

**MINUTES OF A REGULAR MEETING
OF THE
EULESS CITY COUNCIL
Tuesday, October 14, 2014**

A regular meeting of the Euless City Council was called to order by Mayor Linda Martin at 4:00 p.m. on Tuesday, October 14, 2014, in the Precouncil Conference Room of City Hall, 201 North Ector Drive. Those present included Mayor Linda Martin, Mayor Pro Tem Linda Eilenfeldt, Council Members Jeremy Tompkins, Eddie Price, and Perry Bynum. Council Member Tim Stinneford arrived at 4:03 p.m.

During the Precouncil meeting:

- Mayor Pro Tem Linda Eilenfeldt announced that she participated in the Trinity, Lawrence Dale (L.D.) Bell, and Colleyville Heritage high school homecoming parades.
- Council Member Perry Bynum stated that the October 7, 2014, National Night Out event was a huge success and expressed his appreciation to Police Chief Mike Brown and Fire Chief Wes Rhodes for their participation in the event.
- Council Member Jeremy Tompkins announced that he attended the Fire and Police Department Open Houses on October 4, 2014, and stated that they both went well. Additionally, he announced that he attended the North Tarrant Express progressive ribbon cutting and ceremony on October 4, 2014, and the Employee Burger Bash on October 10, 2014, and stated they were both excellent events.
- City Manager Gary McKamie provided the following updates:
 - City Council candidate orientation held at 9 a.m., October 14, 2014;
 - 6Stones Community Powered Revitalization (CPR) fall blitz, October 17 and 18, 2014;
 - 6Stones Night of Wonder challenge; and
 - Temporary relocation of Human Resources and Water Utility Billing due to water damage.

Texas Star General Manager Glenda Hartsell-Shelton announced the addition of Golf Pro Derek Brayton to the Texas Star Golf Course staff. Additionally, she distributed a copy of *AvidGolfer* magazine which included an article related to the resurfacing of the golf course greens.

- City Manager McKamie introduced Jason Hughes, Senior Vice President, First Southwest, and Robert Dransfield, Head of Finance, United States, and Paul Braden, Partner, Fulbright & Jaworski.

Mr. Hughes addressed the City Council regarding the role of First Southwest as the City's financial advisor. Additionally, he reported on the proposed issuance and sale of the "City of Euless, Texas, General Obligation Refunding Bonds, Series 2014" (Regular Item No. 15), and the issuance and sale of the "City of Euless, Texas, Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation, Series 2014" (Regular Item No. 16).

Mr. Dransfield addressed the City Council regarding the role of Fulbright & Jaworski as the City's bond counsel.

- Director of Parks and Community Services Ray McDonald provided an update related to the proposed city trail system within the Glade Parks development which will tie into the existing trail system. He announced the award of a Transportation Alternative Program Grant through the Texas Department of Transportation for fiscal year 2015.

Discussion took place regarding the time frame to complete the grant process.

- Police Captain Gary Landers presented the code update related to the process for obtaining a certificate of occupancy, including health and property maintenance inspections. Additionally, he addressed the importance of obtaining building permits.
- City Manager McKamie reviewed the regular agenda.
- Director of Public Works Hal Cranor presented the quarterly Public Works report which included the following:
 - Introduced Public Works and Engineering staff;
 - Current street developments;
 - Capital improvement projects;
 - Current and future projects;
 - Routine maintenance; and
 - Pavement preservation method HA5.

CLOSED SESSION

The City Council convened into closed session at 5:35 p.m. for deliberation regarding the following:

Deliberate the purchase, exchange, lease or value of real property as authorized by Section 551.072 of the Texas Government Code related to:

- Vine Street

Concerning personnel matters as authorized by Section 551.074 of the Texas Government Code related to:

- Planning and Zoning Commission
- Zoning Board of Adjustment
- City Manager

Concerning economic development as authorized by Section 551.087 of the Texas Government Code related to:

- Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect.

The City Council recessed closed session at 6:50 p.m.

COUNCIL CONSIDERATION OF SCHEDULED ITEMS – COUNCIL CHAMBERS

The Euless City Council continued their meeting in the Council Chambers at 7:00 p.m. for consideration of scheduled items.

