City of Euless

Euless Development Corporation
Proposed Annual
Operating Budget
FY 2015-16

EULESS DEVELOPMENT CORPORATION
PROPOSED OPERATING BUDGET
FISCAL YEAR 2015-16

		FY2015 Budget	FY2015 Projected	FY2016 Proposed
Beginning Fund Balance	**$**	**2,311,495**	**2,311,495**	**1,969,602**
Revenues:				
Sales Tax Collections		4,434,018	4,538,182	4,650,704
Transfer from EDC Debt Reserve		9,220	9,220	-
Transfer from EDC CIP		-	-	-
Interest Income		800	1,337	1,400
Rental Income		-	-	-
Total Revenues	**$**	**4,444,038**	**4,548,739**	**4,652,104**
Expenditures:				
PARKS				
Personnel		(1,324,665)	(1,324,665)	(1,417,100)
Supplies & Miscellaneous		(106,330)	(106,330)	(106,330)
Advertising		(1,000)	(1,000)	(1,000)
Contingencies		(15,000)	(15,000)	(15,000)
Utilities		(277,000)	(277,000)	(307,000)
Irrigation (Transfer to CIP)		(25,000)	(25,000)	(25,000)
Equipment Replacement		(5,633)	(5,633)	(5,633)
Mowing Contract/Flower Bed Contract		(120,000)	(120,000)	(120,000)
Parks Subtotal	$	(1,874,628)	(1,874,628)	(1,997,063)
LIBRARY				
Personnel		(783,550)	(783,550)	(827,337)
Special Events/Promotions/Supplies		(8,500)	(8,500)	(8,500)
Library Materials		(279,000)	(279,000)	(279,000)
Library Subtotal	$	(1,071,050)	(1,071,050)	(1,114,837)
ECONOMIC DEVELOPMENT				
Personnel		(146,903)	(146,903)	(150,198)
Supplies and Miscellaneous		(5,800)	(5,800)	(5,800)
Advertising and Promotions		(7,500)	(7,500)	(7,500)
Professional Services		(31,000)	(31,000)	(31,000)
Incentives (Transfer to CIP)		(25,000)	(25,000)	(25,000)
Contingencies		(2,000)	(2,000)	(2,000)
Art (2% of Sales Tax Collections)		(87,828)	(2,619)	(92,019)
Economic Development Subtotal	$	(306,031)	(220,822)	(313,517)
OTHER				
Bank Charges/Debt Serv./Audit		(913,603)	(913,603)	(175,876)
Contingencies		(50,000)	(50,000)	(50,000)
Sales Tax Rebate/Job Creation/Training Incentive		(221,872)	(221,872)	(446,098)
Other Subtotal	$	(1,185,475)	(1,185,475)	(671,974)
Excess Revenue over Expenditures	**$**	**6,854**	**196,764**	**554,713**
CAPITAL				
Capital Expenditures for FY15 (see attached)	$	(1,058,381)	(538,657)	(604,933)
Capital Expenditures for FY16 (see attached)	$	-	-	(948,165)
Capital Expenditures Subtotal	$	(1,058,381)	(538,657)	(1,553,098)
Total Expenditures	**$**	**(5,495,565)**	**(4,890,632)**	**(5,650,489)**
Projected Ending Fund Balance	**$**	**1,259,968**	**1,969,602**	**971,217**
Recommended Reserve Level	**$**	**500,000**	**500,000**	**500,000**
Excess Reserves				**$ 471,217**

EULESS DEVELOPMENT CORPORATION
PROPOSED CAPITAL REQUEST
FISCAL YEAR 2015-16

PROJECT DESCRIPTION	FY 2015 BUDGET	FY 2015 PROJECTED	FY 2016 PROPOSED
FY2015 Approved Capital Expenditures			
Planning Consultants	$ 193,660	25,500	$ 167,305
Parks Upgrades	$ 200,000	71,005	$ 128,889
Security Camera System Upgrade	$ 5,970	5,970	$ -
Art	$ 197,591	8,642	$ 275,119
Refurbish Building at 1100 Westpark Way	$ 33,620	-	$ 33,620
South Euless Park Upgrades	$ 75,000	75,000	$ -
Bus	$ 80,000	80,000	$ -
Bus Driver	$ 15,000	15,000	$ -
Library Document Station	$ 7,475	7,475	$ -
Facility Rental Payment	$ 215,065	215,065	$ -
Hardware/Software Replacement	$ 35,000	35,000	$ -
Total FY2015 Capital Expenditures	**$ 1,058,381**	**$ 538,657**	**$ 604,933**
FY2016 Recommended Capital Expenditures			
Hardware/Software Replacement			$ 55,248
Library Upgrades			$ 10,000
Park Planning Consultant			$ 50,000
Parks Equipment			$ 29,100
Texas Star Sports Complex Phase V			$ 700,000
Transfer to Misc. Park Improvements			$ 80,000
Library Furniture			$ 23,817
Total FY2016 Capital Expenditures	**$ -**	**$ -**	**$ 948,165**

