



CITY COUNCIL COMMUNICATION

November 10, 2009

SUBJECT: Authorize the City Manager to execute an Engineering Design Contract with Neel-Schaffer, Inc. consulting engineers for the design of Baze Road from Priest Lane to Glade Road.

SUBMITTED BY: Robert M. Barker, City Engineer

ACTION REQUESTED:

Consider authorizing the City Manager to execute an Engineering Design Contract with Neel-Schaffer, Inc. consulting engineers for the design of Baze Road from Priest Lane to Glade Road. The contract amount is not to exceed \$128,600.

ALTERNATIVES:

- Approve the request – *simple majority*
- Deny the request – *simple majority*
- Table the request – *simple majority*

SUMMARY OF SUBJECT:

This portion of Baze Road from Priest Lane to Glade Road is the only portion not constructed to the City's standard curb and gutter street section. The design will include the removal of the existing two lane roadway section, to be replaced with a curb and gutter section with sidewalks on both sides of the street, and underground drainage systems.

The requested engineering design contract will provide not only the necessary design plans, but also, the bid documents to be used in securing competitive bids for the construction of the street improvements. When bids have been received, a request to award a construction contract will be placed on a Council Agenda for consideration of approval.

Public Works Engineering followed the requirements of the Professional Services Procurement Act in the selection of Neel-Schaffer, Inc. A panel comprised of Public Works staff evaluated qualifications of engineering firms, and Neel-Schaffer, Inc. was selected based on their qualifications and experience. Equitable design and special service fees were then negotiated.

FINANCIAL CONSIDERATIONS:

Revenue Sources:

Expenditure Accounts: 305-8006-531-3302 Project PS 1001

Budgeted Expenditure: \$200,000

Estimated Expenditure: \$128,600

Over/Under Projection By: (\$71,400)

Other:

SUPPORTING DOCUMENTS:

- Letter: Neel-Schaffer, Inc.

APPROVED BY:

_____ **LG** _____

City Manager's Office

_____ **SC** _____

City Secretary's Office