STAFF MEMBERS PRESENT

City Manager Gary McKamie
Deputy City Manager Loretta Getchell
Assistant City Manager Chris Barker
City Attorney Wayne Olson
City Secretary Kim Sutter
Assistant to the City Secretary Holly Houston
Police Chief Mike Brown
Director of Planning and Economic Development Mike Collins
Director of Public Works Hal Cranor
Director of Parks and Community Services Ray McDonald
Fire Chief Wes Rhodes
Fire Division Chief of Operations Chanc Bennett
Marketing/Communications Manager Betsy Deck
Assistant Police Chief Bob Freeman
Texas Star General Manager Glenda Hartsell-Shelton
Information Services Administrator Scott Joyce
Library Administrator Sherry Knight
Human Resources/Risk Administrator Carolyn Marshall
Fleet and Facility Administrator Kyle McAdams
Assistant Director of Finance Jackie Theriot
Assistant Director of Public Works James Whitt
Computer Support Specialist II Brett Bennett
Public Works Leadman Ruben Cardenas
Senior Planner Stephen Cook
Library Clerk Vickie Cristian
Planning and Development Secretary Michele Crooks
Planning and Economic Development Administrative Secretary Alicia Davenport
Police Records Supervisor Michele Hastings
Police Senior Corporal Joe Hoerth
Police Captain Gary Landers
Planning and Development Inspector II Jeff Lee
Police Records Clerk Jolie McManus
Planning and Development Senior Inspector Jim Moy
Code Compliance Inspector James Patterson
Code Compliance Inspector I Rene Rodriguez
Building Official Don Sheffield
Code Compliance Inspector Fred Struck
Police Senior Officer Ralph "Trey" Turner III

VISITORS

Sherri Browning
Shirley Daily
Annie Davenport
Aubrey Davenport
Dyson Davenport
Yvonne Garcia

Don Horton
Larry Lewis
Don Martin
Kimberly Patterson
Gabriel Perez
Jason Reyes

Barney Snitz
Jake Thomasson
Mavy Trigg Wright
Warren Wilson
Harry Zimmer

And others as noted in the visitor register.

INVOCATION

Council Member Eddie Price gave the invocation.

PLEDGE OF ALLEGIANCE

Council Member Perry Bynum led the pledge of allegiance.

ITEM NO. 1. PRESENTATION OF EMPLOYEE SERVICE PINS

Police Chief Mike Brown introduced Police Senior Corporal Joe Hoerth. Joe was accompanied by members of the Police Department. Mayor Martin presented Joe with a service pin commemorating his 20 years of service with the City.

Police Chief Brown introduced Code Compliance Inspector I Rene Rodriguez. Rene was accompanied by members of the Police Department. Council Member Bynum presented Rene with a service pin commemorating his five years of service with the City.

Police Chief Brown introduced Police Records Clerk Jolie McManus. Jolie was accompanied by members of the Police Department. Mayor Pro Tem Eilenfeldt presented Jolie with a service pin commemorating her 10 years of service with the City.

Police Chief Brown introduced Police Senior Officer Ralph "Trey" Turner III. Trey was accompanied by members of the Police Department. Mayor Pro Tem Eilenfeldt presented Trey with a service pin commemorating his 15 years of service with the City.

Building Official Don Sheffield introduced Planning and Development Inspector II Jeff Lee. Jeff was accompanied by members of the Planning and Development Department. Council Member Stinneford presented Jeff with a service pin commemorating his 15 years of service with the City.

Library Administrator Sherry Knight introduced Library Clerk Vickie Cristian. Vickie was accompanied by her husband, Rob, son, Adam, and his fiancé, Melissa, friend, Cherle, and members of the Library Department. Council Member Tompkins presented Vickie with a service pin commemorating her 15 years of service with the City.

Director of Public Works Cranor introduced Public Works Leadman Ruben Cardenas. Ruben was accompanied by his wife, Magdalena, son, Cruz, daughters, Jazlin and Brianca,

mother, Elva, father, Jesus, and members of the Public Works Department. Council Member Price presented Ruben with a service pin commemorating his 15 years of service with the City.

Parks Field Tech III Larry Pelzel was not present to accept a service pin commemorating his 15 years of service with the City.

