

**MINUTES OF A REGULAR MEETING
OF THE
EULESS CITY COUNCIL
Tuesday, February 12, 2013**

A regular meeting of the Euless City Council was called to order by Mayor Mary Lib Saleh at 4:00 p.m. on Tuesday, February 12, 2013, in the Precouncil Conference Room of City Hall, 201 North Ector Drive. Those present included Mayor Mary Lib Saleh, Mayor Pro Tem Perry Bynum, Council Members Tim Stinneford, Leon Hogg, Linda Martin, and Glenn Porterfield.

During the Precouncil meeting:

- Council Member Linda Martin announced that a visitation will be held February 13, 2013, from 6 to 8 p.m. at Bluebonnet Funeral Home in Colleyville, and a memorial service will be held February 14, 2013, 1 p.m. at First United Methodist Church in Euless, in memory of John Voss.
- Mayor Pro Tem Perry Bynum announced that he attended the 21st Annual Blue and Gold banquet for the Cub Scout Pack 546 on February 11, 2013, and that it was well attended. Additionally, he attended the Hurst-Euless-Bedford (HEB) Teen Court Advisory Board meeting on February 7, 2013, and announced that their annual banquet will be held on April 25, 2013.
- Council Member Glenn Porterfield advised that the Dallas/Fort Worth International Airport Board approved procedural steps that will allow the construction of a Hyatt Place Hotel at the south end of the airport.

Mayor Mary Lib Saleh announced that she recently attended a Tarrant Regional Transportation Coalition (TRTC) meeting, and that John Terrell, Vice President of Commercial Development, DFW International Airport, presented an update on the airport related to the construction.

- City Manager Gary McKamie advised the City Council that the HEB Teen Court Advisory Board proposed amendments to the bylaws would be presented at an upcoming City Council meeting for consideration.
- City Manager McKamie introduced Susan Young, District Director for State Senator Kelly Hancock.

Ms. Young provided her contact information to the City Council, and advised that Senator Hancock's District office will be located on Precinct Line in Hurst.

Ann-Marie Craig, Constituent Services Intern for State Senator Kelly Hancock, was also present.

- Director of Public Works and Engineering Ron Young announced that he will be retiring from the City at the end of April 2013.

- City Manager McKamie introduced Steve Meeks, Managing Partner, Linebarger Goggan Blair & Sampson, and stated that the firm is under contract with the City for delinquent tax collection.

Mr. Meeks addressed the City Council regarding delinquent tax collection, specifically as it relates to the collection procedures. He stated that the firm also performs collections related to bankruptcies and special projects for the City.

Corey Fickes, Attorney, Linebarger Goggan Blair & Sampson, was also present.

- City Manager McKamie addressed the City Council regarding the purchasing card practices of the City. Additionally, he provided examples of current purchasing card expenditures and provided access to three months of records for the City Council to inspect.

Internal Auditor Doug Burkham expanded on the audit process and explained that purchasing cards have reduced cost and processing time compared to the petty cash purchase process.

Several Council Members expressed their appreciation for the transparency of the process.

- Director of Planning and Economic Development Mike Collins advised that the 2013 HOME Grant Program will disperse a total of \$390,000 to Tarrant County cities, and the City of Euless will apply for a maximum grant of \$200,000 to assist with the Community Powered Revitalization (CPR) Program. The City would be required to provide a match of 30 percent of the total grant funding. A resolution will be presented for consideration at the February 26, 2013, City Council meeting.
- City Manager McKamie announced that there will be a Euless Development Corporation Board of Directors meeting on February 25, 2013, 5:45 p.m.
- Police Captain Gary Landers presented the code update related to residential and commercial code issues, including apartment inspections.

City Manager McKamie addressed the City Council regarding complaints received from some apartment complexes based on the volume of items listed on their property maintenance inspection report. He stated that after meeting with their apartment management, they were complimentary of the program.

- Fire Chief Wes Rhodes presented the Fire Department update for 2012 related to the organizational restructuring, promotions in the department, notable events, accomplishments, and challenges for the near future.
- Finance Director Vicki Rodriguez provided a financial update for the period ending December 31, 2012, with sales tax collection up by 3 percent and car rental tax by 16.74 percent over the prior year.

- City Manager McKamie addressed the City Council regarding fees as they relate to the removal of swimming pool and recreation area and facilities fees from the City's code book. Additionally, he advised that the proposed ordinance will be presented for consideration at the February 26, 2013, City Council meeting.

Division Chief/Fire Marshal Paul Smith reviewed the proposed changes of fees related to fire prevention.

Finance Director Vicki Rodriguez advised of the adjustment to the water deposits related to fire hydrant meters.

Director of Planning and Economic Development Collins advised of the proposed increase related to zoning verification letters.

