

**MINUTES OF A REGULAR MEETING
OF THE
EULESS CITY COUNCIL
Tuesday, February 10, 2015**

A regular meeting of the Euless City Council was called to order by Mayor Linda Martin at 4:00 p.m. on Tuesday, February 10, 2015, in the Precouncil Conference Room of City Hall, 201 North Ector Drive. Those present included Mayor Linda Martin, Mayor Pro Tem Linda Eilenfeldt, Council Members Jeremy Tompkins, Eddie Price, Harry Zimmer, and Perry Bynum. Council Member Tim Stinneford arrived at 4:45 p.m.

During the Precouncil meeting:

- Council Member Eddie Price commented that he had a wonderful time at a recent Dallas Stars game with City Directors and members of the City Council.
- Council Member Jeremy Tompkins stated that he attended the HEB Sports Hall of Fame and enjoyed his time there.
- Mayor Linda Martin announced that she had attended the Fire Department Awards Banquet that was held on February 7, 2015. She expressed her appreciation to Fire Chief Wes Rhodes for hosting a great event.
- Mayor Pro Tem Linda Eilenfeldt mentioned the upcoming Cowtown Marathon to be held Saturday, February 28, 2015, and Sunday, March 1, 2015, and the Cowtown C.A.L.F. (Children Activities for Life and Fitness) Program. She stated that the C.A.L.F. Program provides participating children with a pedometer, training logs, and free running shoes and the program has partnered with the Hurst Euless Bedford Independent School District (HED ISD) in a pilot program. Lakewood Elementary in Euless is one of the participating schools.
- City Manager Loretta Getchell provided updates on several topics:
 - She read a note from former City Manager Gary McKamie thanking the City Council and City Staff for his retirement reception;
 - She welcomed new Deputy City Manager Bob Freeman;
 - Asked that Police Chief Mike Brown be kept in thoughts following the recent passing of his father;
 - Stated that she, Mayor Linda Martin, Council Member Harry Zimmer, and Deputy City Manager Freeman attended the memorial service for former Mayor Ernest Millican, Jr.
 - Historical Mural unveiling, Heritage Park Museum, 1:30 p.m., Saturday, February 14, 2015;
 - Valentine's Day dinner reservations at Raven's Grille, Texas Star, 6:00 – 9:00 p.m., Saturday, February 14, 2015.
- City Manager Getchell introduced Fiona Allen, Northern Region Manager, Trinity River Authority of Texas, to discuss the Trinity River Authority (TRA) debt sale and provided an update regarding TRA's capital projects in the City.

Ms. Allen provided a brief overview of the TRA including the territory it serves and pipeline and meter station rehabilitation projects that are currently underway.

Discussion took place regarding information that is currently available on the TRA website, rehabilitation timelines, and repairs to leaks in the pipelines.

Ms. Allen next discussed a 2005 bond series refunding resolution (Agenda Item No. 4) and advised that the proposed refunding will net an estimated \$2 million savings to the City for a TRA project and eliminate a balloon payment currently due at the end of bond repayment. As founding members of the TRA project, the cities of Euless and Bedford must approve a bond refunding resolution.

- Director of Parks and Community Services Ray McDonald presented the parks update specifically as it related to the City's trail system and contrasted the various trail surfaces. He explained why certain trail surfaces were used and how the Parks Department maintains the trails after a rain.

Additionally, Mr. McDonald presented the Americans with Disabilities Act (ADA) improvements and recognized Civil Engineer Jeff Pearson for his assistance. He further advised that the South Euless pool demolition is scheduled to occur over the Spring Break holiday, and that Mayor Martin has appointed Council Member Perry Bynum as Council Liaison and Leon Hogg as Citizen Member to serve on the Walk of Champions committee.

- Director of Planning and Economic Development Mike Collins presented the development update, including residential and commercial development, and an update on Ferguson Enterprises related to the expansion of the current facility.
- City Manager Getchell introduced Adam McCane, CPA and Audit Engagement Partner, with Weaver, LLP.