ITEM NO. 2. PRESENTATION OF CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING AWARD

Mayor Martin announced that the Government Finance Officers Association has awarded the City of Euless a Certificate of Achievement for Excellence in Financial Reporting. She presented Assistant Director of Finance Jackie Theriot a certificate awarded by the Government Finance Officers Association.

Ms. Theriot informed the City Council that this is the 27th consecutive year the City of Euless has received this award. Additionally, she stated that in order to be awarded a Certificate of Achievement, a governmental entity must publish an easily readable and efficiently organized Comprehensive Annual Financial Report (CAFR) which must conform to program standards including satisfying generally accepted accounting principles (GAAP) and legal requirements. She acknowledged and thanked the entire Finance Department for their hard work in achieving this goal.

CONSENT AGENDA (items 3 through 14)

Mayor Martin read each item into the record.

Council Member Stinneford motioned to approve the consent agenda items number 3 through 14.

Council Member Price seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Eilenfeldt, Council Members Stinneford, Tompkins, Price, and Bynum

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 3. AUTHORIZED MAYOR TO EXECUTE A QUITCLAIM DEED

Authorized the Mayor to execute a Quitclaim Deed regarding Property Interests included in Master Utility Adjustment Agreement No. 183-U-0504 for the North Tarrant Express (NTE) Project.

Deputy City Manager Getchell stated that the property is required for the NTE expansion project and stretches from Westpark Way to Nita Lane along the south right-of-way line of State Highway 183. Staff recommends authorizing the mayor to execute the quitclaim deed.

ITEM NO. 4. AUTHORIZED CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT

Authorized the City Manager to negotiate and execute a contract with Holbrook Asphalt Company, 3828 S. 1700 E Street, St. George, Utah, for the HA5 asphalt treatment to be used for pavement management within the City.

Deputy City Manager Getchell informed the City Council that a City wide pavement condition survey was conducted during the summer and results indicated that the life of several streets can be extended by using a high density mineral bond treatment. Holbrook Asphalt is the sole source vendor of this product and expenditures will be based on actual quantities used.

ITEM NO. 5. AUTHORIZED THE PURCHASE OF TWO (2) POLICE PATROL SEDANS

Authorized the purchase of two police patrol sedans through the Tarrant County Cooperative Purchasing Program contract from Silsbee Ford, 1211 US 96, Silsbee, Texas.

Deputy City Manager Getchell explained that this is a scheduled vehicle replacement in the fiscal year 2015 budget at a cost of \$54,644 which is under budget estimates.

ITEM NO. 6. AUTHORIZED THE PURCHASE OF TWO (2) POLICE PATROL UTILITY VEHICLES

Authorized the purchase of two police patrol utility vehicles through the BuyBoard Purchasing Cooperative Contract from Caldwell Country Chevrolet, 800 Presidential Corridor E, Caldwell, Texas.

Deputy City Manager Getchell stated that this is a scheduled vehicle replacement in the fiscal year 2015 budget at a cost of \$59,368 which is under budget estimates.

ITEM NO. 7. AUTHORIZED THE PURCHASE OF A FIRE TRUCK (PUMPER)

Authorized the purchase of a fire truck (pumper) through the Houston-Galveston Area Council Cooperative Purchasing Program from Siddon-Martins Emergency Group, an authorized dealer for Pierce Manufacturing, 2600 American Drive, Appleton, Wisconsin.

Deputy City Manager Getchell explained that this is a scheduled purchase in the fiscal year 2015 budget at a cost of \$474,993 which falls within budget constraints.

ITEM NO. 8. AUTHORIZED THE PURCHASE OF AN AMBULANCE MODULE REMOUNT

Authorized the purchase of an ambulance module remount through the Houston-Galveston Area Council Cooperative Purchasing Program. The chassis supply vendor is Sterling McCall Ford, 6445 Southwest Freeway, Houston, Texas, and the remount vendor is Frazer, Ltd, 7219 Rampart Street, Houston, Texas.

Deputy City Manager Getchell informed the City Council that by remounting the existing ambulance module, the City is able to extend the life of the unit at a cost of \$98,100 rather than purchasing a new ambulance.

