



CITY COUNCIL COMMUNICATION

March 10, 2009

SUBJECT: Electrical Installation & Repair Services
SUBMITTED BY: Kyle McAdams, Fleet & Facility Administrator
REFERENCE NO: City of Hurst – Bid No. 09-005

ACTION REQUESTED:

Consider approval to enter into an agreement with the Ed's Electric Lighting Service, Inc., Richland Hills, Texas for Electrical Installation and Repair Services. This will be a joint purchase agreement with the City of Hurst.

ALTERNATIVES:

- Reject joint purchase agreement
- Bid contract

SUMMARY OF SUBJECT:

This request is for council approval to enter into an agreement with Ed's Electric Lighting Service, Inc. for electrical installation and repair services. This will be administered by a joint purchase agreement with the City of Hurst.

In February 2009, the City of Hurst purchasing department sent out a formal bid request for electrical installation and repairs services. The type of services requested would be necessary during the regular course of city business. Since this is a general type of agreement, other departments within the city may also utilize the services outlined.

This agreement is structured in such a manner as to guarantee the vendor, listing as the city's primary electrical services contractor. However, it does not guarantee a payable amount based on the annual estimated expenditure.

Hurst City Council granted approval of the original contract at a regular scheduled session on February 17, 2009. The contract was approved for a one (1) year term with the option for four (4) additional one (1) year extensions.

The cities of Hurst, Euless, and Bedford are served by this contract via a joint purchase agreement.

FINANCIAL CONSIDERATIONS:

Revenue Sources:	Annual budgeted monies
Expenditure Accounts:	Various Departmental Accounts Facility Maintenance 101-5037-519.43-04
Budgeted Fiscal Year(s):	Dependent on individual departmental accounts
Estimated Expenditure:	City wide estimate \$80,000.00
Over/Under Projection By:	N/A
Other Comments:	None Noted

SUPPORTING DOCUMENTS:

- Bid Tabulation

APPROVED BY:

_____ **GM** _____

City Manager's Office

_____ **SC** _____

City Secretary's Office