



**CITY COUNCIL COMMUNICATION**

June 23, 2015

**SUBJECT:** Award Contract for Independent Audit Services

**SUBMITTED BY:** Janina Jewell, Director of Finance

**REFERENCE NO:** RFP No. 005-15

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**ACTION REQUESTED:**

Consider award of RFP No. 005-15 for independent audit services to Weaver, LLP of Fort Worth, Texas and authorize the City Manager to negotiate and execute a contract for Fiscal Years 2015 through 2017.

**ALTERNATIVES:**

- Approve alternate firm
- Re-bid

**SUMMARY OF SUBJECT:**

Article VII, Section 11 of the City Charter states that financial transactions shall be audited by an independent auditing firm at the close of each fiscal year. Proposals were submitted by three firms. Staff has evaluated the proposals and recommends that the contract be awarded to Weaver, LLP based on technical qualifications, firm size, location, and number of comparable engagements. The initial contract term is for a three year period beginning FY2015 and ending FY2017 with an option to extend for 2 additional years.

**FINANCIAL CONSIDERATIONS:**

Revenue Sources:

Expenditure Accounts: General Fund; Water and Wastewater Fund;  
Euless Development Corporation Fund

Budgeted Fiscal Year(s):

Budgeted Expenditure:

Estimated Expenditure: \$71,000

Over/Under Projection By:

Other Comments:

**SUPPORTING DOCUMENTS:**

- Vendor List

**APPROVED BY:**

\_\_\_\_\_ **LG** \_\_\_\_\_

City Manager's Office

\_\_\_\_\_ **KS** \_\_\_\_\_

City Secretary's Office