



COUNTY OF LOS ANGELES
Internal Services Department
1100 North Eastern Avenue
Los Angeles, California 90063



Dave Lambertson
Director

To enrich lives through effective and caring service.

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September 20, 2005

Mr. David Swanstrom
Office Depot
13405 Kildare Place
Bradenton, FL 34202

Dear Mr. Swanstrom:

**REQUEST FOR PROPOSAL (RFP) NO. 218955
OFFICE & CLASSROOM SUPPLIES FOR THE NATIONAL PROGRAM**

This letter is written notification of the intent of the County of Los Angeles to award the subject RFP for Office and Classroom Supplies for the National Program to Office Depot. The County of Los Angeles has completed its evaluation of proposals received in response to this RFP and your firm is the selected proposer to enter into negotiations.

An agreement will be established for a period of three (3) years with option to renew for three (3) additional one (1) year periods upon mutual written consent.

Representatives from U. S. Communities will contact you to schedule arrangements to implement the program. We look forward to working closely with you.

Again, congratulations on your selection.

Very truly yours,

Payton Price, Purchasing Project Manager
Purchasing and Contracts Services

PLP