

**MINUTES OF A REGULAR MEETING  
OF THE  
EULESS CITY COUNCIL  
Tuesday, November 8, 2011**

A regular meeting of the Euless City Council was called to order by Mayor Mary Lib Saleh at 4:00 p.m. on Tuesday, November 8, 2011, in the Precouncil Conference Room of City Hall, 201 North Ector Drive. Those present included Mayor Mary Lib Saleh, Mayor Pro Tem Donna Mickan, Council Members Tim Stinneford, Leon Hogg, Linda Martin, Glenn Porterfield, and Perry Bynum.

During the Precouncil meeting:

- Mayor Mary Lib Saleh advised that she attended the 15<sup>th</sup> Annual Heart of North Texas Business Conference on November 4, 2011, at the Tarrant County College NE Campus, and the Veteran's Expo hosted by Congressman Kenny Marchant on November 5, 2011, at the Euless Family Life Center.
- Council Member Linda Martin advised that she attended the Flutissimo! Flute Choir performance at the library on October 30, 2011.
- Council Member Leon Hogg stated that he attended the Calloway Cemetery Annual meeting on November 5, 2011, and invited everyone to visit the cemetery to view the new signage. He added that he also attended the Veteran's Expo at the Euless Family Life Center on November 5, 2011.
- Council Member Glenn Porterfield advised that he participated in the annual Dallas/Fort Worth Airport Board retreat and referenced a report he provided to the City Council and city staff.
- Council Member Perry Bynum complimented Deputy City Manager Loretta Getchell and Public Works and Engineering Director Ron Young on the resolution of a complaint related to the Baze Road construction.
- Council Member Tim Stinneford advised that he received a compliment regarding Code Inspector Brian McGarry and his interaction with a Euless property manager.
- Information Services Administrator Dan McLain provided an update regarding the issuance of the computer tablets to the City Council.
- Assistant City Manager Chris Barker gave a brief overview of Senate Bill 61 as it relates to Juvenile Case Managers. He stated that recent state legislation requires the formal adoption of ethical and training standards for juvenile case managers employed by the city.
- Deputy City Manager Loretta Getchell addressed the City Council regarding potential bond refunding opportunities.

- Director of Planning and Economic Development Mike Collins presented the development update, including the construction of a multi-purpose facility on the Trinity High School campus.
- Deputy City Manager Getchell distributed information related to the nominees for the Tarrant Appraisal District Board of Directors, and advised that the City Council will consider casting the city's votes at an upcoming meeting.
- Director of Parks and Community Services Ray McDonald addressed the City Council regarding their participation in the upcoming Christmas Parade to be held on Saturday, December 3, 2011.
- Texas Star General Manager Glenda Hartsell-Shelton advised the City Council of a proposal from an individual to construct an additional practice area at the golf course in exchange of becoming the home course of a local college golf club. Council discussion ensued regarding the benefits and obligations of the proposal.
- Continued from the October 25, 2011, precouncil meeting, Fire Marshal Paul Smith continued the review of the proposed fire code amendments as they relate to fire sprinkler system provisions in the 2009 International Fire Code (IFC).
- Finance Director Vicki Rodriguez advised that car rental receipts for the month of November were up 10 percent over the same period in the prior year. The receipts represent rentals during the month of September 2011.
- Director of Public Works and Engineering Ron Young advised that the Tarrant Regional Water District (TRWD) storage capacity is at 68 percent.
- Deputy City Manager Getchell advised that the City of Fort Worth will open bids for the reconstruction of South Pipeline Road at Post Oak Creek on November 10, 2011.
- Deputy City Manager Getchell reviewed the regular agenda items.

## **CLOSED SESSION**

The City Council convened into closed session at 6:11 p.m. for deliberation regarding the following:

Purchase, exchange, lease or value of real property as authorized by Section 551.072 related to:

- Lease of City Property – South Pipeline Road
- Real Property adjacent to Texas Star Golf Course, G. W. Grouch Survey

Personnel matters as authorized by Section 551.074 related to:

- Planning and Zoning Commission, Zoning Board of Adjustment, and Civil Service Commission Appointments

The City Council reconvened into open session at 6:46 p.m.

## **COUNCIL CONSIDERATION OF SCHEDULED ITEMS – COUNCIL CHAMBERS**

The Euless City Council continued their meeting in the Council Chambers at 7:00 p.m. for consideration of scheduled items.

