

**MINUTES OF A REGULAR MEETING  
OF THE  
EULESS CITY COUNCIL  
Tuesday, May 13, 2014**

A regular meeting of the Euless City Council was called to order by Mayor Mary Lib Saleh at 4:04 p.m. on Tuesday, May 13, 2014, in the Precouncil Conference Room of City Hall, 201 North Ector Drive. Those present included Mayor Mary Lib Saleh, Mayor Pro Tem Leon Hogg, Council Members Tim Stinneford, Eddie Price, Linda Eilenfeldt, and Glenn Porterfield, Mayor-elect Linda Martin, and Council Member-elect Jeremy Tompkins. Council Member Perry Bynum was not present due to a scheduled absence.

During the Precouncil meeting:

- Council Member Linda Eilenfeldt announced that she attended the Teacher Appreciation Night hosted by The Church of Jesus Christ of Latter-day Saints held on May 7, 2014, and stated that it was a nice event.
- Mayor Pro Tem Leon Hogg expressed his appreciation to all who assisted with the coordination of his Farewell Picnic held on May 2, 2014, and stated that it was a great event.
- City Secretary Kim Sutter announced that canvassing for the general election has been delayed until May 20, 2014, at 3:30 p.m. due to an outstanding federal postcard ballot. The special election for Council, Place 3 was cancelled and Eddie Price was declared elected, and will take office at this time.
- City Manager Gary McKamie announced the following:
  - Displayed the clock that Mayor Mary Lib Saleh presented to him commemorating their long tenure of service together;
  - Expressed his appreciation to City Secretary Sutter and City Attorney Wayne Olson for their knowledge and expertise throughout the election process;
  - City Council Precouncil meeting will begin at 5:30 p.m., May 27, 2014; and
  - Council Member Eilenfeldt, Director of Planning and Economic Development Mike Collins, and he will be attending the International Council of Shopping Centers (ICSC) Conference, May 17 through 20, 2014.
- Director of Parks and Community Services Ray McDonald provided an update related to the Arbor Daze 2014 event that was held April 26 and 27, 2014, specific to the attractions that were offered, which included a kids carnival, petting zoo, forestry village, Home Depot Kidz Zone, Bear Hollow Wood Carvers show, and the Tongan Cultural tent.

Council Member Eilenfeldt expressed her appreciation to Director of Parks and Community Services McDonald and his staff for hosting a great event.

Director of Parks and Community Services McDonald expressed his appreciation to Library Administrator Sherry Knight and her staff for opening the Library for the event.

- Director of Parks and Community Services McDonald provided the Parks and Community Services Department update, including the Eules Family Life Center, Parks at Texas Star, and Softball World at Texas Star. He reviewed the personnel that make up each department, their longevity with the City, and the responsibilities of each department. Additionally, he presented an exhibit that displayed the location of city parks and facilities.
- Code Compliance Inspector James Patterson presented the code update related to residential and commercial code issues specific to high grass and weeds. He provided statistics for open code enforcement cases by topic and reviewed the effect that high grass and weeds has on the community, which can be connected to fire hazard, crime, health, and economic concerns.
- Director of Administrative Services Dale Harwell reviewed the Atmos Gas Rate Review Mechanism (RRM) process and the role of the Atmos Cities Steering Committee (ACSC). He stated that Atmos is requesting a rate increase to fund the replacement of aging steel service pipelines, and the estimated average increase per household will be approximately \$2.00 per month. He advised that a resolution to deny the requested rate change will be presented for consideration at the May 27, 2014, City Council meeting. He added that Atmos is expected to appeal the denial to the Railroad Commission; however, rates will increase June 1, 2014, and are subject to refund if the appeal is denied.
- Fire Chief Wes Rhodes provided the Fire Department update, which included the following:
  - Fire Department organizational chart;
  - Administration and Operations Division
    - Staff;
    - Training, apparatus, and mutual aid;
    - 2010 to 2014 statistics for response times and calls for service;
    - Emergency medical calls; and
    - Exhibit of the fire districts;
  - Fire Marshal's Office
    - Staff and duties; and
    - Public education and fire investigations;
  - Citizen Fire Academy Class No. 21;
  - Eules Citizen Fire Academy Alumni Association (ECFAAA);
  - Fire Department Kid's Academy;
  - Recent retirements; and
  - Badge pinning of firefighters Brandon Schroeder and Anthony Crabb.
- Police Chief Mike Brown presented the Police Department update, which included their organizational chart and number of personnel that make up the departments of administration, code compliance, emergency management, professional standards, patrol, criminal investigations, jail/property, communications, information services/records, and community services. Additionally, he announced the hiring of Police Officers Brian Banigan, Patrick Cunningham, Jay Moussa, Titus Varghese, and Eric Fiello.

