La Viña International Fellowship Assembly of God

1202 W. Euless Blvd. Euless, TX 76040 817-684-1575 www.lavinaeuless.com

8/15/11

To Whom it May Concern,

This letter is to request use of land belonging to the City of Euless located behind our church, La Viña International Fellowship, 1202 W. Euless Blvd, Euless, Tx. 76040. The church will be holding a community outreach event called "FunFest" on Sept. 3, 2011, between the hours of 6 - 9pm. The event will be for the families of our community to get to know our church, while enjoying games, prizes, and food (the event will be free of charge to attend and the games and prizes will be free, but there will be a small charge for the food to compensate for the expense).

SITE DESCRIPTION

The area being requested for use is directly behind our church, adjacent to the City of Euless Police Station (beside the western fence of the Police Station). It is a grassy lot (see attached sketch).

ACCESS

The entrances to the lot will be off of Hwy. 10 through our front two church driveways.

PARKING

Our entire lot will be dedicated for parking for the event (we have arranged with a neighboring business to allow for off-site parking for our church members/event workers).

SALES ITEMS

The items for sale will include hot dogs, chips, soft drinks, and cookies. We will also use the area for the games/event stations (all free of charge).

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STRUCTURES

The event will feature tables, a small bounce house (anchored into the ground), chairs set up for a cake walk game.

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REST ROOMS

Our church restrooms will be fully functioning, located inside the church with two different access points; one in the back and one in the front of the church.

SALES AREA

The sales area will consist of two long tables set up on the lot area nearest to the church, adjacent to the parking lot.

SIGNAGE

No signage is being planned at this time, as the church is passing out flyers and will be advertising on a local radio station.

DURATION

The hours of operation for the event will be 6 pm – 9 pm on Saturday, Sept. 3, 2011. The sales of the listed food items will consist during the hours of 6 pm – 9 pm as well.

SECURITY

La Vina International Fellowship hereby acknowledges that it will be responsible for all security, including the protection of persons and property, at the sales lot during the time of the Temporary Use Permit.

All information contained within the application is true and correct and the church will comply with all permitting requirements of the city for the use and operation of the sales lot, all conditions of use imposed in the grant of the Temporary Use Permit by the Euless City Council, and the church will, following close of sales upon the lot, remove all temporary structures and complete necessary clean up of the site by the date indicated for termination of applicant's use of the lot site.

Joel Aaron Menchaca

Senior Pastor, La Viña International Fellowship

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