



## **CITY COUNCIL COMMUNICATION**

January 13, 2015

**SUBJECT:** Annual Contract for Parks and Golf Course Plant Protectants and Fertilizers

**SUBMITTED BY:** Glenda Hartsell-Shelton, General Manager

**REFERENCE NO:** Bid No. 001-15

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### **ACTION REQUESTED:**

Consider award of Bid No. 001-15 for the purchase of plant protectants and fertilizer per the attached bid specifications to the following companies: Winfield Solutions, Harrell's, BWI Companies, Inc., John Deere Landscapes, and Turf & Soil Management.

### **ALTERNATIVES:**

- Table the request
- Deny the request

### **SUMMARY OF SUBJECT:**

Annually, city staff bid plant protectants and fertilizers for use at the Texas Star Golf Course and throughout our park system. The quantities listed on the tabulation sheet are estimates only, but are intended as a forecast for both the vendors and the City of Euless in order to have dollar amounts from which to work. These items are bid as a unit price. Several of the products bid have duplicated use results and therefore only one or the other will be used if at all. Actual expenditures will depend on quantities needed and product used throughout the year and will not exceed budgeted amounts.

All bid pricing for the products can be seen on the attached bid tabulation sheet. We are requesting the following: That Winfield Solutions be awarded Fungicide items #1,2 and 3; Herbicide items #2, 4, 5, 6,7 and 10; Insecticide item #1; and Other item #2. We request that Harrell's be awarded Other item #3 and that BWI Companies, Inc., be awarded Herbicide items #1, 3, and 8; and Insecticide items #2,3 and 4. We request that John Deere Landscapes be awarded Herbicide item #9 and we request that Turf & Soil Management be awarded Other item # 1.

**FINANCIAL CONSIDERATIONS:**

Revenue Sources: Golf Course Maintenance Budget, Parks Maintenance Budget

Expenditure Accounts: 540-7062-550.61-25 Fertilizer (\$35,000)  
540 7062 550.61-26 Plant Protectants (\$34,000)  
101 7052 550.61-04 Chemical Supplies (\$41,000)

Budgeted Fiscal Year(s): FY 2015-2016

Budgeted Expenditure: \$110,000

Estimated Expenditure: \$103,502.36

Over/**Under** Projection By: \$ 6,497.64

Other Comments:

**SUPPORTING DOCUMENTS:**

- Bid Tabulation
- Vendor List

**APPROVED BY:**

\_\_\_\_\_ **LG** \_\_\_\_\_

City Manager's Office

\_\_\_\_\_ **KS** \_\_\_\_\_

City Secretary's Office