Council Member Eilenfeldt announced that it is National Peace Officer's Appreciation week.

- Director of Public Works Hal Cranor presented the Public Works and Engineering update, including the department's organizational chart and number of personnel in each department. Additionally, he displayed a diagram showing the current public works projects in the City.

Discussion took place regarding the building setback of the new reclaimed water system and pump station.

- Municipal Court Manager Teresa Alexander provided the Municipal Court update including the number of personnel in the department and their responsibilities. She reported that they collected approximately \$4.7 million in fees and fines for the fiscal year.
- Fleet and Facility Administrator Kyle McAdams presented the Fleet and Facilities Services update, including the number of staff within the department, their years of experience, and their responsibilities.
- City Manager McKamie reviewed the regular agenda.
- Finance Director Janina Jewell provided the Finance update, including personnel that make up the departments of finance administration, accounting, purchasing, and water. She announced that the dedication of the Harold Samuels Finance Building will be held on May 31, 2014, at 10:30 a.m. She provided the financial update for the period ending March 31, 2014, and advised that sales tax collections were up by 10 percent when compared to the prior year for the same month, and was up by seven (7) percent when compared to year to date. Additionally, she advised that car rental tax was up by two (2) percent for the fiscal year.
- City Manager McKamie advised that the construction of Brazos Boulevard will go out for bid this weekend and consideration for the award of bid will be presented at the June 24, 2014, City Council meeting. He provided an update related to the North Tarrant Express highway construction project and advised of the upcoming temporary exit closures of Industrial Boulevard. Additionally, he advised that the site plan for Dave & Buster's will be presented for consideration at the May 27, 2014, City Council meeting.

## **COUNCIL CONSIDERATION OF SCHEDULED ITEMS – COUNCIL CHAMBERS**

The Euless City Council continued their meeting in the Council Chambers at 7:00 p.m. for consideration of scheduled items.

### **STAFF MEMBERS PRESENT**

City Manager Gary McKamie  
Deputy City Manager Loretta Getchell  
Assistant City Manager Chris Barker

City Attorney Wayne Olson  
City Secretary Kim Sutter  
Assistant to the City Secretary Holly Houston  
Police Chief Mike Brown  
Director of Planning and Economic Development Mike Collins  
Director of Public Works Hal Cranor  
Director of Administrative Services Dale Harwell  
Director of Parks and Community Services Ray McDonald  
Finance Director Janina Jewell  
Fire Chief Wes Rhodes  
Fleet and Facility Administrator Kyle McAdams  
Fire Operations Chief Chanc Bennett  
Marketing/Communications Manager Betsy Deck  
Assistant Police Chief Bob Freeman  
Texas Star General Manager Glenda Hartsell-Shelton  
Information Services Administrator Scott Joyce  
Library Administrator Sherry Knight  
Assistant Fire Chief Jeff Morris  
Fire Marshal Paul Smith  
Assistant Director of Finance Jackie Theriot  
Finance Accountant II Diana Ayala  
Computer Support Specialist II Brett Bennett  
Firefighter II Dustin Benton  
Fire Battalion Chief John O'Brien  
Firefighter I Toby Clower  
Senior Planner Stephen Cook  
Firefighter II James Cowger  
Police Lead Public Service Officer Kevin Daniel  
Finance Accountant Ross Fairclo  
Fire Inspector III Vernon Gilmore  
Firefighter II Jerad Gomez  
Firefighter II Jarrod Goodman  
Firefighter II Brandon Herron  
Fire Lieutenant Lance Judd  
Human Resources Benefit Technician Anniece McKanna  
Deputy Court Clerk Jerrie Keller  
Firefighter/Driver Ken Kelly  
Firefighter Holt Markum  
Police Officer Katherine Meador  
Finance Accounts Payable Julie Mitchell  
Finance Accountant II Alice Norwood  
Firefighter/Driver Michael Parks  
Police Lieutenant Wayne Pavlik  
Fire Battalion Chief Darrell Rutledge  
Firefighter Matt Sanders  
Firefighter Aaron Schmidt  
Fire Lieutenant Brad Smith  
Fire Captain Keith Smith  
Finance Payroll Mollie Snap

