



CITY COUNCIL COMMUNICATION

March 26, 2013

SUBJECT: Renewal of Annual Contract for Mowing Maintenance
SUBMITTED BY: Ray McDonald, Director of Parks and Community Services
REFERENCE NO: Bid No. 006-11

ACTION REQUESTED:

Consider renewal of Bid No. 006-11 to O'Donnell's Landscape Services, Inc.

ALTERNATIVES:

- Table the request
- Deny the request

SUMMARY OF SUBJECT:

In 2011, the City awarded the contract for mowing services to O'Donnell's, Greener Pastures, and TruGreen Landcare for a total amount of \$172,942. In 2012, Greener Pastures chose not to renew their mowing service. The sections that had been previously serviced by Greener Pastures were awarded to the second low bidder and the second year of the contract award went to O'Donnell's and TruGreen Landcare for a total amount of \$175,523 (1.4% increase). In September of 2012, TruGreen Landcare discontinued mowing service to the City of Euless. Since September, O'Donnell's has provided mowing service exclusively for the city.

Due to a proposed increase in unit cost from O'Donnell's and after evaluating the current contract for mowing service, staff recommends exercising the option of reducing the overall number of mowing cycles and excluding certain service areas from the upcoming contract in order to provide a more efficient and economical service to the City. In addition, staff has evaluated the unit pricing for mowing services in several other cities and determined that, although the increase in the contract price if awarded to O'Donnell's would be substantial, their prices for mowing services are not only very competitive but in some cases much less than what we might pay if the contract were rebid entirely.

Staff is requesting that the Council award the second of three (3), one-year renewal options for mowing maintenance to O'Donnell's Landscaping Services for Sections 1 (City Medians), Section 2 (City Hall), Section 4 (City Parks), Section 5 (City Right-of-Ways), Section 6 (Police and Courts), and Section 7 (Code Compliance) in the amount of \$199,124.25.

FINANCIAL CONSIDERATIONS:

Revenue Sources:	General Fund and EDC Fund	
Expenditure Accounts:	101-7052-550.33-11	\$134,970
	210-1052-550.33-11	\$ 69,214
	101-0000-441.30-02	As needed
Budgeted Fiscal Year(s):	\$ 204,184	
Estimated Expenditure:	\$ 199,124.25	
Over/ <u>Under</u> Projection By:	\$ 5,059.75	
Other Comments:		

SUPPORTING DOCUMENTS:

- Renewal Letter: O'Donnell's Landscape Service
- Termination Letter: TruGreen LandCare
- Pricing Tabulation

APPROVED BY:

_____ **LG** _____

City Manager's Office

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City Secretary's Office