



CITY COUNCIL COMMUNICATION

May 26, 2009

SUBJECT: Consider Award of a Renewal Contract to Purchase Utility Repair Materials

SUBMITTED BY: Ron Young, Director of Public Works

REFERENCE NO: Bid No. 024-07

ACTION REQUESTED:

- 1) Award a renewal contract to Atlas Utility Supply Company, 2301 Carson Street, Fort Worth, TX 76117 to supply utility repair materials required to construct and maintain water and sanitary sewer systems.
- 2) Authorize the City Manager to enter into a contract with Atlas Utility Supply Company not to exceed \$410,000.00.

ALTERNATIVES:

- Approve
- Deny
- Re-Bid

SUMMARY OF SUBJECT:

The Purchasing Department requested competitive sealed bids, number 024-07 in May 2007, for the purchase of utility materials to construct and maintain the City of Euless' water and sanitary sewer systems. The quantities represented in the bid were estimations based on prior history. The City of Euless will only purchase material as needed and will be billed only for the actual material purchased. The bid included provisions for two (2), one (1) year renewal options. This is the final renewal option.

Atlas Utility has requested an across the board increase of three and one half percent (3 ½ %) to compensate for increased costs from their vendors. City staff has reviewed the price increase and deems it acceptable.

FINANCIAL CONSIDERATIONS:

Revenue Sources:

Expenditure Accounts: Various Water and Wastewater Accounts

Budgeted Fiscal Year(s): \$410,000.00

Estimated Expenditure: \$410,000.00

Over/Under Projection By:

Other Comments: \$ 0.00

SUPPORTING DOCUMENTS:

- Renewal Letter: Atlas Utility Supply Company

APPROVED BY:

_____ **LG** _____ City Manager's Office

_____ **SC** _____ City Secretary's Office