### **STAFF MEMBERS PRESENT**

Deputy City Manager Loretta Getchell  
Assistant City Manager Chris Barker  
City Attorney Wayne K. Olson  
City Secretary Kim Sutter  
Assistant to the City Secretary Holly Houston  
Police Chief Mike Brown  
Director of Planning and Economic Development Mike Collins  
Director of Parks and Community Services Ray McDonald  
Fire Chief Wes Rhodes  
Finance Director Vicki Rodriguez  
Director of Public Works and Engineering Ron Young  
Marketing/Communications Manager Betsy Deck  
Assistant Police Chief Bob Freeman  
Texas Star General Manager Glenda Hartsell-Shelton  
Library Administrator Kate Lyon  
Fleet and Facility Administrator Kyle McAdams  
Information Services Administrator Dan McLain  
Public Works Manager J.T. Ackerman  
Computer Support Specialist Brett Bennett  
Golf Course Superintendent Scott Boven  
Firefighter II Rusty Cade  
Fire Lieutenant Allan Cavender  
Senior Planner Stephen Cook  
Firefighter II/Paramedic Jon Evans  
Firefighter II/Paramedic Scott Evans  
Code Compliance/Police Department Inspector I Rick Eldredge  
Fire Inspector II Vernon Gilmore  
Firefighter II/Paramedic Jeremy Goodman  
Firefighter II/Paramedic George Grim  
Firefighter II Brandon Herron  
Firefighter II/Paramedic Robert Hopkins  
Building Secretary Deborah Howard  
Firefighter/Paramedic Michael Jones  
Firefighter Driver/Paramedic Lance Judd  
Firefighter II/Paramedic Ken Kelly  
Police Captain Gary Landers  
Firefighter Driver Steve Mayo  
Code Compliance/Police Department Inspector I Brian McGarry  
Administration Receptionist Sandi McGarry  
Fire Division Chief/EMS Coordinator Jeff Morris  
Fire Battalion Chief/Paramedic John O'Brien  
Firefighter/Paramedic Adam Parkhurst  
Code Compliance/Police Department Inspector I James Patterson

Fire Lieutenant Danny Phillips  
 Code Compliance/Police Department Inspector I Rene Rodriquez  
 Firefighter Driver/Paramedic Tommy Rush  
 Code Compliance/Police Department Inspector I Paul Schafer  
 Firefighter/Paramedic Aaron Schmidt  
 Firefighter II/Paramedic Josh Schnitzius  
 Firefighter II/Paramedic Brad Schupbach  
 Firefighter II/Paramedic Cody Skinner  
 Firefighter/Driver Jacob Smith  
 Fire Captain/Paramedic Jerry Sutton  
 Fire Lieutenant Bill Ver Steeg  
 Firefighter II/Paramedic Tom Tyre  
 Code Compliance/Police Department Inspector I Goose Wall  
 Firefighter II Chris Williamson  
 Firefighter II/Paramedic Ken Wroblski

**VISITORS**

Lisa Bynum	Jerrie Keller	Jake Smith
Lee Daniel	Austin Kissling	Susan Smith
Shannon Daniel	Cherie Mallory	Ken Stiles
Loretta Doty	Shaun Mallory	Faye Stinneford
Linda Eilenfeldt	Madyson McGarry	Nathan Taylor
Sheryl Fisher	Randell Mickan	Helen Voss
Michelle Herron	George Moore	Aubrey Williamson
David Hughes	Carlie Skinner	Jennifer Williamson
Chuck Husby	Gunner Skinner	
Kay Husby	Austin Smith	
Madeline Husby	Ethan Smith	

And others as noted in the visitor register.

**INVOCATION**

Mayor Mary Lib Saleh gave the invocation.

**PLEDGE OF ALLEGIANCE**

Council Member Leon Hogg led the pledge of allegiance.

**ITEM NO. 1. PRESENTATION OF EMPLOYEE SERVICE PINS**

Fire Chief Wes Rhodes introduced Firefighter II Brandon Herron. Brandon was accompanied by his wife, Michelle and members of the Fire Department. Council Member Perry Bynum presented Brandon with a service pin commemorating his five years of service with the City.

Fire Chief Rhodes introduced Firefighter II Cody Skinner. Cody was accompanied by his wife, Carlie, son, Gunner, and members of the Fire Department. Council Member Glenn

Porterfield presented Cody with a service pin commemorating his five years of service with the City.

Fire Chief Rhodes introduced Firefighter II Chris Williamson. Chris was accompanied by his wife, Jennifer, daughter, Aubrey, members of his extended family, and members of the Fire Department. Mayor Pro Tem Donna Mickan presented Chris with a service pin commemorating his five years of service with the City.

Fire Chief Rhodes introduced Firefighter/Driver Jacob Smith. Jacob was accompanied by his wife, Susan, sons, Ethan, Austin, and Jake, and members of the Fire Department. Council Member Linda Martin presented Jacob with a service pin commemorating his ten years of service with the City.

Fire Chief Rhodes introduced Fire Lieutenant Bill Ver Steeg. Bill was accompanied by members of the Fire Department. Council Member Leon Hogg presented Bill with a service pin commemorating his fifteen years of service with the City.

