



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 3/18/2014

SUBJECT: **BID NO. 2014-063 - ANNUAL CONTRACT FOR FUEL - COUNTYWIDE - VARIOUS VENDORS - PER UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2014-063, Annual Contract for Fuel, Countywide, to the following vendors at the per unit price:

Section 1:	Gasoline and Diesel Fuels
	Primary Martin Eagle Oil Company
	Secondary TAC Energy
	Alternate Douglass Distributing

Section 2:	Biodiesel
	Primary Douglass Distributing
	Secondary Martin Eagle Oil Company
	Alternate TAC Energy

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the American Indian Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Eighty-eight (88) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on February 12, 2014 was attended by one (1) vendor as well as representatives from Transportation Services, Precinct 1 Maintenance, and Purchasing. Five (5) bids were received.

Bids were evaluated by Transportation Services, the four Maintenance Precincts and Purchasing representatives. Award recommendations are to the low bids, per section, meeting specifications.

The term of the contract is twelve (12) months, effective April 7, 2014, with three (3) options for renewal periods of twelve (12) months each.

SUBMITTED BY:	Purchasing	PREPARED BY:	Tim Jones <i>TJJ</i>
		APPROVED BY:	<i>DL</i>



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Therefore, it is the joint recommendation of Transportation Services, the four Maintenance Precincts, and Purchasing that Bid No. 2014-063, Annual Contract for Fuel, be awarded to the above listed vendors at the per unit price.

FISCAL IMPACT:

Expenses for last year were approximately \$1,883,106.00. Orders are on an as needed-basis. Twenty-three (23) entities will utilize this bid. Entity listing with fuel usage is attached.