



## **CITY COUNCIL COMMUNICATION**

November 24, 2009

**SUBJECT:** Consider authorizing the City Manager to execute an Engineering Design Contract with Elliott and Hughes, Inc. for the design of the FY 2010 Sanitary Sewer Rehabilitation Project.

**SUBMITTED BY:** Robert M. Barker, City Engineer

**REFERENCE NO:**

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### **ACTION REQUESTED:**

Consider authorizing the City Manager to execute an Engineering Design Contract with Elliott and Hughes, Inc. for the design of replacement sanitary sewer mains. The contract amount is not to exceed \$66,300.

### **ALTERNATIVES:**

- Approve the request – *simple majority*
- Deny the request – *simple majority*
- Table the request – *simple majority*

### **SUMMARY OF SUBJECT:**

Residential sanitary sewer mains located in back of the lots in the areas listed below are in need of replacement due to their existing deteriorating condition or due to their inadequate size. With the installation of new 8" lines, the capacity of the mains will be increased to help prevent blockages.

1. Between Ross Avenue and West Alexander Lane.
2. Between Norman Drive and Franklin Drive.
3. Between Franklin Drive and Simmons Drive, north of Bayless Drive.

The requested engineering design contract will provide not only the necessary design plans, but also, the bid documents to be used in securing competitive bids for the construction of the sanitary sewer replacements. When bids have been received, a request to award a construction contract will be placed on a Council Agenda for consideration of approval.

Public Works Engineering followed the requirements of the Professional Services Procurement Act in the selection of Elliott and Hughes, Inc. A panel of City staff comprised of Public Works staff evaluated qualifications of engineering firms, and Elliott and Hughes, Inc. was selected based on their qualifications and experience. Equitable design and special service fees were then negotiated in the amount of \$66,300 based on the size and complexity of the project. The estimated engineering budget in the CIP is \$60,000 therefore, a project budget adjustment will need to be prepared that moves \$6,300 from the construction funding to the Engineering portion of the funding to address the \$6,300 overage.

**FINANCIAL CONSIDERATIONS:**

Revenue Sources:

Expenditure Accounts: Project No. WW 1001

Budgeted Fiscal Year(s): \$60,000

Estimated Expenditure: \$66,300

Over/Under Projection By: \$6,300

Other Comments:

**SUPPORTING DOCUMENTS:**

- Letter: Elliott and Hughes, Inc.

**APPROVED BY:**

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City Manager's Office

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City Secretary's Office