



CITY COUNCIL COMMUNICATION

January 22, 2013

SUBJECT: Consider Authorizing the City Manager to Execute an Engineering Design Contract with Neel-Schaffer, Inc. Consulting Engineers for the Design of Cullum Drive from SH 10 to East Huitt Lane.

SUBMITTED BY: Ron Young, Director of Public Works and Engineering

REFERENCE NO:

ACTION REQUESTED:

Consider authorizing the City Manager to execute an Engineering Design Contract with Neel-Schaffer, Inc. consulting engineers for the design of Cullum Drive from SH 10 to East Huitt Lane. The contract amount is not to exceed \$137,000.

ALTERNATIVES:

- Table the request
- Deny the request

SUMMARY OF SUBJECT:

This portion of Cullum Drive from SH 10 to East Huitt Lane is the only portion not constructed to the City's standard curb and gutter street section. The design will include the removal of the existing two lane roadway section, to be replaced with a 31 foot concrete pavement section with curbs and sidewalks on both sides of the street. The design will also include new water and sewer mains and underground drainage systems.

The requested engineering design contract will provide not only the necessary design plans, but also, the bid documents to be used in securing competitive bids for the construction of the street improvements. When bids have been received, a request to award a construction contract will be placed on a Council Agenda for consideration of approval.

Public Works Engineering followed the requirements of the Professional Services Procurement Act in the selection of Neel-Schaffer, Inc. A panel comprised of Public Works staff evaluated qualifications of engineering firms, and Neel-Schaffer, Inc. was selected based on their qualifications and experience. Equitable design and special service fees were then negotiated.

FINANCIAL CONSIDERATIONS:

Revenue Sources:

Expenditure Accounts: Project No. PS 1303

Budgeted Fiscal Year(s): FY 2013

Estimated Expenditure: \$137,000

Total Expenditure: \$180,000

Over/**Under** Projection By: \$43,000

Other Comments:

SUPPORTING DOCUMENTS:

- Letter: Neel-Schaffer, Inc.

APPROVED BY:

_____ **LG** _____ City Manager's Office

_____ **HH** _____ City Secretary's Office