

**MINUTES OF A REGULAR MEETING
OF THE
EULESS CITY COUNCIL
TUESDAY, DECEMBER 8, 2009**

A regular meeting of the Euless City Council was called to order by Mayor Mary Lib Saleh at 3:35 p.m. on Tuesday, December 8, 2009, at the Redi-Mix building located at 331 North Main Street. A tour of the facility led by Fleet and Facility Administrator Kyle McAdams. Those present included: Mayor Mary Lib Saleh, Mayor Pro Tem Stinneford, Council Members Leon Hogg, Linda Martin, and Donna Mickan. Mayor Saleh recessed the meeting at 4:10 p.m.

Joined by Council Members Glenn Porterfield, and Perry Bynum, Mayor Saleh reconvened the regular meeting at 4:30 p.m. in the Precouncil Conference Room of City Hall, 201 North Ector Drive.

During the Precouncil meeting:

- Mayor Mary Lib Saleh advised that she and Council Member Mickan attended the Tarrant County Mayor's Council Banquet the previous night.
- City Manager Gary McKamie reported that he attended and enjoyed the performance by *Flutasia*, a flute choir, at the Euless Public Library on December 7, 2009.
- Council Member Donna Mickan advised that she recently attended a Teen Court meeting, and reported that the total number of community services hours recorded for 2009 is 18,187.
- Mayor Pro Tem Tim Stinneford reported that he had the pleasure of calling the game for the 8th Annual Border Bowl, a football game between the Euless and Bedford Fire Departments. The Euless Fire Department came away victorious with a score of 48 to zero. Chief Isbell presented the game ball to Mayor Saleh.
- Council Member Perry Bynum, Vice-Chair of the North Central Texas Council of Governments Emergency Preparedness Planning Council, reported that he recently attended a meeting and will provide a report to the Council.
- City Secretary Susan Crim reviewed the calendar of future city activities and events.
- City Manager Gary McKamie reported that the City will not receive the requested H1N1 vaccine, and advised that the vaccine is available at the County health clinic.

The Christmas employee luncheon will be held on December 18, 2009, admission is one can food item, and the City is once again collecting Toys for Tots. Additionally, Mr. McKamie commended the city employees for donating to the Six Stones "Night of

Wonder”, and added that city employees provided gifts for 72 children this Christmas season through the program.

Mr. McKamie reported that staff will meet with Tarrant County Commissioner Gary Fickes, as well as staff from North Richland Hills, Watauga, and Haltom City to discuss how their cities can establish an assistance program similar to Euless Revitalization.

Mr. McKamie reported that the Senior Center construction project has been sent out for bid and the bid open date is December 22, 2009.

- Director of Parks and Community Services Ray McDonald provided an update regarding the Recreation Center schedule during the construction project.
- Director of Public Works Ron Young provided the water system update to the City Council, and reviewed the efficiency levels related to the amount of water purchased and billed as well as well water usage for 2009 compared to 2008. Mr. Young stated that the city’s billing efficiency is 92.5% (industry standard is 90%).
- Director of Economic Development and Administrative Services Mike Collins advised the City Council of the holiday solid waste and recycling schedule. Additionally, Mr. Collins advised that, staff will submit an ordinance at a future meeting clarifying the time of day that trash and recycling can be set out and the time the containers must be removed.
- Director of Economic Development and Administrative Services Mike Collins addressed the City Council regarding proposed Economic Development Incentives. Mr. Collins stated that proposed guidelines and criteria will be submitted for discussion and consideration by the City Council at an upcoming meeting.
- Deputy City Manager Loretta Getchell addressed the City Council regarding the Tarrant County Housing Finance Corporation 2009 Single Family Mortgage Bond Program. She stated that in order for Euless residents to be eligible for down payment assistance through the program, the City Council is required to a adopt a resolution for each of the funding years (2009, 2010, and 2011), and she added that the City assumes no liability for making this program available to its residents.
- City Manager McKamie reviewed the Regular Agenda Items.
- City Manager McKamie advised the City Council that City staff is serving on various committees associated with the North Tarrant Express project. Director of Economic Development and Administrative Services Mike Collins is serving on the Aesthetics Committee, Police Chief Mike Brown is serving on the Traffic Committee; and Public Works Director Ron Young is a member of the Utility Relocation Committee. Mr. McKamie asked each staff member to provide an update on their respective committees.