ITEM NO. 9. AUTHORIZED THE PURCHASE OF FITNESS EQUIPMENT FOR EULESS FAMILY LIFE CENTER

Authorized the purchase of fitness equipment for the Euless Family Life Center through the BuyBoard Purchasing Cooperative Contract from Marathon Fitness, 1310 Clinton Avenue, Nashville, Tennessee.

Deputy City Manager Getchell stated that this is a scheduled purchase in the fiscal year 2015 budget and will include both strength and cardio equipment at a cost of \$60,959 which is under budget.

ITEM NO. 10. AUTHORIZED THE PURCHASE OF ASPHALT ROLLER AND TRAILER

Authorized the purchase of an asphalt roller and trailer through the BuyBoard Purchasing Cooperative Contract from Kirby-Smith Machinery, Inc., 1450 NE Loop 820, Fort Worth, Texas.

Deputy City Manager Getchell informed the City Council that the purchase of one Hamm asphalt combination roller, and one JLG utility trailer is a scheduled purchase in the fiscal year 2015 budget at a cost of \$58,305 which is under budget.

ITEM NO. 11. APPROVED RESOLUTION NO. 14-1443

Approved Resolution No. 14-1443, authorizing the Police Chief to apply for, accept, reject, or alter the fiscal year 2015 Justice Assistance Grant from the Office of the Governor, Texas, Criminal Justice Division.

Deputy City Manager Getchell explained that the Justice Assistance Grant could provide up to \$35,000 in grant funds to purchase police equipment.

ITEM NO. 12. APPROVED RESOLUTION NO. 14-1444

Approved Resolution No. 14-1444, authorizing City representatives to perform activities associated with the City's investment accounts at TexPool.

Deputy City Manager Getchell stated that the resolution specifies individual members of City staff who are authorized to make investment transactions on behalf of the City with TexPool.

ITEM NO. 13. APPROVED RESOLUTION NO. 14-1445

Approved Resolution No. 14-1445, authorizing City representatives to perform activities associated with the City's investment accounts at TexStar.

Deputy City Manager Getchell explained that the resolution specifies individual members of City staff who are authorized to make investment transactions on behalf of the City with TexStar.

ITEM NO. 14. APPROVED CITY COUNCIL MINUTES

Approved City Council minutes of the regular meeting of September 23, 2014.

REGULAR AGENDA

ITEM NO. 15. APPROVED FIRST AND FINAL READING OF ORDINANCE NO. 2044

Deputy City Manager Getchell informed the City Council that this bond sale is for the refunding of current bonds that are outstanding. The interest rate the City has received is 0.945 percent with a payoff date in 2020 with no extension of the maturity date. By refinancing the bonds, the City will save \$525,551.71 or 8.8 percent.

Council Member Tompkins motioned to consider all matters incident and related to the issuance and sale of "City of Euless, Texas, General Obligation Refunding Bonds, Series 2014," including the adoption of Ordinance No. 2044, authorizing the issuance of such bonds.

Mayor Pro Tem Eilenfeldt seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Eilenfeldt, Council Members Stinneford, Tompkins, Price, and Bynum

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 16. APPROVED FIRST AND FINAL READING OF ORDINANCE NO. 2045

Deputy City Manager Getchell explained that this ordinance is requesting the authority to issue Certificates of Obligation. The bonds would be used to fund infrastructure at the Glade Parks Development, specifically the roadwork and related improvements necessary for the water and sewer systems, and paid from revenue generated from the development as well as backed by a Public Improvement District which has been established for that zone. The bonds will be fully paid from businesses in the development and not by the taxpayers of the City of Euless. The Certificates of Obligation have been issued for a 20 year term at an interest of 2.716 percent and a value of \$5,715,000.

Mayor Pro Tem Eilenfeldt motioned to consider all matters incident and related to the issuance and sale of "City of Euless, Texas, Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation, Series 2014," including the adoption of Ordinance No. 2045, authorizing the issuance of such certificates.

Council Member Stinneford seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Eilenfeldt, Council Members Stinneford, Tompkins, Price, and Bynum

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 17. APPROVED FIRST AND FINAL READING OF ORDINANCE NO. 2046

Director of Public Works and Engineering Cranor stated that both the Harmony Science Academy and residents of a nearby apartment complex requested a school zone along Del Paso Street. The school zone will not affect State Highway 157 or State Highway 10.

