



**CITY COUNCIL COMMUNICATION**  
February 11, 2014

**SUBJECT:** Consider Acceptance of Capital Improvements Advisory Committee Semi-Annual Report

**SUBMITTED BY:** Mike Collins, Director of Planning and Economic Development

**REFERENCE NO:** Resolution No. 14-01-CIAC

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**ACTION REQUESTED:**

Accept the Capital Improvements Advisory Committee Semi-Annual Report for the period of April 1, 2013 through September 30, 2013.

**ALTERNATIVES:**

- Table the request
- Deny the request

**SUMMARY OF SUBJECT:**

The City Council appointed the Planning and Zoning Commission to serve as the Capital Improvements Advisory Committee (CIAC). Section 395.058 of the Local Government Code established this advisory committee to file semi-annual reports with respect to the progress of the capital improvements plan and report to the City Council any perceived inequities in implementing the plan or imposing the impact fee.

Attached is Resolution No. 14-01-CIAC conveying the Semi-Annual report for the period of April 1, 2012 through September 30, 2013 (Exhibit A). During this period, impact fees totaling \$341,506.82 were allocated for the following: Water Tower Debt Payment (Project WT0101) for \$130,164.00; Engineering Services from Birkhoff, Hendricks & Carter (Project WT1203) for \$1,342.82; Trinity River Authority Debt Payment (Project WT0901) for \$150,000.00; and, Trinity River Authority Debt Payment (Project WW0605) for \$60,000.00. The Impact Fee Fund is divided into separate funds, with the amounts available as of September 30, 2013 as follows: Water Impact Fee Fund is \$1,597,657.51; Wastewater Impact Fee Fund is \$480,529.95.

Resolution No. 14-01-CIAC recognizes that the Land Use Assumptions and Impact Fee Assessments has been updated and approved by the City Council on April 9, 2013.

**FINANCIAL CONSIDERATIONS:**

Revenue Sources:

Expenditure Accounts:

Budgeted Fiscal Year(s):

Budgeted Expenditure:

Estimated Expenditure:

Over/Under Projection By:

Other Comments:

**SUPPORTING DOCUMENTS:**

- Resolution No. 14-01-CIAC
- Exhibit A
- CIAC – Draft Minutes
- Memo from Alice Norwood, Accountant
- Memo from Stephen Cook, Senior Planner
- Impact Fee Expenses
- Total Revenue Collected

**APPROVED BY:**

\_\_\_\_\_ **LG** \_\_\_\_\_

City Manager's Office

\_\_\_\_\_ **KS** \_\_\_\_\_

City Secretary's Office