CLOSED SESSION

The City Council convened into closed session at 6:18 p.m. for deliberation regarding real property adjacent to Texas Star Golf Course, J. W. Haynes Survey as authorized by Section 551.072 of the Texas Government Code; and deliberation regarding the status of current pending litigation as authorized by Section 551.071 of the Texas Government Code. The City Council reconvened into open session at 6:45 p.m.

COUNCIL CONSIDERATION OF SCHEDULED ITEMS – COUNCIL CHAMBERS

The Euless City Council continued their meeting in the Council Chambers at 7:00 p.m. for the consideration of scheduled items.

STAFF MEMBERS PRESENT

City Manager Gary McKamie
Deputy City Manager Loretta Getchell
City Attorney Bob McFarland
City Secretary Susan Crim
Deputy City Secretary Kim Sutter
Director of Planning and Development Chris Barker
Police Chief Mike Brown
Director of Economic Development and Administrative Services Mike Collins
Fire Chief Robert Isbell
Director of Parks and Community Services Ray McDonald
Director of Public Works Ron Young
Assistant Director of Finance Jackie Theriot
Communications/Marketing Manager Betsy Deck
Texas Star General Manager Glenda Hartsell-Shelton
Library Administrator Kate Lyon
Fleet and Facility Administrator Kyle McAdams
Information Services Administrator Dan McLain
Human Resources/Risk Administrator Carolyn Marshall
Public Works Manager J.T. Ackerman
Purchasing Manager Mike Lowry
Firefighter II / Paramedic Irving Alvarado
City Engineer Robert Barker
Computer Support Specialist Brett Bennett
Firefighter / Paramedic Dustin Benton
Golf Superintendent Scott Boven
Senior Planner Stephen Cook
Firefighter II / Paramedic James Cowger
Firefighter II / Paramedic Jarrod Goodman
Firefighter / Paramedic Jeff Hayden
Firefighter Paramedic Holt Markham
Division Chief / EMS Coordinator Jeff Morris
Battalion Chief / Paramedic John O'Brien
Firefighter – Driver / Paramedic Michael Parks
Driver/Engineer and Paramedic James Rowell

Fire Lieutenant / Paramedic Scott Stamps
Firefighter / Paramedic Chris Sutterfield
Firefighter / Paramedic Michael Van Pelt
Assistant Golf Superintendent Patrick Voss

VISITORS

Kristen Boven
Iris Elliott
Jerrie Keller
Darrel Knobloch
George Moore

Kendall Rowell
Susan Rowell
Jake Thomasson
Helen Voss

INVOCATION

City Engineer Robert Barker gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Tim Stinneford led the Pledge of Allegiance.

ITEM NO. 1. PRESENTATION OF EMPLOYEE OF THE MONTH FOR JANUARY

Fire Chief Robert Isbell introduced James Rowell, Driver/Engineer, Paramedic, Fire Department. Mr. Rowell was accompanied by his wife, Susan, daughter, Kendall, and Kendall's friend, Brooke.

Mayor Saleh presented James Rowell with a certificate and plaque commemorating his selection as employee of the month for January 2010.

ITEM NO. 2. PRESENTATION OF EMPLOYEE SERVICE PIN

Texas Star General Manager Glenda Hartsell-Shelton introduced Scott Boven, Golf Superintendent, Texas Star. Mr. Boven was accompanied by his wife, Kristin, and Assistant Golf Superintendent Patrick Voss.

Mayor Saleh presented Scott with a service pin commemorating his ten years of service with the city.

CONSENT AGENDA (Items 3 through 7)

Council Member Porterfield motioned to approve Consent Agenda items numbered 3 through 7.