- City Manager McKamie advised the City Council that, as the result of an objection filed by two residents, an impact fee study is being conducted in accordance with state law.
- City Manager McKamie reviewed the regular agenda.

COUNCIL CONSIDERATION OF SCHEDULED ITEMS – COUNCIL CHAMBERS

The Euless City Council continued their meeting in the Council Chambers at 7:00 p.m. for consideration of scheduled items.

STAFF MEMBERS PRESENT

City Manager Gary McKamie
Deputy City Manager Loretta Getchell
Assistant City Manager Chris Barker
City Attorney Wayne Olson
City Secretary Kim Sutter
Assistant to the City Secretary Holly Houston
Police Chief Mike Brown
Director of Planning and Economic Development Mike Collins
Director of Parks and Community Services Ray McDonald
Fire Chief Wes Rhodes
Finance Director Vicki Rodriguez
Director of Public Works and Engineering Ron Young
Marketing/Communications Manager Betsy Deck
Texas Star General Manager Glenda Hartsell-Shelton
Library Administrator Kate Lyon
Fleet and Facility Administrator Kyle McAdams
Information Services Administrator Dan McLain
Police Sergeant David S. Chaney
Senior Planner Stephen Cook
Computer Support Specialist II Brett Bennett
Police Captain Steve Eskew
Librarian Donna Gooch

Senior Librarian Sherry Knight
Police Captain Steve Kockos
Police Captain Gary Landers

VISITORS

Lisa Bynum
John Deithloff
Jacob Donnelly
Loretta Doty
Darl Easton
Linda Eilenfeldt

Iris Elliott
Ryan Engelman
Bruce German
JR Goad
Esther Johnson
Barney Snitz

Bill Sorrells
Jake Thomasson
Ron Tipton
Peggy Vandiver
Warren Wilson

And others as noted in the visitor register.

INVOCATION

Council Member Glenn Porterfield gave the invocation.

PLEDGE OF ALLEGIANCE

Council Member Leon Hogg led the pledge of allegiance.

ITEM NO. 1. PRESENTATION OF EMPLOYEE SERVICE PIN

Police Chief Mike Brown introduced Police Lieutenant John Williams. John was accompanied by his wife, Elaine, and members of the Police Department. Mayor Saleh presented John with a service pin commemorating his 25 years of service with the City.

ITEM NO. 2. PRESENTATION OF AWARD

Mayor Saleh presented the 2012 Excellence in Libraries Award to the Library Administrator Kate Lyon. Joining Kate for the presentation were Library Board members Loretta Doty and Barney Snitz, as well as Senior Librarian Sherry Knight and Librarian Donna Gooch.

ITEM NO. 3. PRESENTATION OF PROCLAMATION

Council Member Porterfield presented Director of Public Works and Engineering Young a proclamation in recognition of National Engineers Week, February 17 - 23, 2013.

ITEM NO. 4. PRESENTATION OF QUARTERLY POLICE DEPARTMENT UPDATE

Police Chief Brown presented the quarterly Police Department update for the quarter ending December 31, 2012, and reported on the average response times for priority one, two, three, and four calls, as well as statistics related to crimes against persons, and property crimes. Additionally, he reported on officers combined patrol time statistics, and the addition of police personnel, Katherine Meador, Jason Nicholas, and Jordan Sims.

CONSENT AGENDA (items 5 through 7)

Council Member Martin motioned to approve the Consent Agenda items number 5 through 7.

Council Member Stinneford seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Bynum, Council Members Stinneford, Hogg, Martin, and Porterfield

Nays: None

Mayor Saleh declared the motion carried.

ITEM NO. 5. AUTHORIZED THE PURCHASE OF ONE (1) POLICE PATROL SEDAN

Authorized the purchase of one (1) police patrol sedan for use at the Police Department from Sam Pack's Five Star Ford, Carrollton, Texas, through the Tarrant County Cooperative Purchasing Contract. The estimated expenditure is \$28,234.

ITEM NO. 6. AWARDED ANNUAL CONTRACT

Awarded annual contract for the purchase of water meters and transponders and authorized the City Manager to enter into an agreement with Atlas Utility Supply Company of Fort Worth, Texas, to provide water meters and transponders. The estimated expenditure is \$200,000.

ITEM NO. 7. APPROVED CITY COUNCIL MINUTES

Approved City Council minutes of the special called meeting of January 7, 2013, and the regular meeting of January 22, 2013.

REGULAR AGENDA**ITEM NO. 8. HELD PUBLIC HEARING AND APPROVED RECOMMENDED PROJECT SELECTION FOR THE 39TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT FOR FISCAL YEAR 2013-2014**

Mayor Saleh opened the public hearing at 7:25 p.m.