Fire Captain Jerry Sutton  
Police Sergeant Brandon Zachary

**VISITORS**

Jerra Balkon  
Melody Balkon  
Al Browning  
Sherri Browning  
Michele Burger  
Andy Chesney  
Debbie Chesney  
Mark Compton  
Shirley Daily  
Robin Daniel  
Roy Deering  
Loretta Doty  
Ronald Dunckel  
Darl Easton  
Judy Evans  
Adrienne Fairclo  
Connor Fairclo  
Sharon Finnigan  
Yvonne Garcia  
Gary Hall

Mary Hall  
Doris Hammond  
Jan Hogg  
Donna Judd  
Marianne McGinnis  
Paula McKamie  
Kate Lyon  
Don Martin  
Linda Martin  
Dana Nuber  
Jean Nuber  
Kenny Olmstead  
Sally Olmstead  
Kay Price  
Mary Beth Rhodes  
Mallory Rivera  
Trevor Rivera  
Carolina Saleh  
Gabriella Saleh  
Rory Saleh

Melvin Schaneberg  
Jill Schaneberg  
John Schleeter  
Corinne Sloan  
Gene Sloan  
Jeanne Sloan  
Renu Sloan  
Barney Snitz  
Faye Stinneford  
Donna Sullivan  
Michael Sullivan  
Jake Thomasson  
Jeremy Tompkins  
Lori Tompkins  
Branique Tompkins  
Brayden Tompkins  
Peggy Vandiver  
Mavy Trigg Wright  
Harry Zimmer

And others as noted in the visitor register.

**INVOCATION**

Director of Administrative Services Harwell gave the invocation.

**PLEDGE OF ALLEGIANCE**

Council Member Tim Stinneford led the pledge of allegiance.

**ITEM NO. 1. ADMINISTRATION OF OATH OF OFFICE AND PRESENTATION OF CERTIFICATE OF ELECTION**

Mayor Saleh announced that the City Council was unable to canvass the results of the General Election due to an outstanding federal postcard ballot. The deadline for receipt of the ballot is Friday, May 16, 2014, at 5:00 p.m.; therefore canvassing for the General Election will take place on Tuesday, May 20, 2014, at 3:30 p.m. Newly elected officials will be administered the oath of office and presented with the Certificate of Election at that time. The Special Election for Council, Place 3 was cancelled and Eddie Price was confirmed an unopposed candidate and declared elected; as a result, canvassing is not required.

City Attorney Wayne Olson administered the Oath of Office to Eddie Price, elected Council Member, Place 3 to a term expiring in 2016. Mayor Saleh presented Mr. Price with a Certificate of Election.

## **ITEM NO. 2. PRESENTATION OF EMPLOYEE SERVICE PINS**

Police Chief Mike Brown introduced Police Lead Public Service Officer Kevin Daniel. Kevin was accompanied by his wife, Robin, and members of the Police Department. Mayor Saleh presented Kevin with a service pin commemorating his 20 years of service with the City.

Finance Director Janina Jewell introduced Finance Accountant II Alice Norwood. Alice was accompanied by her son, Zack, and members of the Finance Department. Mayor Saleh presented Alice with a service pin commemorating her 30 years of service with the City.

Firefighter II Rusty Cade was not present.

Fire Chief Rhodes introduced Fire Captain Jerry Sutton. Jerry was accompanied by his wife, Lynn, and members of the Fire Department. Mayor Saleh presented Jerry with a service pin commemorating his 30 years of service with the City.

## **ITEM NO. 3. PRESENTATION OF PROCLAMATION**

Council Member Porterfield presented a proclamation to Director of Public Works Hal Cranor proclaiming May 18 through 24, 2014, as National Public Works Week.

## **ITEM NO. 4. PRESENTATION OF PROCLAMATION**

Council Member Eilenfeldt presented a proclamation to Mary Hall, 1<sup>st</sup> Vice President of the American Legion Auxiliary, proclaiming May 24, 2014, as "Poppy Day."

