

**CAPITAL IMPROVEMENTS ADVISORY COMMITTEE
JUNE 3, 2014
MINUTES**

Chairman Richard McNeese called the Capital Improvements Advisory Committee meeting to order at 6:39 p.m. for consideration of scheduled items in the Council Chambers in City Hall of the Municipal Complex. Chairman Richard McNeese stated there was a quorum of members of the Capital Improvements Advisory Committee present.

MEMBERS AND STAFF PRESENT:

Chairman Richard McNeese
Vice Chairman Troy Mennis
Committee Member George Zahn
Committee Member Ken Olmstead
Committee Member LuAnn Portugal
Committee Member David Brown
Committee Member Ronald Dunckel
Vernon Gilmore, Fire Inspector III
Mike Collins, Director of Planning and Economic Development
Stephen Cook, Senior Planner
Don Sheffield, City Building Official
Alicia Davenport, Administrative Secretary

MEMBERS ABSENT:

ITEM 1 APPROVAL OF MINUTES for called meeting of January 21, 2014.

Vice Chairman Mennis made a motion to approve the minutes for called meeting of January 21, 2014. Committee Member Zahn seconded the motion. The vote was as follows:

Ayes: Chairman McNeese, Vice Chairman Mennis, Committee Members Zahn, Portugal, Olmstead, Dunckel, and Brown.

Nays: None

Abstention: None

The motion carried (7-0-0)

ITEM 2 CASE #14-02-CIAC - CONSIDERATION OF RESOLUTION NO. 14-02-CIAC

Consideration of a resolution adopting the Capital Improvements Advisory Committee Semi-Annual Reports for the period of October 1, 2013 through March 31, 2014 and conveying it to the City Council.

Stephen Cook, Senior Planner, gave a brief description of the case. The City Council appointed the Planning and Zoning Commission to serve as the Capital Improvements Advisory Committee (CIAC). Section 395.058 of the Local Government Code

established this advisory committee to file semi-annual reports with respect to the progress of the capital improvements plan and report to the City Council any perceived inequities in implementing the plan or imposing the impact fee.

Attached is Resolution No. 14-02-CIAC conveying the Semi-Annual report for the period of October 1, 2013 through March 31, 2014 (Exhibit A). During this period, impact fees totaling \$185,448.00 were allocated for the following: Water Tower Debt Payment (Project WT0101) for \$185,448.00; The Impact Fee Fund is divided into separate funds, with the amounts in accounts as of March 31, 2014 as follows: Water Impact Fee Fund is \$1,435,718.16; Wastewater Impact Fee Fund is \$514,736.09.

Resolution No. 14-02-CIAC recognizes that the Land Use Assumptions and Impact Fee Assessments has been updated and approved by the City Council on April 9, 2013.

Committee Member Brown made a motion to approve case #14-02-CIAC. Committee Member Portugal seconded the motion. The vote was as follows:

Ayes: Chairman McNeese, Vice Chairman Mennis, Committee Members Zahn, Portugal, Olmstead, Dunckel, and Brown.

Nays: None

Abstention: None

The motion carried (7-0-0)

There being no further business Chairman McNeese adjourned the meeting at 6:42 p.m.

Chairman Richard McNeese

Date