Council Member Martin seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Stinneford, Council Members Hogg, Martin, Mickan, Porterfield, and Bynum

Nays: None

Mayor Saleh declared the motion carried.

ITEM NO. 3. APPROVED AWARD OF BID NO. 001-10

Approved award of Bid No. 001-10 for the purchase of Type-D Hot Mix Asphalt to Austin Asphalt, LP, Irving, Texas. Reynolds Asphalt and Construction Company, APAC-Texas, Inc., and JBL Contracting will be used as secondary suppliers.

The estimated annual expenditure is \$362,500.

ITEM NO. 4. APPROVED ENTERING INTO A COOPERATIVE PURCHASING AGREEMENT

Approved entering into a cooperative purchasing agreement with the National Intergovernmental Purchasing Alliance (National IPA).

ITEM NO. 5. APPROVED ENTERING INTO A JOINT PURCHASE AGREEMENT

Approved entering into a joint purchase agreement with the City of Fort Worth in partnership with the National Intergovernmental Purchasing Alliance (National IPA) for the purchase of bulk gasoline and diesel fuels. The supplier under this contract is Martin-Eagle Oil Company, Denton, Texas, and the agreement is for one year with an option to renew for four additional one year terms.

The estimated annual expenditure is \$398,400.

ITEM NO. 6. APPROVED CONTRACT FOR THE PURCHASE OF AN INTERACTIVE VOICE RESPONSE SYSTEM

Approved contract for the purchase of an interactive voice response system for the Euless Municipal Court and authorized the City Manager to enter into an agreement with Selectron Technologies, Inc. to provide the VoiceCourt system and related professional services, software license, and maintenance and support for municipal court.

The estimated expenditure is \$52,400.

ITEM NO. 7. APPROVED CITY COUNCIL MINUTES

Approved the minutes of the regular City Council Meeting of November 24, 2009.

REGULAR AGENDA

ITEM NO. 8. APPROVED RESOLUTION NO. 09-1323

Council Member Mickan motioned to approve Resolution No. 09-1323, reappointing Lacy Britten as the Municipal Court of Record Judge for a two (2) year term to expire December 31, 2011.

Council Member Hogg seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Stinneford, Council Members Hogg, Martin, Mickan, Porterfield, and Bynum

Nays: None

Mayor Saleh declared the motion carried.

ITEM NO. 9. APPROVED EXTENSION OF CONTRACT FOR MUNICIPAL COURT JUDGE

Council Member Hogg motioned to approve the extension of contract for Lacy Britten, Municipal Court Judge, for a one-year term to expire December 31, 2010.

Council Member Mickan seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Stinneford, Council Members Hogg, Martin, Mickan, Porterfield, and Bynum

Nays: None

Mayor Saleh declared the motion carried.

ITEM NO. 10. APPROVED RESOLUTION NO. 09-1326

Council Member Martin motioned to approve Resolution No. 09-1326, authorizing the acceptance of an approximate 0.25-acre tract of land described as Block 15, Lot A10, Oakwood Terrace Addition, and authorizing the Mayor to execute the necessary conveyance documents.

Council Member Hogg seconded the motion.

Ayes: Mayor Saleh, Mayor Pro Tem Stinneford, Council Members Hogg, Martin, Mickan, Porterfield, and Bynum

Nays: None

Mayor Saleh declared the motion carried.

ITEM NO. 11. PUBLIC COMMENTS

No public comments.

ITEM NO. 12. REPORTS

CITY ATTORNEY

No report given.

CITY MANAGER

City Manager McKamie advised that Frank Douglass, a long-time resident and former Council Member of the City of Euless, donated the property described in Item No. 10 to the City.

CITY COUNCIL

Mayor Saleh reminded everyone about the Heritage Park Christmas Celebration to be held on Saturday, December 12, from 1:00 p.m. to 5:00 p.m. at Heritage Park, 201 Cullum Drive.

ITEM NO. 13. ADJOURN

Mayor Saleh adjourned the meeting at 7:16 p.m.

APPROVED:

ATTEST:

Mary Lib Saleh
Mayor

Susan Crim, TRMC
City Secretary