



## **CITY COUNCIL COMMUNICATION**

June 12, 2012

**SUBJECT:** Award of Contract for Group Term Life Insurance, Disability Insurance and Optional Life Products

**SUBMITTED BY:** Carolyn Marshall, Human Resources/Risk Administrator

**REFERENCE NO:** Request For Proposal No. 013-12

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### **ACTION REQUESTED:**

Consider award of RFP No. 013-12 for group term life insurance, short term disability, long term disability and optional life insurance products to Dearborn National for the period beginning October 1, 2012 and ending September 30, 2015, with the ability to renew for two (2) additional two (2) year terms.

### **ALTERNATIVES:**

- Award to another Vendor
- Reject all proposals

### **SUMMARY OF SUBJECT:**

Staff received proposals from six companies for group term life, short term disability, long term disability and optional life insurance products. Dearborn National is our current provider of these benefits, and staff recommends the City remain with Dearborn. Dearborn's proposal will result in a 7.90% decrease in current annual costs and will allow the City to maintain current benefit levels. Dearborn has provided excellent service over the past two years.

**FINANCIAL CONSIDERATIONS:**

Revenue Sources: City & Employee Contributions

Expenditure Accounts: Various

Budgeted Fiscal Year(s):

Estimated Expenditure: \$152,566

Over/Under Projection By: \$13,079.11

Other Comments:

**SUPPORTING DOCUMENTS:**

- Proposal Comparison Analysis
- Vendor List

**APPROVED BY:**

\_\_\_\_\_ **LG** \_\_\_\_\_ City Manager's Office

\_\_\_\_\_ **HH** \_\_\_\_\_ City Secretary's Office