



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

PAGE 1 OF

10

DATE:

2/28/2012

SUBJECT: **BID NO. 2010-046 - ANNUAL CONTRACT FOR FUELS - COUNTYWIDE - DOUGLASS DISTRIBUTING COMPANY - EXERCISE SECOND OPTION FOR RENEWAL AT SAME FIRM FIXED PRICES**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court approve renewal of Bid No. 2010-046, Annual Contract for Fuels, for the second optional twelve (12) month period at the same firm fixed prices.

BACKGROUND:

On January 17, 2012, the Commissioners Court, through Court Order #112032, approved secondary, vendor, Douglass Distributing Company as primary vendor of Bid No. 2010-046, Annual Contract for Fuels.

The awards were based upon low bid per item and contained an option to renew for five (5) additional twelve (12) month periods at the same prices.

The vendor notified Purchasing in writing that their prices will remain firm through April 6, 2013. Transportation Services and the four (4) Maintenance Precincts notified Purchasing in writing that they are pleased with the vendor.

Therefore, it is the joint recommendation, of Transportation Services, the four (4) Maintenance Precincts, and Purchasing that the Commissioners Court approve the renewal of Bid No. 2010-046, Annual Contract for Fuels, for another twelve (12) month period.

FISCAL IMPACT:

The costs associated with this action are unknown at this time. The gallons of fuel purchased will determine the County's future cost. Orders placed are on an as-needed basis. Tarrant County and twenty-three (23) entities usage is attached.

SUBMITTED BY: Purchasing

PREPARED BY: Tim Jones

APPROVED BY:

ML



TARRANT COUNTY
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.
PURCHASING AGENT

ROB COX, C.P.M., A.P.P.
ASSISTANT

February 3, 2012

Rodney Reed
Douglass Distributing
325 E. Forest Avenue
Sherman, Texas 75090

Re: Bid No. 2010-046, Annual Contract for Fuels

Dear Mr. Reed,

On April 6, 2010, Tarrant County Commissioners Court awarded your company the secondary award for Bid No. 2010-046, Annual Contract for Fuels.

Bid No. 2010-046, was awarded for a twelve (12) month period from April 6, 2010 through April 6, 2011, with five (5) options to renew for additional twelve (12) month periods. Tarrant County Commissioners Court approved the first renewal on February 01, 2011. On January 17, 2012, Tarrant County Commissioners approved Douglass Distributing as the primary vendor effective January 27, 2012. Tarrant County wishes to exercise our second option to renew this contract with Douglass Distributing being the primary vendor.

Please respond at your earliest convenience.

If you agree to this renewal the following will apply:

Renewal contract period: April 6, 2012 through April 6, 2013.

Prices from original award will remain firm fixed prices during the entire renewal contract period.

Please check one of the following and return this letter via fax to (817) 212-3048.

Yes, Douglass Distributing desires to renew Bid No. 2010-046

No, Douglass Distributing does not wish to renew Bid No. 2010-046

Name: Rodney Reed Signature: [Signature] Date: 2-8-12

If yes, please provide a listing of entities currently utilizing this bid.

If you have any questions, I can be reached by telephone at (817) 884-2620, or by fax at (817) 212-3048. My e-mail address is tjones@tarrantcounty.com.

Respectfully,

[Signature]
Tim Jones
Senior Buyer