UBM
ENTERPRISE, INC.

September 19, 2013

Mr. Kyle McAdams
Fleet and Facility Operations Administrator
1314 Royal Pkwy.
Euless, TX 76040

Dear Kyle,

I am writing you to request that the City of Euless renew our janitorial contract for the 4th year of a four year renewal option. Our prices will remain the same.

We appreciate the business and look forward to another year of partnership with the city of Euless.

Sincerely,

Susan Ballard

Susan Ballard
Vice President
UBM Enterprise, Inc.
11102 Ables Ln.
Dallas, TX. 75229
214-876-6264 Mobile
972-243-5273 Office