Police Chief Mike Brown introduced Code Compliance/Police Department Inspector I Brian McGarry. Brian was accompanied by his wife, Sandi, daughter, Madyson, and members of the Code Compliance Services and Police Department. Council Member Tim Stinneford presented Brian with a service pin commemorating his fifteen years of service with the City.

## **ITEM NO. 2. PRESENTATION OF CERTIFICATES TO FIRE PREVENTION POSTER WINNERS**

Fire Marshal Paul Smith gave a brief history on the Fire Safety Poster Contest and introduced the grand prize winners for each grade level:

- First Grade: Tyler Payne (Bear Creek Elementary)
- Second Grade: Piper Daniel (Wilshire Elementary)
- Third Grade: Sarah Hatch (Bear Creek Elementary)
- Fourth Grade: Madeline Husby (Bear Creek Elementary)
- Fifth Grade: Jocelyn Webb (Bear Creek Elementary)
- Sixth Grade: Cassidy Mallory (Lakewood Elementary)

Mayor Saleh and Fire Chief Rhodes presented each grand prize winner with a certificate, their poster, and a goodie bag.

## **ITEM NO. 3. QUARTERLY POLICE DEPARTMENT UPDATE**

Police Chief Brown presented the quarterly Police Department update for the quarter ending October 31, 2011, and reported on the average response times for priority one, two, three, and four calls, as well as statistics related to crimes against persons, property crimes, and patrol time.

**REGULAR AGENDA**

**ITEM NO. 4. AUTHORIZED PURCHASE OF GOLF COURSE MAINTENANCE EQUIPMENT**

Council Member Stinneford motioned to authorize the purchase of golf course maintenance equipment to include five (5) greens mowers through the Buy Board Cooperative Purchasing Program. The estimated expenditure is \$56,650.90.

Council Member Bynum seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Mickan, Council Members Stinneford, Hogg, Martin, Porterfield, and Bynum

Nays: None

Mayor Saleh declared the motion carried.

**ITEM NO. 5. AUTHORIZED PURCHASE OF GOLF COURSE MAINTENANCE EQUIPMENT**

Council Member Martin motioned to authorize the purchase of golf course maintenance equipment to include nine (9) gas powered utility carts through the Texas Multiple Award Schedule (TXMAS) Cooperative Purchasing Program. The estimated expenditure is \$57,060.

Council Member Hogg seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Mickan, Council Members Stinneford, Hogg, Martin, Porterfield, and Bynum

Nays: None

Mayor Saleh declared the motion carried.

**ITEM NO. 6. AUTHORIZED PURCHASE OF PUBLIC WORKS MAINTENANCE EQUIPMENT**

Mayor Pro Tem Mickan motioned to authorize the purchase of Public Works Maintenance Equipment to include one (1) trailer mounted vacuum excavator through the Buy Board Cooperative Purchasing Program. The estimated expenditure is \$69,790.

Council Member Bynum seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Mickan, Council Members Stinneford, Hogg, Martin, Porterfield, and Bynum

Nays: None

Mayor Saleh declared the motion carried.

**ITEM NO. 7. AUTHORIZED CITY MANAGER TO EXECUTE A CONTRACT**

Council Member Stinneford motioned to authorize the City Manager to execute a contract with Office Depot for a one (1) year period for the purchase of office supplies through the National Intergovernmental Purchasing Alliance Company (National IPA). The estimated expenditure is \$91,000.

Council Member Bynum seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Mickan, Council Members Stinneford, Hogg, Martin, Porterfield, and Bynum

Nays: None

Mayor Saleh declared the motion carried.

**ITEM NO. 8. AWARDED BID NO. 010-11**

Council Member Hogg motioned to approve the award of Bid No. 010-11 and authorize the City Manager to enter into a construction contract with Ark Contracting Services, Kennedale, Texas, for the replacement of sanitary sewer mains in a portion of the Wilshire Village Addition and the Whitener-Crum outfall in the amount of \$421,286.75.

Mayor Pro Tem Mickan seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Mickan, Council Members Stinneford, Hogg, Martin, Porterfield, and Bynum

Nays: None

Mayor Saleh declared the motion carried.

**ITEM NO. 9. AWARDED BID NO. 011-11**

Council Member Porterfield motioned to approve award of Bid No. 011-11 for an annual contract for the purchase of fertilizer and chemicals for the Texas Star Golf Course to:

- 1) Winfield Solutions - Insecticide items #2 and 3; and Other items #1, 2, 3, 4, 5, 6, and 8;
- 2) Agrium Advanced Technologies - Fungicide items #1, 2, and 3; Herbicide items #2, 3, 4, 5, and 7; and Insecticide item #4; and
- 3) Helena Chemical Company - Herbicide items #1, 6, 8, and 9; Insecticide item #1; and Other item #7.

The total estimated expenditure is \$97,429.50.

