



CITY COUNCIL COMMUNICATION

November 8, 2011

SUBJECT: Bid Approval – Texas Star Utility Cart Replacements

SUBMITTED BY: Kyle McAdams, Fleet & Facility Administrator

REFERENCE NO: TXMAS #5-78010

ACTION REQUESTED:

Request approval for the purchase of nine (9) gas powered utility carts from the Texas Multiple Award Schedule (TXMAS) Cooperative Purchasing Program. The recommended vendor will be EZ-GO, Textron Corporation, Southwest Texas Branch, Hurst, Texas.

ALTERNATIVES:

- Reject purchase request.
- Bid through City's Purchasing Department.

SUMMARY OF SUBJECT:

Request City Council approval for the purchase of nine (9) EZ-GO RXV gas powered utility carts. This is a scheduled replacement and will retire units TX900, TX901, TX902, TX903, TX904, TX905, TX906, TX907, and TX908 from the Texas Star maintenance fleet. The unit cost per each cart is \$6,340.00.

FINANCIAL CONSIDERATIONS:

Revenue Sources:	Annual budget
Expenditure Accounts:	Vehicle Replacement Fund 601-5090-519.74-20
Budgeted Fiscal Year(s):	\$58,500
Estimated Expenditure:	\$57,060
Over/ <u>Under</u> Projection By:	\$ 1,440
Other Comments:	

SUPPORTING DOCUMENTS:

- TXMAS/EZ-GO Product Pricing Summary

APPROVED BY:

_____ **LG** _____ City Manager's Office

_____ **HH** _____ City Secretary's Office