



CITY COUNCIL COMMUNICATION

February 25, 2014

SUBJECT: Interlocal and Cooperative Purchasing Program Contract with the Harris County Department of Education

SUBMITTED BY: Janina Jewell, Director of Finance

REFERENCE NO:

ACTION REQUESTED:

Consider authorizing City Manager to enter into an Interlocal and Cooperative Purchasing Program Contract.

ALTERNATIVES:

- Table the request
- Deny the request

SUMMARY OF SUBJECT:

The Harris County Department of Education offers access to a national cooperative purchasing service with legally procured contracts. Using these contracts streamlines purchasing, saving time and money for governmental organizations and nonprofits.

Participation in purchasing cooperatives is not required of government entities. However, participation by government entities can provide the legally required competition for contracts for commonly purchased items thereby saving the individual entity the cost of going through the competitive process. In addition to the administrative savings, the City will take advantage of the lower contract prices, which were offered based on the aggregate purchasing power of many participating agencies. This is an optional use program with no minimum volume.

Approval of the interlocal agreement with Harris County Department of Education will allow the City to utilize Choice Partners services as well as other services we may wish to enter into with the Department.

FINANCIAL CONSIDERATIONS:

Revenue Sources:

Expenditure Accounts:

Budgeted Fiscal Year(s):

Budgeted Expenditure:

Estimated Expenditure:

Over/Under Projection By:

Other Comments:

SUPPORTING DOCUMENTS:

- Interlocal Contract

APPROVED BY:

_____ **LG** _____

City Manager's Office

_____ **KS** _____

City Secretary's Office