Mr. McCane presented the Comprehensive Annual Financial Report (CAFR) for fiscal year ending September 30, 2014 (Agenda Item No. 3). He stated that the City has received the Certificate of Achievement for Excellence in Financial Reporting Award from the Government Finance Officers Association (GFOA) over the past several years. He reviewed the results of the audit, and advised that an unmodified or "clean" opinion was issued and no material weaknesses were noted.

- City Manager Getchell reviewed the regular agenda.
- Assistant Finance Director Jackie Theriot advised the City Council that residential sanitation and recycling rates and residential utility rates will be increased effective March 1, 2015.
- Public Works Director Hal Cranor presented the water update and advised that the current water reserve levels are at 63 percent.
- Fire Chief Wes Rhodes stated that the Citizens Fire Academy Class # 22 begins Thursday, February 12, 2015.

- Police Captain Gary Landers stated that the Citizens Police Academy class begins Thursday, February 19, 2015.

CLOSED SESSION

The City Council convened into closed session at 6:13 p.m. for deliberation regarding the following:

The purchase, exchange, lease or value of real property as authorized by Section 551.072 of the Texas Government Code related to:

- Ash Lane
- Cresthaven Addition

Economic development as authorized by Section 551.087 of the Texas Government Code related to:

- Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect.

The City Council recessed closed session at 6:41 p.m.

COUNCIL CONSIDERATION OF SCHEDULED ITEMS – COUNCIL CHAMBERS

The Euless City Council continued their meeting in the Council Chambers at 7:00 p.m. for consideration of scheduled items.

STAFF MEMBERS PRESENT

City Manager Loretta Getchell
Deputy City Manager Bob Freeman
Assistant City Manager Chris Barker
City Attorney Wayne Olson
City Secretary Kim Sutter
Deputy City Secretary Lindsay Wells
Director of Planning and Economic Development Mike Collins
Director of Public Works Hal Cranor
Assistant Finance Director Jackie Theriot
Director of Parks and Community Services Ray McDonald
Fire Chief Wes Rhodes
Marketing/Communications Manager Betsy Deck
Information Services Administrator Scott Joyce
Library Administrator Sherry Knight

VISITORS

Bonnie Balyeat
Sherri Browning
Shirley Daily
Daniel Dearborn
Loretta Doty
Darl Easton

Carol Kveck
Kate Lyon
Don Martin
Mike McGehee
Marianne McGinnis
Katie Perez

Mary Lib Saleh
Barney Snitz
Peggy Vandiver
Mavy Trigg Wright
Gwendolyn Young

INVOCATION

Mayor Linda Martin gave the invocation.

PLEDGE OF ALLEGIANCE

Council Member Perry Bynum led the pledge of allegiance.

ITEM NO. 1. PRESENTATION OF EMPLOYEE SERVICE PINS

Director of Parks and Community Services Ray McDonald introduced Leadman Derrick Fennell. Derrick was accompanied by his wife, Erica, sons, Cody and Coby, mother, Gwen Young, mother-in-law, Nedra Henry, father-in-law, Joseph Henry, and sister-in-law, Courtney Rhodes, and members of the Parks and Community Services Department. Mayor Martin presented Derrick with a service pin commemorating his 10 years of service with the City.

Director of Public Works Hal Cranor introduced Field Tech II Jared Kraft. Jared was accompanied by his girlfriend, Rachel Peterson, sons, Jared Jr. and Darrell, father, Joe, and mother, Nancy. Mayor Martin presented Jared with a service pin commemorating his 10 years of service with the City.

City Manager Loretta Getchell introduced Deputy City Manager Bob Freeman. Bob was accompanied by his wife, Julie, daughter, Melanie, son, Bobby, and daughter-in-law, Mandy, and members of the Police Department. Mayor Martin presented Bob with a service pin commemorating his 35 years of service with the City.

ITEM NO. 2. PRESENTATION OF AWARD

Mayor Martin presented Library Administrator Sherry Knight with the 2014 Achievement of Library Excellence Award presented to the Mary Lib Saleh Euless Public Library. Ms. Knight explained the requirements for the award as well as detailed accomplishments of the library. She was accompanied by library staff and members of the Library Board.

ITEM NO. 3. PRESENTATION OF COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR FISCAL YEAR ENDING SEPTEMBER 30, 2014

City Manager Getchell stated that independent auditors from Weaver, LLP performed the annual audit as required by City Charter and are in attendance to present the findings of the report.