## **ITEM NO. 5. SELECTION OF MAYOR PRO TEM**

No action was taken on this item.

### **CONSENT AGENDA (items 6 through 8)**

Mayor Saleh read each item into the record.

Council Member Porterfield motioned to approve the consent agenda items number 6 through 8.

Council Member Stinneford seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Hogg, Council Members Stinneford, Price, Eilenfeldt, and Porterfield

Nays: None

Mayor Saleh declared the motion carried.

**ITEM NO. 6. AUTHORIZED THE PURCHASE OF READY-MIX CONCRETE**

Authorized the purchase of ready-mix concrete from Redi-Mix Concrete, 331 N. Main Street, Euless, Texas, through a City of Carrollton contract utilizing an Interlocal Purchasing Agreement.

Deputy City Manager Getchell provided details of the contract stating that it is a unit based contract and expenditures will be determined by actual amounts ordered; however, funds have been approved in the current fiscal year budget and purchases would not exceed budgeted amounts. The City of Carrollton contract expires in March 2015.

**ITEM NO. 7. APPROVED RESOLUTION NO. 14-1433**

Approved Resolution No. 14-1433, recommending award of a construction contract for the 39<sup>th</sup> Year Community Development Block Grant (CDBG) Project (No. B13-UC-48-0001-22-30) to Reliable Paving, Inc., 1903 Peyco Drive N., Arlington, Texas, for the replacement of sidewalk accessibility ramps.

Deputy City Manager Getchell stated that the project would consist of the replacement of approximately 86 sidewalk accessibility ramps. The contract is awarded by Tarrant County based on the City Council's recommendation and funds would be provided by the CDBG funds which are also administered by Tarrant County.

**ITEM NO. 8. APPROVED CITY COUNCIL MINUTES**

Approved City Council minutes of the regular meeting of April 22, 2014.

**REGULAR AGENDA**

**ITEM NO. 9. HELD PUBLIC HEARING AND APPROVED RESOLUTION NO. 14-1432**

Mayor Saleh opened the public hearing at 7:30 p.m.

Director of Parks and Community Services McDonald presented the item to the City Council and advised that the North Central Texas Council of Governments (NCTCOG) metropolitan planning area has been sub allocated nearly \$28 million in Transportation Alternative Program (TAP) funds for Fiscal Year 2014/2015. Of those funds, approximately \$9.5 million has been allocated for the western region including Tarrant County. The proposed maximum award for an approved project is \$2.5 million with a 20 percent local cash match. The resolution is to support an application for an active transportation facility, or shared use path, that will extend west from the existing shared use path within Creekwood Estates to the southeast corner of the Glade Parks development at the State Highway 121 southbound service road.

As part of the grant application process, staff is requesting that the City Council consider adoption of this resolution in support of this project which is recognized by the NCTCOG as

part of the Regional Veloweb System, as well as identified as a top priority in the Needs Assessment and Identification section of the recently updated and adopted City of Euless Parks, Recreation, and Open Space Master Plan.

Mayor Saleh asked to hear from any proponents followed by opponents of the case. There being none, Mayor Saleh closed the public hearing at 7:32 p.m.

Mayor Pro Tem Hogg motioned to approve Resolution No. 14-1432, supporting the Euless Grant Application for Transportation Alternatives Program (TAP) funds for construction of active transportation facilities within the City of Euless, Texas.

Council Member Eilenfeldt seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Hogg, Council Members Stinneford, Price, Eilenfeldt, and Porterfield

Nays: None

Mayor Saleh declared the motion carried.

**ITEM NO. 10. HELD PUBLIC HEARING AND APPROVED FIRST AND FINAL READING OF ORDINANCE NO. 2030**

Mayor Saleh opened the public hearing at 7:34 p.m.

Director of Parks and Community Services McDonald presented the item to the City Council and advised that the Parks and Community Services Department, the Police Department, and the Fire Department plan to offer elementary aged day camps for children this summer. The Texas Legislature requires that certain municipal programs for elementary aged children (5-13 years old) meet day care licensing requirements, or file for an exemption (Section 42.02 [b] [14] of the Human Resources Code). In order to receive exempt status, a municipality must submit a copy of the program standards, notice of a public hearing for the programs, and the ordinance adopting the standards. The Police Department and Fire Department camps are covered under the ordinance as well and since their camps are considered short-term programs, they only need to submit Form 2821 to the Texas Department of Protective and Regulatory Services.