EULESS DEVELOPMENT CORPORATION
PROPOSED CAPITAL PROJECTS
FISCAL YEAR 2015-16

		FY2015 Budget		FY2015 Projected		FY2016 Proposed
Beginning Fund Balance	**$**	**987,233**		**987,233**		**418,351**
Revenues:						
Transfer from EDC Operating Fund	$	50,000		50,000		50,000
Interest Income	$	2,000		557		600
Total Revenue	$	52,000		50,557		50,600
Expenditures: [(1)]						
PARKS						
Irrigation	$	(114,834)		(114,834)		(25,000)
Misc. Park Improvements*	$	(90,114)		(90,114)		(80,000)
Phase IV Texas Star Sports Complex	$	(89,491)		(89,491)		-
Parks Subtotal	$	(294,439)		(294,439)		(105,000)
ECONOMIC DEVELOPMENT						
Incentives	$	(75,000)		(75,000)		(25,000)
Contingencies	$	(250,000)		(250,000)		-
Economic Development Subtotal	$	(325,000)	$	(325,000)	$	(25,000)
Total Expenditures	**$**	**(619,439)**	**$**	**(619,439)**	**$**	**(130,000)**
Excess (Deficiency) of Revenues over Expenditures	**$**	**(567,439)**	**$**	**(568,882)**	**$**	**(79,400)**
Projected Ending Fund Balance	**$**	**419,794**	**$**	**418,351**	**$**	**338,951**

[(1)] FY2015 includes carry over from prior years. Unspent Capital Expenditures carryover until the project is complete.

* Proposed Capital Budget corrected to reflect $80,000 Transfer to Misc. Parks Improvements from Operating Fund.

EULESS DEVELOPMENT CORPORATION
PROPOSED DEBT SERVICE RESERVE FUND
FISCAL YEAR 2015-16

	FY2015 Budget	FY2015 Projected	FY2016 Proposed
Beginning Fund Balance	**$ 911,922**	**911,922**	**911,922**
Revenues:			
Transfer from EDC Operating Fund	$ -	-	-
Interest Income	$ -	9,220	-
Total Revenue	$ -	9,220	-
Expenditures:			
PARKS			
Transfer to Phase V Texas Star Sports Complex CIP	$ -	-	(730,000)
Parks Subtotal	$ -	-	(730,000)
LIBRARY	$ -	-	-
Library Subtotal	$ -	$ -	$ -
ECONOMIC DEVELOPMENT	$ -	-	-
Economic Development Subtotal	$ -	$ -	$ -
OTHER			
Transfer to EDC Operations	$ -	$ (9,220)	
Other Subtotal	$ -	$ (9,220)	$ -
Total Expenditures	**$ -**	**$ (9,220)**	**$ (730,000)**
Excess (Deficiency) of Revenues over Expenditures	**$ -**	**$ -**	**$ (730,000)**
Projected Ending Fund Balance	**$ 911,922**	**$ 911,922**	**$ 181,922**

City of Euless

Euless Development Corporation
Supplementary Budget Information
FY 2015-16

Personnel Counts

Full-Time Employees	FY 13/14 ACTUAL	FY 14/15 BUDGETED	FY 14/15 ESTIMATED	FY 15/16 BUDGETED
EDC - PARKS	10.25	12.25	12.25	12.25
EDC - LIBRARY	10.00	10.00	10.00	10.00
EDC - ECO. DEV.	1.00	1.00	1.00	1.00
TOTAL EDC FUND	**21.25**	**23.25**	**23.25**	**23.25**

Part-Time Employees	FY 13/14 ACTUAL	FY 14/15 BUDGETED	FY 14/15 ESTIMATED	FY 15/16 BUDGETED
EDC - PARKS*	7.00	7.00	7.00	7.00
EDC - LIBRARY	10.00	10.00	10.00	10.00
TOTAL EDC FUND	**17.00**	**17.00**	**17.00**	**17.00**

* Excludes seasonal aquatic's center staff.