Adam McCane, Audit Engagement Partner, Weaver, LLP, presented the results of the Comprehensive Annual Financial Report to the City Council, and stated that the report indicated a sound financial environment. He added that the auditor opinion was once again unmodified, which is the highest level of assurance they can provide and reiterated that no audit adjustments were made.

CONSENT AGENDA (items 4 through 7)

Mayor Martin read each item into the record.

Council Member Stinneford motioned to approve the consent agenda items number 4 through 7.

Council Member Price seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Eilenfeldt, Council Members Stinneford, Tompkins, Price, Zimmer, and Bynum

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 4. APPROVED RESOLUTION NO. 15-1454

Approved Resolution No. 15-1454, approving the Trinity River Authority (TRA) resolution authorizing the issuance, sale, and delivery of Trinity River Authority of Texas (Tarrant County Water Project) Revenue Bonds.

Assistant City Manager Chris Barker stated that the TRA intends to pursue a debt refunding opportunity for TRA Series 2005 bonds. The refunding will result in net present savings of approximately ten percent and would not extend the term of the original debt. The TRA contract with the City of Euless requires approval by the City Council regarding all bond sales.

ITEM NO. 5. AWARDED ANNUAL CONTRACT

Assistant City Manager Barker stated that the annual contract is with Atlas Utility Supply Company who is the sole provider in the region for Badger water meters and Orion transponders, the system currently utilized by the City. Purchases will include the replacement of existing meters that may fail or for new construction and will be made on an as-needed basis.

ITEM NO. 6. ACKNOWLEDGED RECEIPT OF COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR FISCAL YEAR ENDING SEPTEMBER 30, 2014

Assistant City Manager Barker stated that the City Charter requires an independent auditor conduct an audit of City accounts and advised that the City Council has been provided a hard copy of the report which will also be made available on the City's website.

ITEM NO. 7. APPROVED CITY COUNCIL MINUTES

Approved City Council minutes of the regular meeting of January 27, 2015.

REGULAR AGENDA

ITEM NO. 8. AUTHORIZED THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN ENGINEERING DESIGN CONTRACT

Assistant City Manager Barker informed the City Council that the Engineering Design Contract is for Phase II of the reclaimed water extension and is a continuation of the City's Reclaimed Water Utility System. The system expansion feasibility study completed in 2012 recommended breaking the project into six phases. Phase II of the project, including engineering, design, operational control, surveying and bid services, would extend the existing reclaimed water service main along Bear Creek Parkway in a northerly direction primarily within the existing right-of-way of Bear Creek Parkway to the intersection of Bear Creek Parkway and East Ash Lane. Phase II would provide reclaimed water service to five additional multifamily properties from Harwood Road to Ash Lane as well as the Brookside at Bear Creek development.

Mayor Pro Tem Eilenfeldt motioned to approve a contract with Alan Plummer Associates, Inc. (APAI) for the design of Phase II of the reclaimed water system line extension project.

Council Member Bynum seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Eilenfeldt, Council Members Stinneford, Tompkins, Price, Zimmer, and Bynum

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 9. APPROVED SITE PLAN NO. 14-17-SP

Director of Planning and Economic Development Mike Collins presented the case to the City Council. He advised that the applicant, Sandeep Singh, is seeking to construct a 10,730 square foot retail and professional office structure at the corner of Clinic Drive and North Industrial Boulevard. Clinic Drive is a private street and Mr. Singh has come to an agreement with the owner to establish an access easement to extend into this new development. The Planning and Zoning Commission considered this site plan at their January 20, 2015, regular meeting and voted to recommend approval with a vote of 5-0-0.

Sandeep Singh was present to address any questions.

Council Member Bynum motioned to approve Site Plan No. 14-17-SP for commercial development proposed to be located on 1.08 acres of Harwood Plaza Addition, Block 2, Lot 1, 900 Block of N. Industrial Boulevard.

