



CITY COUNCIL COMMUNICATION

December 9, 2014

SUBJECT: Consider Authorizing the City Manager to Execute an Engineering Design Contract with Elliott and Hughes, Inc. for the Design of the FY 2015 Sanitary Sewer Rehabilitation Project.

SUBMITTED BY: Hal Cranor, Director of Public Works and Engineering

REFERENCE NO:

ACTION REQUESTED:

Consider authorizing the City Manager to execute an Engineering Design Contract with Elliott and Hughes, Inc. for the design of replacement sanitary sewer mains.

ALTERNATIVES:

- Table the request
- Deny the request

SUMMARY OF SUBJECT:

Residential sanitary sewer mains located in front or in back of the lots in the areas listed below are in need of replacement due to their existing deteriorating condition or due to their inadequate size. With the installation of new 8" lines, the capacity of the mains will be increased to help prevent blockages.

- Between Crane Drive and Donley Drive north of Harwood Road to the upper end of the north of Glenn Drive.
- Town Creek Drive from Salem Drive to Carter Drive.
- Carter Drive south of Town Creek Drive.
- Westport Circle
- Newport Circle
- Ashbury Circle, and the outfall between Westport Circle and Newport Circle.

The requested engineering design contract will provide not only the necessary design plans, but also, the bid documents to be used in securing competitive bids for the construction of the sanitary sewer replacements.

Public Works Engineering followed the requirements of the Professional Services Procurement Act in the selection of Elliott and Hughes, Inc. A panel of City staff comprised of Public Works staff evaluated qualifications of engineering firms, and Elliott

and Hughes, Inc. was selected based on their qualifications and experience. Equitable design and special service fees were then negotiated in the amount of \$74,513.00 based on the size and complexity of the project. The estimated engineering budget in the CIP is \$77,000.00.

FINANCIAL CONSIDERATIONS:

Revenue Sources:

Expenditure Accounts: Project No. WW 1501

Budgeted Fiscal Year(s): FY 2015

Budgeted Expenditure: \$ 77,000

Estimated Expenditure: \$ 74,513

Over/**Under** Projection By: \$ 2,487

Other Comments:

SUPPORTING DOCUMENTS:

- Letter: Elliott and Hughes, Inc.

APPROVED BY:

_____ **LG** _____ City Manager's Office

_____ **KS** _____ City Secretary's Office