CITY OF EULESS

ANNUAL BUDGET
CAPITAL AND SUPPLEMENTAL REQUESTS*

FY2015 -2016

DEPARTMENT:	ACTIVITY:	FUND #: 210
Information Services	Information Services	DEPARTMENT #: 1054
		ACTIVITY #: 519

PROJECT/PROGRAM REQUEST:
Hardware Upgrades - Parks and Library

PURPOSE/OBJECTIVE OF THIS REQUEST:
Computer hardware for Parks and the Library, including tablet computers, public computer monitors, security cameras, and increase internet bandwidth.

CHANGES/IMPROVEMENTS FROM CURRENT OPS:
Updated equipment and faster bandwidths.

ALTERNATIVE FINANCING OPTIONS:

ESTIMATED LIFE OF REQUEST:
8 years

IMPACT/CONSEQUENCES OF NOT FUNDING:
Equipment failure and increased maintenance for computer hardware in the Library.

LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUEST:
Aging computer hardware.

OBJ. CODE	DESCRIPTION OF EQUIPMENT/MATERIAL	AMOUNT
	Hardware upgrades for Library	$19,248
	Hardware upgrades for Parks	$16,000
	Increase internet bandwidth at EFLC	$20,000

RECOMMENDATION FOR DISPOSITION.
EXPLAIN REASON FOR RECOMMENDATION.

Anticipated Month of Payment: As Needed

RECAP	$55,248
SALARIES	
OPERATIONS	
CAPITAL	$55,248
TOTAL	$55,248

	TRADE-IN
	SALVAGE
	USE BY OTHER DEPT.
X	OTHER

*** SUPPLEMENTAL is a new or expanded program and could include both recurring cost and capital expenditure. An example is Motorcycle Patrol, which included both CAPITAL (2 motorcycles) and RECURRING (2 new patrolmen and related expenses such as uniforms). CAPITAL includes only capital request and does not relate to any supplemental.**

CITY OF EULESS

ANNUAL BUDGET
CAPITAL AND SUPPLEMENTAL REQUESTS*

FY2015 -2016

DEPARTMENT:	ACTIVITY:	FUND #:	210
Fleet & Facility Operations	Facility Maintenance	DEPARTMENT #:	10
		ACTIVITY #:	54

PROJECT/PROGRAM REQUEST:
Library Upgrades

PURPOSE/OBJECTIVE OF THIS REQUEST:
Minor interior upgrades to freshen the appearance of the facility and to allow patrons to continue to enjoy the befits of the City's library.

CHANGES/IMPROVEMENTS FROM CURRENT OPS:
Remove mini-blinds and install Phifer shades in meeting room. Replace fogged windows.

ALTERNATIVE FINANCING OPTIONS:
None

ESTIMATED LIFE OF REQUEST:
10-15 +/- years

IMPACT/CONSEQUENCES OF NOT FUNDING:
Interior amenities have become dated and worn.

LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUEST:
None

OBJ. CODE	DESCRIPTION OF EQUIPMENT/MATERIAL	AMOUNT
	Library Upgrades	$10,000

RECOMMENDATION FOR DISPOSITION.
EXPLAIN REASON FOR RECOMMENDATION.

Anticipated Month of Payment: November

RECAP	$10,000
SALARIES	
OPERATIONS	$10,000
CAPITAL	
TOTAL	$10,000

TRADE-IN
SALVAGE
USE BY OTHER DEPT.
OTHER

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CITY OF EULESS

ANNUAL BUDGET
CAPITAL AND SUPPLEMENTAL REQUESTS*

FY2015 -2016

DEPARTMENT:	ACTIVITY:	FUND #: 210
Parks & Community Services	Parks	DEPARTMENT #: 10
		ACTIVITY #: 52

PROJECT/PROGRAM REQUEST:
Park Planning Consultant

PURPOSE/OBJECTIVE OF THIS REQUEST:
To evaluate current parks and develop a needs assessment to determine future renovation projects.

CHANGES/IMPROVEMENTS FROM CURRENT OPS:
Planning to meet the changing needs of our citizens as it relates to park planning.

ALTERNATIVE FINANCING OPTIONS:
General Fund

ESTIMATED LIFE OF REQUEST:

IMPACT/CONSEQUENCES OF NOT FUNDING:
Lack of master plan for coordinated improvements.

LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUEST:
None

OBJ. CODE	DESCRIPTION OF EQUIPMENT/MATERIAL	AMOUNT
	Hire park planning consultant to assist in future park	$50,000
	redevelopment	

RECOMMENDATION FOR DISPOSITION.
EXPLAIN REASON FOR RECOMMENDATION.