Director of Planning and Economic Development Collins explained that the Department of Housing and Urban Development (HUD) annually appropriates funds to entitlement communities through the Community Development Block Grant (CDBG) program. Additionally, the City of Euless has identified, as part of the City's Capital Improvements Plan, the need for the installation of accessible sidewalk ramps throughout several areas of the community. The installation of these ramps would provide transitions from sidewalks to street pavement grades that are compliant with the Americans with Disabilities Act. The

Engineering Department has identified eighty-six (86) sidewalk ramp locations along North Main Street, Midway Drive, and within several residential neighborhoods.

Mayor Saleh asked to hear from any proponents followed by opponents of the case. There being none, Mayor Saleh closed the public hearing at 7:28 p.m.

Council Member Hogg motioned to approve the recommended project selection for the 39th Year Community Development Block Grant (CDBG) project for Fiscal Year 2013-2014.

Mayor Pro Tem Bynum seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Bynum, Council Members Stinneford, Hogg, Martin, and Porterfield

Nays: None

Mayor Saleh declared the motion carried.

ITEM NO. 9. APPROVED SITE PLAN NO. 12-04-SP

Director of Planning and Economic Development Collins presented the item to the City Council, and advised that the applicant, Whataburger, is seeking to construct a 3,216 square foot drive through restaurant on a 2.844 acre tract as part of the Westpark Central Addition. The proposed restaurant is the current prototype store of Whataburger. Whataburger had a previous location at the southwest corner of Westpark Way and West Airport Freeway, and the store was closed during the acquisition of right-of-way for the widening of Airport Freeway. Additionally, the Planning and Zoning Commission recommended approval of the site plan on January 15, 2013.

Bill Sorrells, Engineering Design Property and Facilities Manager, Whataburger, was present to address any questions.

Mayor Pro Tem Bynum motioned to approve Site Plan No. 12-04-SP for Commercial Development proposed to be located on Westpark Central Addition, Tract 4AR1, 2155 West Airport Freeway.

Council Member Stinneford seconded the motion.

Council Member Porterfield pointed out that there is no mutual access between QuikTrip and the proposed Whataburger and encouraged the applicant to provide mutual access between the properties.

Ayes: Mayor Saleh, Mayor Pro Tem Bynum, Council Members Stinneford, Hogg, Martin, and Porterfield

Nays: None

Mayor Saleh declared the motion carried.

ITEM NO. 10. ACCEPTED RESIGNATION FROM PARKS AND LEISURE SERVICES BOARD

Council Member Porterfield motioned to accept the resignation of Darrel Knobloch, Place 5, of the Parks and Leisure Services Board effective immediately.

Council Member Martin seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Bynum, Council Members Stinneford, Hogg, Martin, and Porterfield

Nays: None

Mayor Saleh declared the motion carried.

ITEM NO. 11. PUBLIC COMMENTS

There were no public comments.

ITEM NO. 12. REPORTS

Director of Parks and Community Services Ray McDonald presented a report regarding the Parks and Community Services which included the following items:

- Construction of parking lot at The Parks at Texas Star;
- Construction of the outdoor aquatics facility at the Euless Family Life Center (EFLC);
- Addition of TRX Suspension Training fitness equipment at the EFLC;
- Construction of secondary concession area at Softball World;
- Growth of Red Oak trees to be given away at Arbor Daze 2013; and
- Statistics related to team registration, programs, and classes.

City Manager

No report given.

City Attorney

No report given.

City Council

Council Member Martin announced the recipients of the awards as presented at the February 2, 2013, Fire Department Banquet.

Fire Department Employee of the Year 2012
Fire Rescue Specialist of the Year 2012
Fire Supervisor of the Year 2012
Driver-Engineer of the Year 2012
EMS Provider of the Year 2012

Tammy Renteria
David Johnson
Bill Ver Steeg
James Rowell
George Grim

Rookie of the Year 2012
Civic Achievement Award of the Year 2012
CFA Alumni of the Year 2012

Michael Troth
Ken Rawlinson
Lori Henderson

Council Member Stinneford announced the recipients of the awards as presented at the February 8, 2013, Police Department Banquet.

Officer of the Year 2012
Distinguished Service (Sworn) of the Year 2012
Civilian of the Year 2012
Distinguished Service (Civilian) of the Year 2012
Supervisor of the Year 2012
W.M. Blackie Sustaire Award of the Year 2012
Michael Williamson Rookie of the Year 2012
Certificate of Merit of the Year 2012

Josh Bennett
Bill Norwood
Darla Wilson
Sharon Shiflet-White
David Chaney
Maria Lopez
Elias "Josh" Abedraboh
Todd Murphree and Mike Duff

ITEM NO. 26. ADJOURN

Mayor Saleh adjourned the meeting at 7:45 p.m.

APPROVED:

ATTEST:

Mary Lib Saleh
Mayor

Kim Sutter, TRMC
City Secretary