



CITY COUNCIL COMMUNICATION

September 13, 2011

SUBJECT: Authorize the City Manager to Execute an Interlocal Agreement with Hurst-Euless-Bedford Independent School District

SUBMITTED BY: Gary L. McKamie, City Manager

REFERENCE NO:

ACTION REQUESTED:

Authorize the City Manager to execute an Interlocal Agreement with the Hurst-Euless-Bedford Independent School District providing the use of the City Fuel Facility on a temporary basis.

ALTERNATIVES:

- Approve the request – simple majority
- Approve the request with modifications – simple majority
- Deny the request – simple majority

SUMMARY OF SUBJECT:

The North Tarrant Express project is impacting the Hurst-Euless-Bedford Independent School District (HEBISD) school bus maintenance facility requiring the operation to relocate temporarily while the District seeks a permanent location. The current maintenance facility includes the District's fuel facility for refueling the District fleet. The City owns and operates a fuel facility at 1517 Westpark Way which has capacity to accommodate the needs of the District fleet. HEBISD has requested the City allow use of the City-owned facility by the District's fleet on a temporary basis. The agreement will allow use of the fuel facility for a period of 24 months with a 6 month extension possible upon agreement of both entities. Fuel will be billed to the District at actual cost. The agreement provides a fee structure to allow the City to recover its estimated administrative expenses during the term of the agreement.

If approved, this action will allow the City Manager to execute the Interlocal Agreement and submit it to the HEBISD Board for consideration at their September 20, 2011 meeting.

FINANCIAL CONSIDERATIONS:

Revenue Sources:

Expenditure Accounts:

Budgeted Fiscal Year(s):

Estimated Expenditure:

Over/Under Projection By:

Other Comments:

SUPPORTING DOCUMENTS:

- Interlocal Agreement

APPROVED BY:

_____ **GM** _____

City Manager's Office

_____ **KS** _____

City Secretary's Office