



CITY COUNCIL COMMUNICATION

August 11, 2015

SUBJECT: Renewal of Annual Contract to Purchase Utility Repair Materials

SUBMITTED BY: Hal Cranor, Director of Public Works

REFERENCE NO: Bid No. 011-12

ACTION REQUESTED:

Consider renewal of Bid No. 011-12 with Ferguson Waterworks, 2650 S. Pipeline Road, Euless, TX 76040, for utility repair materials required to construct and maintain water and sanitary sewer systems and authorize the City Manager to enter into a contract with Ferguson Waterworks.

ALTERNATIVES:

- Re-bid through City Purchasing Department
- Table the request
- Deny the request

SUMMARY OF SUBJECT:

In 2012, the Purchasing Department requested competitive sealed bids (Bid No. 011-12), for the purchase of utility repair materials to construct and maintain the City of Euless water and sanitary sewer systems. The items represented in the bid were a cross section of items used by the department and not a commitment to purchase. The City of Euless only purchases material as needed and is billed only for the actual material purchased. The bid also included provisions for three (3), one (1) year renewal options. This request represents the third and final renewal option.

There are a few items that have increased in price due to vendor price increases. Staff recommends renewing the annual contract with Ferguson Waterworks.

FINANCIAL CONSIDERATIONS:

Revenue Sources:

Expenditure Accounts: Various Water and Wastewater Accounts

Budgeted Fiscal Year(s):

Budgeted Expenditure: \$230,000

Estimated Expenditure: \$230,000

Over/Under Projection By: \$0

Other Comments:

SUPPORTING DOCUMENTS:

- Renewal Letter: Ferguson Waterworks

APPROVED BY:

_____ **LG** _____ City Manager's Office

_____ **KS** _____ City Secretary's Office