Mayor Saleh asked to hear from any proponents followed by opponents of the case. There being none, Mayor Saleh closed the public hearing at 7:35 p.m.

Council Member Stinneford motioned to approve the first and final reading of Ordinance No. 2030, renewing the Youth Programs Standards of Care for the operation of youth-based programs and services.

Council Member Eilenfeldt seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Hogg, Council Members Stinneford, Price, Eilenfeldt, and Porterfield

Nays: None

Mayor Saleh declared the motion carried.

**ITEM NO. 11. APPROVED SITE PLAN NO. 14-04-SP**

Director of Planning and Economic Development Collins presented the item to the City Council. He advised that the applicant, Dollar General (Vaquero Ventures), is requesting to construct a new 9,100 square foot store at 1640 West Eules Boulevard at the northeast corner of West Eules Boulevard and Debra Drive. The company currently occupies lease space on Ector Drive and will move operations to the new facility once construction is complete. Significant landscaping will be installed including trees and shrubbery and the building will be entirely masonry which meets building requirements. The Planning and Zoning Commission considered this site plan at their April 15, 2014, regular meeting and voted to recommend approval by a vote of 6-0-0.

Council Member Eilenfeldt motioned to approve the Site Plan No. 14-04-SP for Commercial Development located in Mad Triangle Addition, Block A, Lot 2R1 located at 1640 West Eules Boulevard.

Mayor Pro Tem Hogg seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Hogg, Council Members Stinneford, Price, Eilenfeldt, and Porterfield

Nays: None

Mayor Saleh declared the motion carried.

**ITEM NO. 12. APPROVED SITE PLAN NO. 14-05-SP**

Director of Planning and Economic Development Collins presented the item to the City Council. He advised that the applicant, Quick-Way Manufacturing, is requesting to construct a new 5,965 square foot storage building with two separate open canopies on either end of the building to shield their metal products from the weather. The new building will be enclosed and will have a masonry exterior as per City of Eules regulations and limited landscaping will be installed including new hydromulch, trees, and shrubbery. The Planning and Zoning Commission considered this site plan at their April 15, 2014 regular meeting and voted to recommend approval by a vote of 6-0-0.

Council Member Porterfield motioned to approve the Site Plan No. 14-05-SP for Commercial Development located in Eules Industrial Park Addition, Block 2, Tracts A1A, A1B and C located at 902 Heather Drive.

Council Member Price seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Hogg, Council Members Stinneford, Price, Eilenfeldt, and Porterfield

Nays: None

Mayor Saleh declared the motion carried.

**ITEM NO. 13. RESOLUTION TO CALL RUNOFF ELECTION**

Mayor Saleh stated that no action is necessary as all City Council candidates won their elections with a percentage greater than 50 percent of the votes and a runoff election is not required.

**ITEM NO. 14. REQUEST BY RICHARD BROWNING TO ADDRESS CITY COUNCIL**

Richard Browning, 515 Live Oak Drive, Euless, addressed the City Council regarding free speech. Mr. Browning stated that it is an affront to liberty to those that visit Euless to see free speech zones during Arbor Daze and other events. Mr. Browning urged the City Council to reverse their position on this topic.

**ITEM NO. 15. PUBLIC COMMENTS**

There were no public comments.

**ITEM NO. 16. REPORTS**

**City Manager**

No report given.

**City Attorney**

No report given.

**City Council**

Mayor Saleh announced that tonight's meeting will be her and Mayor Pro Tem Hogg's last regular City Council meeting and congratulated Council Member Linda Eilenfeldt on her reelection to the City Council. Additionally, she asked that Mayor-elect Linda Martin and Council Member-elect Jeremy Tompkins join the rest of the City Council at the dais and congratulated them on their election as well.

Mayor Pro Tem Hogg presented Mr. Tompkins with a City Council lapel pin and stated that he hopes Mr. Tompkins enjoys the seat as long as he has.

Mayor Saleh presented Ms. Martin with a Mayor lapel pin.

**ITEM NO. 17. ADJOURN**

Mayor Saleh adjourned the meeting at 7:52 p.m.

**APPROVED:**

**ATTEST:**

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Mary Lib Saleh  
Mayor

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Kim Sutter, TRMC  
City Secretary