Council Member Stinneford seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Mickan, Council Members Stinneford, Hogg, Martin, Porterfield, and Bynum

Nays: None

Mayor Saleh declared the motion carried.

**ITEM NO. 10. REJECTED BID NO. 004-12**

Council Member Hogg motioned to approve the rejection of Bid No. 004-12 for Professional Employee Leasing due to the delayed availability of certain information necessary for the completion of the bid documents by the prospective bidders.

Mayor Pro Tem Mickan seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Mickan, Council Members Stinneford, Hogg, Martin, Porterfield, and Bynum

Nays: None

Mayor Saleh declared the motion carried.

**ITEM NO. 11. APPROVED BOARD AND COMMISSION APPOINTMENTS**

Council Member Martin motioned to approve the following appointments to the various boards and commissions:

<u>BOARD/COMM</u>	<u>NAME</u>	<u>PLACE</u>	<u>TERM EXPIRES</u>
ANIMAL SHELTER	Gayla Maas, DVM		12/31/2012
ADVISORY BOARD	Michelle Watson		12/31/2012
CIVIL SERVICE	Carla Shields	1	12/31/2014
COMMISSION	Bobby Baker	Alt. 1	12/31/2014
EULESS	Sonja Adams		12/31/2013
DEVELOPMENT	Wayne Marrs		12/31/2013
CORPORATION	Carmen Deithloff		12/31/2013
	Mayor Mary Lib Saleh		12/31/2013
	Council Member Linda Martin		12/31/2013
	Council Member Glenn Porterfield		12/31/2013
	Council Member Tim Stinneford		12/31/2013

HISTORICAL PRESERVATION PRESERVATION COMMITTEE	Bill Golden Leah Bennett Jan Bellamy-Genee Peggy Vandiver Gary Barnhill Joyce Wallace	Chair 2012 Vice Chair 2012	
LIBRARY BOARD	Betty Fuller Mike McGehee Beverly Leake Allan Gibbs Loretta Doty	1 3 6 Alt. 1 Alt. 2	12/31/2013 12/31/2013 12/31/2013 12/31/2012 12/31/2012
PARKS & LEISURE SERVICES	John Raab Randy Jones Travis Riffle Tiffany Smith Carl Miller	2 3 6 Alt. 1 Alt. 2	12/31/2013 12/31/2013 12/31/2013 12/31/2012 12/31/2012
PLANNING & ZONING COMMISSION	George Zahn Monty Huffman LuAnn Portugal	1 2 3	12/31/2013 12/31/2013 12/31/2013
TIRZ #3	Mark McClendon	TCCD Rep.	01/1/2013
ZONING BOARD OF ADJUSTMENT	Robert Wooldridge Linda Eilenfeldt Clarence Moore Robert Dunckel	1 2 Alt. 1 Alt. 2	12/31/2013 12/31/2013 12/31/2013 12/31/2013
HEB TEEN COURT	Renu Sloan Priscilla Cauley Warren Wilson	2 Alt. 1 Alt. 2	12/31/2013 12/31/2013 12/31/2012
CITYHEALTH AUTHORITY	Robert Tafel, M.D.		12/31/2012

Council Member Hogg seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Mickan, Council Members Stinneford, Hogg, Martin, Porterfield, and Bynum

Nays: None

Mayor Saleh declared the motion carried.

**ITEM NO. 12. APPROVED CITY COUNCIL MINUTES**

Council Member Stinneford motioned to approve the City Council minutes of the regular meeting of October 25, 2011.

Council Member Bynum seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Mickan, Council Members Stinneford, Hogg, Martin, Porterfield, and Bynum

Nays: None

Mayor Saleh declared the motion carried.

**ITEM NO. 13. PUBLIC COMMENTS**

City Attorney Wayne K. Olson informed the audience that City Council Members are not permitted to discuss or deliberate items not listed on the agenda for discussion, and that comments will be limited to five (5) minutes.

Mr. George Moore, 1104 Aransas Drive, Euless, addressed the Council on various issues, including his concerns related to city management and staff, the Public Information Act, the City Charter, the Chesapeake and David H. Arrington gas well pad sites and water consumption, attendance of Council and staff at an Emergency Management Conference in August, and the issuance of Certificates of Obligation by the city as it relates to the Texas Constitution.

Helen Voss, 1201 Hillcrest, Euless, expressed her appreciation to the City Council and city staff for their commitment to the City.

**ITEM NO. 14. REPORTS**

**City Attorney**

No report given.

**City Manager**

No report given.

**City Council**

No report given.

**ITEM NO. 15. ADJOURN**

Mayor Saleh adjourned the meeting at 8:00 p.m.

**APPROVED:**

**ATTEST:**

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Mary Lib Saleh  
Mayor

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Kim Sutter, TRMC  
City Secretary