Anticipated Month of Payment: January

RECAP	$50,000
SALARIES	
OPERATIONS	$50,000
CAPITAL	
TOTAL	$50,000

TRADE-IN
SALVAGE
USE BY OTHER DEPT.
OTHER

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CITY OF EULESS

ANNUAL BUDGET
CAPITAL AND SUPPLEMENTAL REQUESTS*

FY2015 -2016

DEPARTMENT:	ACTIVITY:	FUND #:	210
Parks & Community Services	EDC Parks	DEPARTMENT #:	10
		ACTIVITY #:	52

PROJECT/PROGRAM REQUEST:
Various Parks Equipment

PURPOSE/OBJECTIVE OF THIS REQUEST:
To improve the overall look of the Parks at Texas Star, Softball World, smartscape landscape beds, general grounds, athletic fields, and clean up storm debris along trails, sidewalks, and parking lots.

CHANGES/IMPROVEMENTS FROM CURRENT OPS:
Expectations of improved efficiency and reduced maintenance down time.

ALTERNATIVE FINANCING OPTIONS:
General Fund

ESTIMATED LIFE OF REQUEST:
7 + years

IMPACT/CONSEQUENCES OF NOT FUNDING:
Continue to struggle with aging equipment that frequently breaks down and continue with more labor intensive procedures.

LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUEST:
Various

OBJ. CODE	DESCRIPTION OF EQUIPMENT/MATERIAL	AMOUNT
	Ryan sod cutter JR model 544954C 18" with Honda gas	$6,000
	GX160 engine	
	Ryan tote trailer JRS model 544856A	$2,500
	Sweepster 5' front mounted PTO driven broom with	
	mechanical angle and optional caster wheels	$6,700
	Load Trail DT510 5,200 LBS. Single Axle	
	Dump Trailer	$5,000
	48" Harley Rake Tractor PTO TM-4 Series	
	Power Rake Soil Conditioner	$6,500
	Honda Model FRC 800 20" Rear Tine Tiller	$2,400

RECOMMENDATION FOR DISPOSITION.
EXPLAIN REASON FOR RECOMMENDATION.

Anticipated Month of Payment: November

RECAP	$29,100
SALARIES	
OPERATIONS	
CAPITAL	$29,100
TOTAL	$29,100

	TRADE-IN
X	SALVAGE
	USE BY OTHER DEPT.
	OTHER

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CITY OF EULESS

ANNUAL BUDGET
CAPITAL AND SUPPLEMENTAL REQUESTS*

FY2015 -2016

DEPARTMENT:	ACTIVITY:	FUND #:	210
EDC Parks	EDC Parks	DEPARTMENT #:	10
		ACTIVITY #:	52

PROJECT/PROGRAM REQUEST:
Transfer to CIP for Texas Star Sports Complex Phase V

OBJ. CODE	DESCRIPTION OF EQUIPMENT/MATERIAL	AMOUNT
	Transfer to CIP Fund	$700,000

PURPOSE/OBJECTIVE OF THIS REQUEST:
To cash flow a portion of the Texas Star Sports Complex Phase V design and construction for an additional 60/90 field with turf infield and natural grass outfield, site amenities, and an additional 190 parking spaces.

CHANGES/IMPROVEMENTS FROM CURRENT OPS:
Serve the athletic needs of the fastest growing age group and most sought after field the City has.

ALTERNATIVE FINANCING OPTIONS:
Delayed construction or bond sale.

ESTIMATED LIFE OF REQUEST:
20 Years

IMPACT/CONSEQUENCES OF NOT FUNDING:
Delayed expansion of services for a growing need.

LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUEST:
N/A

RECOMMENDATION FOR DISPOSITION.
EXPLAIN REASON FOR RECOMMENDATION.

Anticipated Month of Payment: October

RECAP	$700,000
SALARIES	
OPERATIONS	
CAPITAL	$700,000
TOTAL	$700,000

TRADE-IN
SALVAGE
USE BY OTHER DEPT.
OTHER

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CITY OF EULESS

ANNUAL BUDGET
CAPITAL AND SUPPLEMENTAL REQUESTS*

FY2015 -2016

DEPARTMENT:	ACTIVITY:	FUND #:	210
EDC Parks	EDC Parks	DEPARTMENT #:	10
		ACTIVITY #:	52

PROJECT/PROGRAM REQUEST:
Transfer to CIP for Miscellaneous Park Improvements

OBJ. CODE	DESCRIPTION OF EQUIPMENT/MATERIAL	AMOUNT
	Transfer to CIP Fund	$80,000

PURPOSE/OBJECTIVE OF THIS REQUEST:
Provide additional funding for the upgrade and modernization of City parks to include replacement of aged structures, safety enhancements, and other park amenities.

