

**TEEN COURT ADVISORY BOARD MINUTES
MEETING OF APRIL 4, 2013**

DRAFT

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Teen Court Advisory Board of the cities of Hurst, Euless and Bedford, Texas met at 6:00 p.m. at Bedford City Hall on the 4th day of April 2013, with the following members present:

HURST: Cecilia Vaughn, Phoebe Soward, Jason Bess

EULESS: Renu Sloan

BEDFORD: Jeanne Owers, Janet Key, Toby Givens

TEEN REPRESENTATIVES:

Hurst Council Liaison – Anna Holzer

Bedford Council Liaison –

Euless Council Liaison –

HEB Teen Court Coordinator – Mindy Eichorst

HEB Teen Court Assistant Coordinator – Linda Stone

Also present:

Hurst City Secretary –

Euless Staff Liaison – Teresa Alexander

Bedford Court Manager –

Hurst Court Manager – Lisa Howard

HEB Teen Court Clerk-

Bedford Administrative Services Director- Cliff Blackwell

CALL TO ORDER

Chairperson Renu Sloan called the meeting to order at 6:03 p.m. with a quorum of seven Board Members present.

APPROVAL OF MINUTES

- 1. Consider approval of the following Teen Court Advisory Board minutes:
a) March 5, 2013 regular meeting.**

Minutes of the March 5, 2013 Regular Board Meeting were reviewed. Janet Key made a motion to accept the minutes and Phoebe Soward seconded the motion. The motion passed unanimously.

OLD BUSINESS

2. Discuss items as they relate to the annual Teen Court Scholarship Banquet.

Teen Court Coordinator Mindy Eichorst mentioned that she would send out bid sheets by email to everyone and reminded everyone to bring the sheets filled out along with the silent auction items the night of the Banquet. She also mentioned that the City of Hurst has offered to loan ten orchid flowers they had previously used as centerpieces to the event. A picture of the orchid flowers was shown to the Board members and it was explained that two more orchid flowers would have to be bought. The Board members agreed that they liked them and a unanimous decision was made to go forward with these as centerpieces and buy two more plants. Chairperson Renu Sloan mentioned that she is waiting for a final biography and picture from the speaker, Mickey Clark. Also, Mindy Eichorst suggested even though the speaker was not charging a speaking fee, what about a thank you card and small gift as a token of appreciation. The Board members discussed several options and Phoebe Soward made a motion for \$100 gift card to Italianni's Restaurant in Hurst and Janet Key seconded the motion. The motion passed unanimously. Mindy Eichorst reminded the Board they still had a \$50 gift card that Walmart Store had donated after the banquet last year. Chairperson Renu Sloan suggested the approval of HEB Teen Court Staff to use the gift card at their discretion. Ms. Sloan made a motion and Phoebe Soward seconded the motion. The motion passed unanimously. Cecilia Vaughn asked if she could assist at the silent auction table and Phoebe Soward mentioned she could also help with organizing the items at the silent auction tables.

3. Discuss ideas for fundraisers.

Chairperson Renu Sloan mentioned she has spoken again with the Papa John's Pizza Bedford General Manager, Ms. Harlow, and everything is moving forward but only 20% of sales will go to HEB Teen Court if customers mention the name. The pizza delivery drivers will ask the customers if they would like to donate any money to HEB Teen Court. The original starting date was to have been Thursday, March 21, but that did not happen and the first Thursday of April is opening day for the Texas Rangers and cannot be used. The first day of the fundraiser will start on Thursday, April 18, 2013 and will be on the first and third Thursday of each month. On Monday, April 8, 2013 Renu Sloan mentioned it was a special day and all sales would go to HEB Teen Court. Board member Toby Givens mentioned that each of the schools within the HEBISD can approve what is placed on their marquee but in order to have fliers at any of the schools, Communications Director of HEB ISD, Judy Ramos, would have to approve them. The discussion of getting the word out at each of the cities by Facebook or on any of the marquees at any of the three cities would have to go through the communications personnel at each city. Phoebe Soward mentioned she can discuss RJ Gators at a future Board meeting but should have a gift card donation from them for the Banquet.

4. Discussion and possible action on amendments to the HEB Teen Court Bylaws Article 1 Section 1.02 as recommended by the City of Bedford City Council.

Coordinator Mindy Eichorst discussed the wording for Article 1 Section 1.02 to make sure the language was in compliance with the City of Bedford and where age and residency was clarified. She presented them a new paragraph with different wording than before. The following paragraph was presented: 1.02 Number, Qualifications, and tenure of Advisors. The number of Advisors shall be 9 (nine) regular members, 3 (three) being student advisors and 6 (six) alternate members. In accordance with the Interlocal Agreement between the cities of Bedford, Euless, and Hurst, the Advisory Board shall appoint student advisors who are 14 through 19 years of age. The student advisors must reside in Hurst, Euless, or Bedford, or they must attend an HEB ISD School. Each municipal entity (City of Bedford, City of Euless, and City of Hurst) will appoint two regular and two alternate members. Each non-

student advisor shall serve for a term of 2 (two) years and each student advisor shall for a term of 1 (one) year.

After reading and discussing the new wording of Article 1 Section 1.02 Janet Key made a motion to accept this wording and Jeanne Owers seconded the motion. The motion passed unanimously.

NEW BUSINESS

5. Discuss the overview of The HEB Teen Court Program process.

Jason Bess made a motion to table this item until the next advisory board meeting. Jeanne Owers seconded the motion. The motion passed unanimously.

6. Discuss and possibly take action on a new advisory board member packet.

Jason Bess made a motion to table this item until the next advisory board meeting. Jeanne Owers seconded the motion. The motion passed unanimously.

7. Set a date for the next Teen Court Advisory Board Meeting.

The next HEB Teen Court meeting will be held on Thursday, June 6, 2013 at 6:00 p.m. at the Bedford City Hall upstairs conference room, 2000 Forest Ridge Drive.

REPORTS

Mindy Eichorst presented the Coordinator's Report and Financial Report for the month of March 2013.

ADJOURNMENT

Jeanne Owers entered a motion for the meeting to be adjourned. Phoebe Soward seconded the motion and all voted in favor. The meeting was adjourned at 7:01 p.m.

Renu Sloan, Chairperson