

**EMPLOYEE OF THE MONTH**  
**JULIE MITCHELL – APRIL 2012**  
**Office Technician – Finance Department**

**Education, Training & Licenses:**

Julie is a graduate of Richland High School and has completed 62 hours at Tarrant County College toward her Bachelor's Degree in Architecture. Julie has completed training on Amazon Ambulance, Medicare and Medicaid, Cash Handling, Year-End Tax Training, and Accounts Payable.

**Employment Background & Experience:**

Julie joined the City of Euless as a Part-Time Library Aide from 1986-1987. She returned in September 1997 to a Full-Time clerical position in the Utility Billing Department. During her tenure, Julie also proficiently handled the Ambulance Billing (which involved dealing with insurance companies and patients). She currently processes multitudes of accounts payable reimbursements, credit card reconciliations and required forms.

**Awards, Recognition, Associations, & Personal Data:**

She has served on the City of Euless Employee Christmas Committee and has been serving on the Community Powered Revitalization for the past three years. In addition to gardening, she enjoys quilting and has made many quilts for employee occasions such as retirements and baby showers.