CHANGES/IMPROVEMENTS FROM CURRENT OPS:
Continue existing program.

ALTERNATIVE FINANCING OPTIONS:
Delayed improvements or bond sale.

ESTIMATED LIFE OF REQUEST:
Various

IMPACT/CONSEQUENCES OF NOT FUNDING:
Reduced park appearance and aged infrastructure.

LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUEST:
Various

RECOMMENDATION FOR DISPOSITION.
EXPLAIN REASON FOR RECOMMENDATION.

Anticipated Month of Payment: October

RECAP	$80,000
SALARIES	
OPERATIONS	
CAPITAL	$80,000
TOTAL	$80,000

	TRADE-IN
	SALVAGE
	USE BY OTHER DEPT.
X	OTHER

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CITY OF EULESS

ANNUAL BUDGET
CAPITAL AND SUPPLEMENTAL REQUESTS*

FY2015 -2016

Page 1 of 1

DEPARTMENT:	ACTIVITY:	FUND #: 210
Library	Library	DEPARTMENT #: 1054
		ACTIVITY #: 519

PROJECT/PROGRAM REQUEST:
Library Furniture

PURPOSE/OBJECTIVE OF THIS REQUEST:
To provide comfortable and attractive seating for the public, additional stage section, and furnishings for the Meeting Room.

CHANGES/IMPROVEMENTS FROM CURRENT OPS:
Create an attractive seating area to complement the area near the aquarium, larger stage area, additional rectangular tables for more seating during meetings, replace round tables with lighter models to allow easier room setups and new stack chairs.

ALTERNATIVE FINANCING OPTIONS:

ESTIMATED LIFE OF REQUEST:
10 years

IMPACT/CONSEQUENCES OF NOT FUNDING:
No improvement to stage area, inadequate number of tables, worn stack chairs, and continued difficulty with table setups.

LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUEST:
None

OBJ. CODE	DESCRIPTION OF EQUIPMENT/MATERIAL	AMOUNT
	3 Modular Sofas	$4,290
	1 Modular Ottoman	$741
	8 Alulite Rectangle Tables	$2,384
	14 Round Tables	$6,146
	200 Stack Chairs	$8,990
	1 Platform Stage: 32 feet of skirting to fit new size stage, 32 feet of Velcro, for skirting + shipping	$1,266

RECOMMENDATION FOR DISPOSITION.
EXPLAIN REASON FOR RECOMMENDATION.

Anticipated Month of Payment: December

RECAP	$23,817
SALARIES	
OPERATIONS	
CAPITAL	$23,817
TOTAL	$23,817

TRADE-IN
SALVAGE
USE BY OTHER DEPT.
OTHER

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CITY OF EULESS

ANNUAL BUDGET
CAPITAL AND SUPPLEMENTAL REQUESTS*

FY2015 -2016

DEPARTMENT:	ACTIVITY:	FUND #: 211
EDC Parks	EDC Parks	DEPARTMENT #: 90
		ACTIVITY #: 60

PROJECT/PROGRAM REQUEST:
Transfer to CIP for Texas Star Sports Complex Phase V from EDC Reserve Fund

PURPOSE/OBJECTIVE OF THIS REQUEST:
To cash flow a portion of the Texas Star Sports Complex Phase V design and construction for an additional 60/90 field with turf infield and natural grass outfield, site amenities, and an additional 190 parking spaces.

CHANGES/IMPROVEMENTS FROM CURRENT OPS:
Serve the athletic needs of the fastest growing age group and most sought after field the City has.

ALTERNATIVE FINANCING OPTIONS:
Delayed construction or bond sale. Reserve requirement reduces to $169,076 for FY16 allowing funds to be available for projects.

ESTIMATED LIFE OF REQUEST:
20 Years

IMPACT/CONSEQUENCES OF NOT FUNDING:
Delayed expansion of services for a growing need.

LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQUEST:
N/A

OBJ. CODE	DESCRIPTION OF EQUIPMENT/MATERIAL	AMOUNT
	Transfer to CIP Fund	$730,000

RECOMMENDATION FOR DISPOSITION.
EXPLAIN REASON FOR RECOMMENDATION.

Anticipated Month of Payment: October

RECAP	$730,000
SALARIES	
OPERATIONS	
CAPITAL	$730,000
TOTAL	$730,000

TRADE-IN
SALVAGE
USE BY OTHER DEPT.
OTHER

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