Council Member Stinneford seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Eilenfeldt, Council Members Stinneford, Tompkins, Price, Zimmer, and Bynum

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 10. APPROVED SITE PLAN NO. 14-18-SP

Director of Planning and Economic Development Mike Collins presented the case to the City Council. He advised that the applicant, Ruby 12 Glade Retail, LLC, is seeking to construct a 4,360 square foot Panera Bread restaurant in the Glade Parks development. A drive through lane will be placed on the west side of the building with an exit drive out in case a customer chooses not to complete the drive-through process. Additionally, all landscaping and masonry will meet or exceed the requirements set out in the Glade Parks Planned Development Ordinance. The Planning and Zoning Commission considered this site plan at their January 20, 2015, regular meeting and voted to recommend approval with a vote of 5-0-0.

David Bond, consulting engineer for the applicant, was present to address any questions.

Council Member Tompkins motioned to approve Site Plan No. 14-18-SP for commercial development proposed to be located on 1.285 acres of Glade Parks Addition, Block A, Lot 2, 2911 State Highway 121.

Mayor Pro Tem Eilenfeldt seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Eilenfeldt, Council Members Stinneford, Tompkins, Price, Zimmer, and Bynum

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 16. PUBLIC COMMENTS

Bonnie Balyeat, 1007 Fayette Drive, Euless, expressed her concern regarding the speed of traffic along Fayette Drive. She stated that she fears an elderly neighbor who watches her dogs will fall into traffic due to the speed of travel and noted that she has witnessed several accidents at the intersection of Fayette Drive and Harwood Road. Ms. Balyeat acknowledged an increased police presence and asked that it continue.

Darl Easton, 1005 Fayette Drive, Euless, referenced handouts to the City Council regarding the City’s annual budget and highlighted what he identified as discrepancies year over year. In a follow-up to a question asked at a recent Town Hall meeting, he commended the City Council and City staff for increasing the information made available on the City’s website and inquired about making a recording of the Precouncil meeting available as well. Additionally, he inquired about including itemizing purchase card purchases and electronic transfers on the website.

ITEM NO. 17. REPORTS

City Manager

City Manager Getchell praised the Finance Department for their tireless work on the recently completed audit while experiencing very low staffing levels. She also commended Finance Director Janina Jewell and Assistant Finance Director Jackie Theriot for their continued hard work.

City Attorney

No report given.

City Council

Council Member Stinneford announced the recipients of the awards as presented at the February 7, 2015, Fire Department Banquet.

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|---|-------------------|
| Fire Department Employee of the Year 2014 | Tommy Rush |
| Fire Supervisor of the Year 2014 | Lance Judd |
| Driver-Engineer of the Year 2014 | Chris Sutterfield |
| EMS Provider of the Year 2014 | Josh Williams |
| Rookie of the Year 2014 | Ryan VanNoy |
| Wayne Britt Award 2014 | Cody Hughes |
| Distinguished Unit of the Year 2014 | Cody Skinner |
| | Michael VanPelt |
| | Ashley Howard |
| | Kyle McNeece |
| | David Johnson |
| | Lance Judd |
| | Chris Williamson |
| | Ken Kelly |
| | Cliff Moore |

Additionally, he welcomed Euless resident Vicki Baum back to the City Council meetings.

Mayor Martin congratulated City Secretary Kim Sutter on her recertification as a Texas Registered Municipal Clerk. Ms. Sutter reviewed the requirements needed to obtain recertification through the Texas Municipal Clerks Certification Program (TMCCP).

Mayor Martin announced several upcoming events:

- Daddy/Daughter Dance, 6:30 – 8:30 p.m. Friday, February 13, 2015, Eules Family Life Center;
- Mother/Son Valentines Brunch, 10:30 a.m. – 12:30 p.m., Saturday, February 14, 2015, Eules Family Life Center;
- Historical Mural Unveiled at Heritage Museum, 1:30 p.m., Saturday, February 14, 2015, Heritage Park Museum;
- Valentine’s Day Dinner, 6:00 – 9:00 p.m., Saturday, February 14, 2015, Raven’s Grille.

She announced that the next City Council meeting will be held Tuesday, February 24, 2015, in the Council Chambers at City Hall.

ITEM NO. 18. ADJOURN

Mayor Martin adjourned the meeting at 7:51 p.m.

APPROVED:

ATTEST:

Linda Martin, Mayor

Kim Sutter, TRMC, City Secretary