595 would leave excess reserves of \$5,817. She stated that the new businesses in the Shops at Vineyard Village will account for most of the anticipated increase in sales tax in FY08.

Baseline expenditures consist primarily of salaries and benefits for 15 officers and an assistant police chief, \$72,902 for various crime prevention supplies, training, and apparatus as well as \$74,638 for the radio system. The budget, as proposed, would provide excess revenues over expenditures of \$213,407. The budget would also provide \$208,648 in additional funding to add 3 new police officers to the force. Capital items recommended for FY2007-08 include a carryover of \$16,244 for the completion of previously funded capital requests and \$367,213 of new capital requests which include:

Part Time PSO's \$50,000
Portable radio replacement program \$169,207
Security System Servers \$32,225
Live Scan \$40,140
Radar Units \$32,490
Rescue Phone Negotiation System \$5,100
Pistols \$38,051

Police Chief Mike Brown explained that they are requesting 3 new officers now and they plan to request 3 next year so they can create another district north of Harwood Road. The part-time public safety officers serve a great service for the department and generally become a good pool of people to be considered for full-time employees in the future. The portable radio replacements are being done over a two-year period; half this year and half next year. Those being replaced will be used as backups. The live scan fingerprinting system will digitally send prints to the database in Austin and also allow us to access others in the database. They plan to replace nine of the laser radar stalker units this year and another nine next year. The rescue phone negotiation system will be used when hostages are being held and communication is necessary. They plan to transition all of their officers to 45 caliber pistols so that they will all use the same ammunition.

Chief Brown reported that since becoming Chief, he has talked with all supervisors and believes that they are not doing enough to develop future leaders. They have now designed a method for the lieutenants to be more responsible throughout the organization in a way that will allow them to grow as leaders and managers. It is his hope that in turn they will push those leadership values and concepts down through the department. Chief Brown wants the direction of his department to be community and neighborhood focused. He said their recent open house was the beginning of getting the neighborhood watch program active again. Chief Brown said another goal of his department is to develop an integrated approach to community problem solving. He said the Police Department is having monthly meetings with the Fire, Code and Inspections Departments. They have formed a Community Concern Action Team, involved some of the citizen volunteers, and are currently focusing on the south side of Euless. The Parks and Community Services may become involved in the future.

There were no proponents or opponents present and President Snitz closed the public hearing.

APPROVAL OF EULESS CRIME CONTROL AND PREVENTION DISTRICT FISCAL YEAR 2007-2008 BUDGET

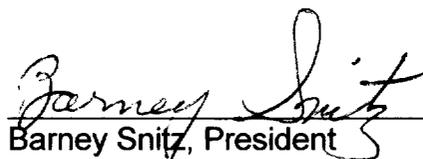
Upon motion by Council Member Glenn Porterfield and second by Don Martin, the Crime Control and Prevention District Budget for Fiscal Year 2007-2008 was approved as presented by unanimous vote.

ADJOURN

There being no further business, the meeting was adjourned at 6:48 p.m.

APPROVED:

ATTEST:


Barney Snitz, President


Susan Crim, Secretary

**EULESS CRIME CONTROL DISTRICT
PROPOSED BUDGET
FY 2007-08**

Approved at the CCPD
Board meeting on
June 18, 2007.

	FY 2006-07 Budget	FY 2006-07 Projected	FY 2007-08 Proposed Budget
Beginning Fund Balance	\$764,747	\$764,747	\$682,110
Sales Tax	\$1,432,743	\$1,617,348	\$1,808,325
Interest Income	\$13,500	\$21,375	\$22,500
Total Revenue	\$1,446,243	\$1,638,723	\$1,830,825
Salary *	(\$951,499)	(\$951,499)	(\$1,048,008)
Certification Pay	(\$24,220)	(\$24,220)	(\$27,580)
Clothing Allowance	(\$7,040)	(\$7,040)	(\$7,040)
Benefits (Insurance, TMRS, Medicare, & Longevity)	(\$313,943)	(\$348,023)	(\$387,250)
Sub-Total - Personnel	(\$1,296,702)	(\$1,330,782)	(\$1,469,878)
Minor Apparatus	(\$5,200)	(\$5,200)	(\$5,200)
Wearing Apparel	(\$4,352)	(\$4,352)	(\$4,352)
Crime Prevention	(\$15,000)	(\$15,000)	(\$15,000)
Special Services	(\$17,000)	(\$17,000)	(\$22,000)
Training	(\$15,000)	(\$15,000)	(\$15,000)
Instruments/Apparatus	(\$10,000)	(\$10,000)	(\$11,350)
Sub-Total - Operations	(\$66,552)	(\$66,552)	(\$72,902)
Radios	(\$74,638)	(\$74,638)	(\$74,638)
Sub-Total Capital	(\$74,638)	(\$74,638)	(\$74,638)
Total Expenditures	(\$1,437,892)	(\$1,471,972)	(\$1,617,418)
Excess Revenues Over Expenditures	\$8,351	\$166,751	\$213,407
Part Time PSO	(\$50,000)	(\$50,000)	\$0
EOC Laptop	(\$2,500)	(\$2,500)	\$0
Automated Fingerprint Information System Upgrade	(\$4,196)	(\$4,196)	\$0
Scan Print Cards and Mug Shots	(\$9,770)	(\$3,526)	(\$6,244)
Crash/Crime Scene Reconstruction Software	(\$11,206)	(\$11,206)	\$0
DVR Upgrade	(\$65,535)	(\$65,535)	\$0
Digital Recording System	(\$112,425)	(\$112,425)	\$0
Prisim Shoot/Don't Shoot Simulator	(\$10,000)	\$0	(\$10,000)
Use of Prior Year Reserves for Capital	(\$265,632)	(\$249,388)	(\$16,244)
Ending Fund Balance	\$507,466	\$682,110	\$879,273
Supplemental Request			
Add three (3) Police Officers			(\$208,648)
Capital Request			
Part Time PSO			(\$50,000)
Portable Radio Replacement			(\$169,207)
Security System Servers			(\$32,225)
Live Scan			(\$40,140)
Radar Units			(\$32,490)
Rescue Phone Negotiation System			(\$5,100)
Pistols			(\$38,051)
Proposed Use of Prior Year Reserves for Capital			(\$367,213)
Estimated Ending Fund Balance @ 9-30-2008			\$303,412
Required Reserves (60 days)			(\$297,595)
Excess Reserves			\$5,817

*FY 07 budget includes 15 Officers/Assistant Chief