Council Member Bynum asked if there are plans to have a crossing guard and Mr. Cranor stated that there are no plans for a crossing guard at this time.

Council Member Tompkins inquired about the type of signage that will be installed. Mr. Cranor explained that there will be signage and a crosswalk.

Council Member Price motioned to approve the first and final reading of Ordinance No. 2046, amending the City of Euless Code of Ordinances, Chapter 82 "Traffic and Motor Vehicles," Article III, "Operation of Vehicle," Section 82-63, "Same – School zones," to establish a school zone for a certain area.

Council Member Bynum seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Eilenfeldt, Council Members Stinneford, Tompkins, Price, and Bynum

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 18. APPROVED REQUEST FOR A TEMPORARY USE PERMIT NO. 14-09-CC

Director of Planning and Economic Development Collins stated that the First United Methodist Church, 106 North Main Street, Euless, Texas, is seeking a Temporary Use Permit to hold fundraisers on church property on two weekends, November 5-8, 2014 and November 12-15, 2014. The fundraiser would involve the sale of frozen foods and temporary, small pop-up tents as shelter for volunteers during the sale.

Kate Allen, representing RK Allen Wholesale Foods, was present to address any questions.

Council Member Bynum motioned to approve Temporary Use Permit No. 14-09-CC for the First United Methodist Church Fundraiser to be located on Solomon Huitt Survey, A-705, Tracts 3C1, 3D, 4, 106 North Main Street.

Council Member Stinneford seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Eilenfeldt, Council Members Stinneford, Tompkins, Price, and Bynum

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 19. APPROVED SITE PLAN NO. 14-01-SP

Director of Planning and Economic Development Collins presented the item to the City Council and stated that the applicant, Ed Lewis, representing Eules Guns and Ammo, is seeking to expand the size of his existing facility by 1,573 square feet. Additionally, the Planning and Zoning Commission considered this Site Plan at their September 16, 2014, regular meeting and recommended approval by a vote of 4-0-0.

Larry Lewis, representing the applicant, was present to address any questions.

Council Member Bynum motioned to approve Site Plan No. 14-01-SP for Commercial Development proposed to be located on Allen M. Downen Survey, A-415, Tract 4A01,1200 West Eules Boulevard.

Council Member Tompkins seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Eilenfeldt, Council Members Stinneford, Tompkins, Price, and Bynum

Nays: None

Mayor Martin stated the business has been in Eules for 28 years and thanked Mr. Lewis for staying in the city.

ITEM NO. 20. APPROVED BOARD APPOINTMENT

Council Member Stinneford motioned to appoint Steve Ellis to Place 6 on the Planning and Zoning Commission with an expiring term of December 31, 2014.

Council Member Tompkins seconded the motion.

Ayes: Mayor Martin, Mayor Pro Tem Eilenfeldt, Council Members Stinneford, Tompkins, Price, and Bynum

Nays: None

Mayor Martin declared the motion carried.

ITEM NO. 21. PUBLIC COMMENTS

There were no public comments.

ITEM NO. 22. REPORTS

City Manager

No report given.

City Attorney

No report given.

City Council

Mayor Martin announced that the next regular meeting of the City Council will be held Tuesday, October 28, 2014, at 7:00 p.m. Additionally, the 6Stones Community Powered Revitalization (CPR) Blitz will be Friday and Saturday, October 17-18, 2014, and encouraged those interested to volunteer.

City Secretary Kim Sutter announced that a Special Election will be held on Tuesday, December 9, 2014, to fill the unexpired term for Council, Place 5. The candidates, as they will be listed on the ballot, are Darl Easton, Harry Zimmer, and David Brown. Early voting will begin Monday, November 24, 2014 at the Mary Lib Saleh Eules Public Library and end Friday, December 5, 2014. Voting on Election Day will also be held at the library.

ITEM NO. 23. ADJOURN

Mayor Martin adjourned the meeting at 7:37 p.m.

APPROVED:

ATTEST:

Linda Martin, Mayor

Kim Sutter, TRMC, City Secretary