



CITY COUNCIL COMMUNICATION

November 27, 2012

SUBJECT: Annual Contract for Parks and Golf Course Plant Protectants and Fertilizers

SUBMITTED BY: Glenda Hartsell-Shelton, General Manager, Texas Star Golf Course

REFERENCE NO: Bid No. 003-13

ACTION REQUESTED:

Consider award of Bid No. 003-13 for the purchase of plant protectants and fertilizer to the following companies: Winfield Solutions, Agrium Advanced Technologies, BWI Companies, Inc. and Helena Chemical Company

ALTERNATIVES:

- Re-bid
- Do not approve

SUMMARY OF SUBJECT:

Annually, the city seeks bids for plant protectants and fertilizers to be used at Texas Star Golf Course, The Parks at Texas Star, and many City Parks. Bids were received from five (5) companies and were opened on November 5, 2012. All bid pricing can be seen on the attached bid tabulation sheet.

Staff has reviewed the bid tabulation and actual products bid and request the following: That Winfield Solutions be awarded Fungicide items #2 and 3; Herbicide items #2, 4, 5 and 6; Insecticide items #2 and 3; and Other item #2. That Agrium Advanced Technologies be awarded Other item #3. That BWI Companies Inc. be awarded Herbicide items #1 and 3; Insecticide items #1 and 4; and Other item #4. That Helena Chemical Company be awarded Fungicide item #1; Herbicide items #7, 8, and 9; and Other item #1.

The quantities listed on the tabulation sheet are estimates only, but are intended as a forecast for both the vendors and the City of Euless. These items are bid as a unit price. Several of the products bid have duplicated uses and/or results and therefore only one or the other may be used. Actual expenditures will depend on quantities needed and product used throughout the year and will not exceed budgeted amounts.

FINANCIAL CONSIDERATIONS:

Revenue Sources: Golf Course Maintenance Budget
Parks Maintenance Budget

Expenditure Accounts: 540-7062-550.61-25 Fertilizer (\$40,000)
540-7062-550-61-26 Plant Protectants (\$36,000)
101-7052-550.61-04 Chemical Supplies (\$41,000)

Budgeted Fiscal Year(s): 2012-2013

Estimated Expenditure: \$117,000

Total Expenditure:

Over/Under Projection By:

Other Comments:

SUPPORTING DOCUMENTS:

- Bid Tabulation
- Vendor List

APPROVED BY:

_____ **LG** _____

City Manager's Office

_____ **KS** _____

City Secretary's Office