



## CITY COUNCIL COMMUNICATION

September 13, 2011

**SUBJECT:** Consider a Request for a Temporary Use Permit

**SUBMITTED BY:** Mike Collins, Director of Planning and Economic Development

**REFERENCE NO:** 11-04-CC

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### **ACTION REQUESTED:**

Motion to approve a request for a Temporary Use Permit for the Greek Food Festival proposed to be located on Alexander & Cullum Subdivision, Lot 6R and Lot 7R, 303 Cullum Drive. The festival will take place on three (3) consecutive days beginning October 7, 2011, from 11:00 a.m. to 10:00 p.m. continuing on October 8, 2011, from 11:00 a.m. to 10:00 p.m. and concluding on October 9, 2011 from 11:00 a.m. to 4:00 p.m.

### **ALTERNATIVES:**

1. Approve the request – *simple majority*
2. Approve the request with modifications – *simple majority*
3. Deny the request – *simple majority*

### **SUMMARY OF SUBJECT:**

**Applicant:** St. John the Baptist Greek Orthodox Church

**Location:** 303 Cullum Drive, Euless, Texas

**Description:** St. John the Baptist Greek Orthodox Church is seeking a Temporary Use Permit to host its' annual Greek Food Festival on the Church grounds. The festival will take place on three (3) consecutive days beginning October 7, 2011, from 11:00 a.m. to 10:00 p.m. continuing on October 8, 2011, from 11:00 a.m. to 10:00 p.m. and concluding on October 9, 2011 from 11:00 a.m. to 4:00 p.m.

With the construction of the new church sanctuary, the festival arrangement on the church property has been modified slightly from previous years. The primary tent will be located in the same location; however, construction fencing and crushed concrete pathways will be used to direct pedestrian movement around the construction areas safely. As was began in 2010, the church will work with the City of Euless Police Department to restrict areas along West Alexander Drive and Cullum Drive as "No Parking". In addition to the parking area on the south side of the Church property, the Church has gained permission from South Euless Elementary School to utilize their parking lot and will provide shuttle service

from South Eules Elementary to the Church property and back. Off-duty City of Eules police officers are hired during festival hours. The Parish provides a night watchman after hours to protect the church's property and facilities.

The Church is requesting to place temporary banner signs on First United Methodist Church and property on Cullum and SH 10 in order to advertise the festival.

A permit fee has been paid. All other permits to comply with City of Eules Codes, including health and signs, will be obtained prior to the set-up for the festival.

The Development Review Committee (DRC) has reviewed the Temporary Use Permit and recommends approval

**SUPPORTING DOCUMENTS:**

- Application
- Consent Letter: South Eules Elementary
- Consent Letter: First United Methodist Church
- Exhibits
- Map 1, Map 2, and Map 3

**APPROVED BY:**

\_\_\_\_\_ **GM** \_\_\_\_\_

City Manager's Office

\_\_\_\_\_ **KS** \_\_\_\_\_

City Secretary's Office