



## **CITY COUNCIL COMMUNICATION**

January 14, 2014

**SUBJECT:** Authorize the City Manager to Execute an Engineering Services Contract with Alan Plummer Associates, Inc. for services in assisting with the Texas Water Development Board State Revolving Fund loan applications and the United States Bureau of Reclamation WaterSMART grant application.

**SUBMITTED BY:** Chris D. Barker, Assistant City Manager

**REFERENCE NO:**

---

### **ACTION REQUESTED:**

Consider authorizing the City Manager to execute an Engineering Services Contract with Alan Plummer and Associates, Inc. (APAI) for services in assisting the City with the Texas Water Development Board State Revolving Fund loan applications and the United States Bureau of Reclamation WaterSMART grant application.

### **ALTERNATIVES:**

- Table the request
- Deny the request

### **SUMMARY OF SUBJECT:**

Alan Plummer and Associates, Inc. (APAI) will assist the City through the preparation of information forms, application forms and follow-up administration of loan(s) for Texas Water Development Board (TWDB) funding for both the Fixed Base Meter Reading and Water Meter Change Out and the Reclaimed Water Line Extension projects. In addition, APAI will assist the City in the preparation of a U.S. Bureau of Reclamation (USBR) WaterSMART grant application for the Fixed Base Meter Reading and Water Meter Change Out Project. Both of these projects have previously been approved as part of the Capital Improvements Program.

Both the TWDB and USBR programs represent potential advantageous funding sources in the form of either low or no interest loans or grants. If successful in the application process, the City would be eligible to accept the funding.

Staff recommends that Council authorize the City Manager to negotiate and execute the Engineering Services Contract with Alan Plummer and Associates, Inc.

**FINANCIAL CONSIDERATIONS:**

Revenue Sources:

Expenditure Accounts: Project No. WT0803 and WT1201

Budgeted Fiscal Year(s):

Estimated Expenditure: \$78,000

Over/Under Projection By:

Other Comments:

**SUPPORTING DOCUMENTS:**

- Engineering Services Contract: Alan Plummer Associates, Inc.

**APPROVED BY:**

\_\_\_\_\_ **LG** \_\_\_\_\_

City Manager's Office

\_\_\_\_\_ **KS** \_\_\_\_\_

City Secretary's Office